

**Interlaken Town Council Regular Meeting Minutes
Wednesday, 28 August 2019, 6:37 PM – 7:31 PM
Town Pump House, 236 Luzern Rd., Midway, UT**

1. Call to Order.

Council Member Harrigan called the meeting to order at 6:37pm.

2. Roll Call – Members Present:

Greg Harrigan, Mayor
Chuck O’Nan, Council Member
Sue O’Nan, Council Member
Marge Bowen, Council Member
Justin Hibbard, Council Member

Susanna Littel, Planning Commission chair was present
Bart Smith, Town Clerk was present

3. Presentations: None.

4. Public Comment: None.

5. Consent Agenda: None.

6. Approval of Agenda or Changes.

Clerk Smith requested that approval of the 8/12/19 public hearing and council meeting minutes agenda item be removed from the agenda, as the minutes have not yet been completed.

Motion: Council Member Sue O’Nan moved to approve the amended agenda.

Second: Council Member Bowen seconded the motion.

Discussion: no discussion

Vote: The motion was approved with the Council Members unanimously voting Aye.

7. Planning Commission – Epic Report and Building Status

Susanna Little noted that no new report was made available by Epic. Only one report per month is being prepared. Refer to the previous report from the 8/12/19 council minutes. There is only one issue to report for this meeting regarding the Barton project.

Barton, Lot 065: There is still one outstanding comment from the PC. In addition, Epic has taken issue with Barton’s compliance with the new IBC which became effective 7/1/19. This application was submitted after 7/1/19 and should be in compliance with the new IBC. Susanna noted that the IBC is amended every 3 years. It was decided that the town’s code Title 9 should be updated to state that the town adheres to the current IBC code. The PC recommends conditional approval of the Barton application pending Epic’s approval, and addressing the PC comment. Chuck O’Nan reiterated that nothing can be done until Epic approves.

Motion: Council Member Bowen moved to conditionally approve the permit once Epic and the PC gives their approval.

Second: Council Member Hibbard seconded the motion.

Discussion: no discussion

Vote: The motion was approved with the Council Members unanimously voting Aye.

8. Planning Commission Vacancies - Candidates

The PC is preparing for a land use hearing to present recommended land use code changes. They are currently working on language to address permitting of “pavilion” structures that are not fully enclosed by 4 walls, or use roof extensions to exceed the 200 square foot maximum allowable for non-permitted accessory buildings. Susanna noted that Elizabeth Hora-Cook wishes to no longer serve as a full time PC member. Her letter of resignation is attached. Susanna recommended that Diana Duer be reassigned from alternate PC member to full member, and Elizabeth serve as an alternate.

Motion: Council Member Bowen moved to assign Diana Duer to full time PC membership and Elizabeth Hora-Cook as a PC alternate.

Second: Council Member Chuck O’Nan seconded the motion.

Discussion: no discussion

Vote: The motion was approved with the Council Members unanimously voting Aye.

Harrigan noted that the damage to Interlaken Drive from the Wilcox construction is more significant than first estimated and needs to be addressed.

9. Utah LTAP Road Reserve Study

The Utah LTAP road reserve study has been completed and is available for review on the town website. A copy has been attached to these minutes as well. The council will review the report and discuss it in future meetings. Chuck and Greg agreed to mark the roads for compromised shoulder areas, and push to complete some shoulder work this fall. Greg reported that Wes Johnson said Midway will do the sewer work this fall. This may be an opportunity for us to examine portions of our roads beneath the asphalt layer to assess their condition.

10. Pump House Generator Status

Marge reported that she met with John, our grant writer for the pump house generator. She was told that we could not order the generator or begin preparatory work on the concrete pad or installation if we wish to apply for grant funding. Brad Bartholomew from the state confirmed this - that we cannot order equipment or do any site preparation prior to receiving the grant funding. We have already ordered the generator and scheduled site work with Dominion. Brady will cancel the generator order and contact Dominion to cancel scheduled work on site.

The council requested that Clerk Smith send a summary of the generator costs to Marge.

11. Water System Grant Update

Refer to agenda item 11 for a status update.

12. Oliver Road Debris Violation

There has been no improvement or action to prevent further erosion from the Oliver lot to the roadway. Smith will contact our lawyer for advice on next steps. Harrigan will get an estimate for repair costs.

13. Previous Action Items and Updates. Nothing additional to report.

14. Other Business

Zenger property development. Michael Henke reported to Harrigan that Canyon View Drive has to meet Midway City code for roads because it lies within Midway. This should enable Interlaken to preserve our use of Canyon View Drive as a secondary egress.

Sue O’Nan noted that we never ordered the stop sign for the Jungrau-Bern Way intersection. Chuck O’Nan will take this on.

The council requested that the pump house door code be changed. Smith will take care of this. The code should be shared only with the council, the water masters, and Susanna, the PC chair.

15. Council Comment

Clerk Smith noted that the council must meet again before 10/16/19 to pass a resolution cancelling the 2019 election. The council agreed to meet on Monday 10/14/19 for the next council meeting.

16. Adjournment

Council Member Bowen moved to adjourn the meeting. Council Member Hibbard seconded the motion. The motion passed unanimously. The meeting was adjourned at 7:31 PM.

The next Town Council meeting will be held on Monday, October 14th, at 6:00pm, at the Town Pump House, 236 Luzern Rd.