

Interlaken Town Council Regular Meeting Minutes
Monday, 01 October 2018, 6:30 PM – 8:30 PM
Town Pump House, 236 Luzern Rd., Midway, UT

1. Call to Order.

Mayor Simpkins called the meeting to order at 6:38pm.

2. Roll Call – Members Present:

Lisa Simpkins, Mayor

Chuck O’Nan, Council Member

Sue O’Nan, Council Member

Greg Harrigan (via phone and later in person), Council Member

Marge Bowen, Council Member was absent

Bart Smith, Town Clerk was present

3. Presentations: None.

4. Public Comment.

Leslie Haarup, 324 Interlaken Drive. Leslie voiced concern about the vehicle parked in the driveway of the lot next-door (320 Interlaken Drive). She noted that the vehicle, as positioned, interferes with movement through her driveway. The situation is worst in the wintertime, when her driveway becomes slippery. Since the neighboring vehicle is parked legally in her neighbor’s driveway, there is no violation of town code. She requested a change to the code to prohibit lot owners from parking vehicles on their property if that lot owner is not a current resident, as is the situation with her neighbor. Simpkins responded that the council will look into this situation. Harrigan mentioned that the council didn’t want to legislate what people do with their personal property.

5. Consent Agenda: None.

6. Approval of Agenda or Changes.

Motion: Council Member Sue O’Nan moved to approve the agenda.

Second: Council Member Chuck O’Nan seconded the motion.

Discussion: no discussion

Vote: The motion was approved with the Council Members unanimously voting Aye.

7. Approval of 9/10/18 Council Regular Meeting Minutes

Motion: Council Member Chuck O’Nan moved to approve the 9/10/18 council meeting minutes.

Second: Council Member Simpkins seconded the motion.

Discussion: no discussion

Vote: The motion was approved with the Council Members unanimously voting Aye.

8. Road Issues - Update

- a) Convex Mirror Placement requests – Chuck is meeting tomorrow with CRC. Blue Stakes has already marked the area. The speed limit and 2 convex mirrors will be installed tomorrow or Wed.
- b) New Signage and Speed Bumps – Chris Burkley and Harrigan will install speed bumps next year. The additional of a stop sign at the corner of Jungfrau and Bern is still being investigated.
- c) Overhanging Tree Branches – Harrigan and Smith will clear the branches in the next week.

- d) Shoulder Repair – Excavation and Fill – Chuck noted that the Promontory excavators are too busy to do shoulder work now. Smith will contact Brian Meyer to see if he’s interested.
- e) Road Treatment – Lower Interlaken Drive, Midway

9. Municipal Code Issues – Status Update

- a) Junk Vehicle – 276 Interlaken, Lot 037, Wade property
Clerk Smith will write Mr. Wade a letter this week.
- b) Unpermitted Excavation – 299 Interlaken, Lot 060, Talbot property
Clerk Smith will write Mr. Talbot a letter this week.
- c) ROW Excavation – 335 Jungfrau, Lot 182, McLelland property
Clerk Smith will write Mr. McLelland a letter this week.

10. Fall Meter Reading and Meter Replacements

The water masters completed their fall meter readings. There were a few meters that will need another look as the readings didn’t make sense. During the readings the water masters noticed there was no meter at the Hawkins house (255 St. Moritz). Clerk Smith will investigate and put a lock on the water line if necessary.

11. SuperDave Plowing Contract Update

SuperDave has agreed to contract for snow removal, starting November 1, 2018 through April 30, 2019. His requested monthly fee is \$6,500 per month, up from \$6,200 last year. He has also suggested we build a concrete block containment for the salt. Simpkins suggested he wait and talk to her first. She is looking into the possibility of relocating the dumpsters to a site near the pump house, outside the protection zone for our water supply. It’s possible that we could locate the salt facility in that area. Clerk Smith will write a contract for SuperDave if approved by the council.

Motion: Council Member Simpkins moved to approve the 2018-19 contract with SuperDave for \$6,500 a month plus salt for snow removal.

Second: Council Member Sue O’Nan seconded the motion.

Discussion: no discussion

Vote: The motion was approved with the Council Members unanimously voting Aye.

12. Fall Chipper Day Status

Smith has reserved a 9” chipper for rent to chip the pile of debris by the pump house. He will solicit volunteer help to complete the job.

13. Interlaken Dumpsters – Midway Mayor Celeste Johnson

Mayor Johnson arrived at the meeting. The following motion was presented.

Motion: Council Member Simpkins moved to jump to agenda item 14 to accommodate Mayor Johnson’s arrival and return to agenda item 13 later.

Second: Council Member Chuck O’Nan seconded the motion.

Discussion: no discussion

Vote: The motion was approved with the Council Members unanimously voting Aye.

Mayor Johnson spoke about the agreement between Midway and the IMWC in 2006 regarding the use of dumpsters in the Valais Midway City Park parking lot. She noted that there were conditions in that agreement, for example that gates would enclose the dumpsters and that the area would be kept tidy. The council agreed that the gates were no longer functional and it has been an issue keeping the area tidy, as well as policing the area to prohibit non-Interlaken residents from using the dumpsters.

Mayor Simpkins listed four possible solutions to the dumpster problem:

- Prioritize home pickup – unlikely to happen because of our road system
- Use a state park trailhead with dumpsters and put no-parking signs along the road
- Purchase land from Mr. Zenger and use it to house the dumpsters.
- Develop the town property by the pump house that’s outside the 100-foot water protection zone.

Harrigan noted that the town couldn’t enforce dumpster misuse, but Midway can, because the dumpsters are located in Midway, not Interlaken. Mayor Johnson will look into possibly levying fines on violators. Mayor Johnson will contact Tracy from Wasatch Mountain State Park and have her reach out to Simpkins to discuss possibly relocating the dumpsters to Wasatch Park land.

14. Interlaken Fee Resolutions

Clerk Smith presented a revised Fee Schedule for Interlaken Town as Resolution No. 2018-10-01B Fee Resolution Amendment and Replacement. The revised schedule changes the language setting the fees for part A. Building Permits, Fees, and Deposits. The revised fee schedule states the following:

A. Building Permits, Fees, and Deposits

The Town Council of Interlaken reserves the right to adjust the Road Impact Fee, Damage Deposit, and Completion Deposit based on the size and scope of a construction project. The maximum Road Impact Fee shall be set to \$2,500. The maximum Damage Deposit shall be set to \$2,500. The maximum Completion Deposit shall be set to \$1,500.

Unless approved by the Interlaken Town Council in advance, these fees and deposits are set as follows:

Interlaken Building Permit Application Fee	\$350.00
Interlaken Water Connect Fee	\$200.00
Interlaken Road Impact Fee	\$2,500.00
Interlaken Damage Deposit	\$2,500.00
Interlaken Completion Deposit	\$1,500.00

Motion: Council Member Harrigan moved to approve Resolution No. 2018-10-01B as presented.

Second: Council Member Sue O’Nan seconded the motion.

Discussion: no discussion

Vote: The motion was approved with the Council Members unanimously voting Aye.

Clerk Smith also presented a resolution that establishes GRAMA request fees as Resolution No. 2018-10-01A GRAMA Request Fees. This fee schedule is based on a schedule from Park City and is in compliance with all federal and state laws. It was noted that the word “city” was used in two instances, which should be replaced by the word “town.”

Motion: Council Member Simpkins moved to approve Resolution No. 2018-10-01A as presented with the change of text, replacing “city” with “town.”

Second: Council Member Harrigan seconded the motion.

Discussion: no discussion

Vote: The motion was approved with the Council Members unanimously voting Aye.

15. Planning Commission Report, Epic Engineering

Susanna Littell presented the Epic report for this month (see attachment).

- Howard – Their permit is over 2 years old. The council is considering whether or not to impose a time limit on this project. They are currently working on a four-way inspection and sprinkler issues.
- Frank – making progress. There was a complaint from the property owner above because they haven't re-seeded the slope above them. There is also concern about the slope beneath the property that borders the State Park. It needs to be restored and re-seeded.
- Sheldon – project is proceeding nicely. Exemplary job site.
- Daines – They need to relocate their porta-potty before it snows, and fix the SWPPP fencing issue. Susanna will have Epic notice them of the SWPPP violation.
- Gladwin – plan review is in progress. Construction is scheduled to begin in October.

16. General Plan Status Update

The final files have been prepared. Simpkins suggested that the plan be written with a more assertive tone. For example, by replacing the word "should" with "will." The schedule for completion is as follows:

- 10/3/18 – post draft online for review
- 10/23/18 5pm – review period ends
- General Plan Public Hearing – to be scheduled sometime between these dates: 10/24 – 10/26 or 10/29 – 11/2. The next scheduled council meeting is 11/5/18. Simpkins will contact Bob from MAG to check his availability to facilitate the hearing.

17. Reserve Study – Next Steps

Clerk Smith contacted Shawn Seager from MAG for advice regarding whom to contact for reserve studies for the Interlaken road and water systems. Shawn recommended Nick Jones, from the Utah State University Local Technical Assistance Program (LTAP) Center for advice regarding roads. He recommended Horrocks Engineers in Heber, Wes Johnson, for a water study. Smith will contact both for more information.

18. Previous Action Items Status - Town Council 2018-09-10

Bart Smith

- a. Trim overhanging tree branches with Harrigan. Completed 10/9.
- b. Contact Wes Johnson from Midway to get contractor info for lower Interlaken Drive resurfacing. In progress.
- c. Write Charles Felt an email telling him that the parking regulations apply to all streets, including Luzern Way. Completed 10/14.
- d. Write Anthony King an email expressing the council's view on the Luzern Road extension. Completed 10/14.
- e. Write David Wade a letter regarding the town's ordinance against storing unregistered and disabled vehicles on town property. Completed 10/14.
- f. Write Mr. Talbot a letter regarding permitting requirements for excavation work. Completed 10/14.
- g. Write Mr. McLelland noting that his work in the road right of way is a violation of town ordinances, and not to repeat this. The town will restore the area to the proper condition. Completed 10/14.
- h. Contact water masters regarding 1" vs. ¾" meter installations. Done.
- i. For building projects, revise the materials describing the certificate of occupancy and completion process. When all construction is complete, including all excavation, and the permit is closed, a

letter should accompany the completion deposit refund stating that no more construction activity is allowed, unless a new permit is issued. In Progress.

- j. Call the Howards to get a completion date estimate. Called and emailed, left messages. No response.

Lisa Simpkins

- a. Call Midway regarding dumpster area cleanup. Meeting with Mayor.
- b. Call Bob from MAG and request he facilitate the GP hearing on October 22, 6pm. Done.
- c. Get pricing from Josh at Epic for the traffic study. In progress.

Susanna Littell

- Draft code language for landscaping and excavation permits. In progress.

Greg Harrigan

- a. Contact Bob Marshall regarding removal of overgrown sage brush on corner of Interlaken. Done.
- b. Trim overhanging tree branches with Clerk Smith. Scheduled for 10/8.

Chuck O’Nan

- a. Convex Mirrors – follow up with Blue Stakes, facilitate installation with Signarama. In progress.
- b. Pursue new stop sign placement on Bern Way at intersection with Jungfrau, for east bound traffic. In progress.
- c. Get bids for shoulder work. In progress.

19. Other Business. None.

20. Public Comment. None.

21. Council Comments. None.

22. Action Item Summary from this meeting

Bart Smith

- Contact Brian Meyer to gauge interest in shoulder work/excavation.
- Investigate Hawkins meter pit and lock down supply line if no meter present.
- Write a contract for SuperDave for \$6,500 per month.
- Rent a chipper and organize chipper day.
- Contact Epic Engineering and remind them that there is a deadline for completing asll asphalt.

Lisa Simpkins

- Speak with Tracy from Wasatch Mountain State Park regarding relocating the dumpsters.
- Contact Bob from MAG regarding availability for GP Hearing.
- Research possible DPW site next to the pump house.

Susanna Littell

- Write a letter to the Franks requesting that they re-seed the slope above their property.
- Notify Epic that the Daines property is in violation of SWPPP.

23. Adjournment

Council Member Harrigan moved to adjourn the meeting. Council Member Simpkins seconded the motion. The motion passed unanimously. The meeting was adjourned at 8:25 PM.

The next Town Council meeting will be held on Monday, November 5th, at 6:30pm, at the Town Pump House, 236 Luzern Rd.