

Interlaken Town Council Regular Meeting Minutes
Monday, 03 May 2021, 6:32 PM – 8:22 PM
Meeting Conducted Remotely with Zoom Video Conferencing Software

Zoom Meeting ID: 516 337 9977

Password: 84049

Zoom Meeting Link

<https://us02web.zoom.us/j/5163379977?pwd=QlJNT3loV3J4Nm83TFJObGVzUE1ldz09>

1. Call to Order – Mayor Harrigan called the meeting to order at 6:32 pm

2. Roll Call

Greg Harrigan, Mayor
Justin Hibbard, Council Member
Chuck O’Nan, Council Member
Sue O’Nan, Council Member
Marge Bowen, Council Member

Susanna Littell, Planning Commission chair was present
Bart Smith, Town Clerk was present

3. Presentations: None Scheduled

4. Public Comment:

Tasha Lingos – needs someone to take over dustpan broom for DPW site since she will be gone.

Susanna Littell – received a complaint from neighbors on Bern Way, regarding a building advertised as a new home, concern is that design of new home is modern and not consistent with existing homes. Is there any code that regulates building design or colors? Is there any concern amongst the council or direction for the planning commission?

Greg – the house is under contract, but we have no architectural guidelines. It would be difficult to go backwards. We as a town inherited a wide array of home designs.

5. Consent Agenda: None

6. Approval of Agenda or Changes

Clerk Smith requested an item be added to the agenda, discussing and approving the revised building agreements.

Motion: Council Member Hibbard moved to approve the agenda with the addition of item “Discussion and Approval of Revised Building Agreements.”

Second: Council Member Bowen seconded the motion.

Discussion: no discussion

Vote: The motion was approved with the Council Members unanimously voting Aye

7. Approval of 03/01/2021 Council Regular Meeting Minutes

Motion: Council Member Bowen moved to approve the 3/1/21 minutes as presented.

Second: Council Member Hibbard seconded the motion.

Discussion: no discussion

Vote: The motion was approved with the Council Members unanimously voting Aye

8. Approval of 04/08/2021 Council Regular Meeting Minutes

Motion: Council Member Bowen moved to approve the 4/8/21 minutes as presented.

Second: Council Member Hibbard seconded the motion.

Discussion: no discussion

Vote: The motion was approved with the Council Members unanimously voting Aye

9. Edelweiss Realignment and Dumpster Site Update

Greg – spoke with Russ Watts and noted that the town was open to working with him if he created a new entry to Edelweiss, widen Luzern, and excavate the DPW site in exchange for the dumpster easement and leaving the dumpsters as they were. We need to look at the DPW site and come up with a plan. Greg requested that the council look at it and send him his thoughts. We need to get that done in the next 2 months. It is likely that phase 2 will start this year, which means we can most likely get Luzern widened this year as well.

Sue – have the lawyers began work on this? Greg – not yet, we'll get the details together and have it reviewed by Tim. We are not signing off on anything prior to getting the work agreed upon legally.

10. Financial Matters

Discussion of Proposed Draft FY2022 Budget – see the attached documents for more information.

FlexNet Light System Upgrade for Remote Water Meter Readings

Bart discussed the FlexNet system increase in cost of \$8K over the vehicle drive by system that was discussed previously and included in the draft budget. This system upgrade allows for remote real time reading of all water meters through a receiver mounted on a tower at the pump house. Marge, Justin, Sue, Chuck all good with this. Greg agrees as well. Let's put the money in the budget and continue to investigate.

Budget lines changes:

- Line 119 from (\$1,127) to (\$2,700) for increased telemetry costs.
- Line 123g from (\$57,198) to (\$65,000) for increase in initial setup costs.

Find out if tower height is sufficient or if we need to add more height to it. Tasha Lingos mentioned her concern about adding more height to the tower.

Road Maintenance

Greg – is road maintenance enough, is \$40K enough for crack sealing and top coating. Sue – money we get from BHR – don't we put that towards our roads? Smith – yes, but it's only \$1200 in the budget, line 73a. Sue agrees. All agreed to increase line 55 to \$70K.

Budget lines changes:

- Line 55 from (\$40,000) to (\$70,000) for increased road repair and maintenance expenses.

Additional Budget Discussion

Greg – any other comments to address in the draft budget?

Chuck – do we have \$ in the budget to improve the DPW site? Yes line 60b - \$30K

Chuck – we might be able to piggyback asphalt costs from the Watts development.

Greg – we can delay asphalt until later and just make it work for SuperDave.

Motion to Adopt the Draft FY2022 Budget

Motion: Council Member Hibbard moved to adopt the draft FY2022 budget presented to the council with the following changes:

- Line 55: Annual Road Repair & Maintenance – increased from \$40,000 to \$70,000
- Line 119: Telemetry System Operating Costs – increased from \$1,127 to \$2,700.
- Line 123g: Pump Replacements, Telemetry System, Meter Upgrades increased from \$57,198 to \$65,000

Second: Council Member Bowen seconded the motion.

Discussion: no discussion

Vote: The motion was approved with the Council Members unanimously voting Aye

Smith will revise the budget and post it online. The FY 2022 Budget Hearing will be scheduled for Thursday, June 10, at 6pm. The council meeting will follow at 7pm.

11. Planning Commission – Report and Building Permit Status

- Howard – no update regarding working with Epic in obtaining their CO.
- Ball – no update.
- Wilcox – has received a CO but we are holding their deposits. Hydroseeding has occurred. We are holding funds pending repair of roads. It was suggested we hold \$1000 until repairs are completed. Greg marked it in paint, suggest a compromise - either a \$1000 forfeiture or they can fix it. Asphalt has been pushed into the woods. Susanna will convey this to the lot owner.
- Osborne – no update.
- Ekstrom – no update.
- Barton – no update.
- Parsons – work is progressing. We are working with the contractor to address intermittent materials containment issues. Susanna will request an update on the guardrail damage from the contractor. Greg – it's not your job to track their garbage. Susanna – materials they intend to use are blowing off the site. Greg – this guy has been a problem on all of his projects. It's unacceptable. If he can't manage his project, we need to red-tag the project. Tell him he is in danger of being red-tagged if he can't control it. Susanna – will send him another email.
- Marge – at what point do we actually red-tag him? Greg – this is the last time. Next time he will be red-tagged.
- Harrel – permit has been issued. It appears that they set the portable toilet. They wanted to fill in an existing irrigation ditch. The PC requested they submit a site disturbance permit. Bart – did they submit a permit app? They need to present a plan so it can be reviewed by TO to see if it affects water drainage in the area.
- Lang solar – complete.
- Vermazen – no update.
- Farrer Lot 056 – fully reviewed, all comments from PC and TO satisfactorily addressed. At April meeting, PC agreed to recommend approval and recommends approval from the council.

Motion: Council Member Bowen moved to approve the Farrer building permit.

Second: Council Member Chuck O'Nan seconded the motion.

Discussion: no discussion

Vote: The motion was approved with the Council Members unanimously voting Aye

12. Previous Action Items and Updates

- Guardrails – Geico claim update

Bart – received \$10,125 from Geico. Should we go ahead and schedule the guardrail repair – yes. What do we want to do with the jersey barriers? We should return them to Wasatch county when work is complete.

- Acquire BHR road maintenance funds as per agreement

Greg will meet with Russ Watts and get the committee working again.

- Generator Fencing

Chuck – Singleton is the low bidder by \$1200 to \$1500 dollars. Chuck sent him photos of the color of the building, and he will try to match that color. We're not going to do the black slates – it would add \$1000. The door he plans on using will work for generator access.

- Emergency Siren

Marge – you can go simple or complicated. Marge had contact with Larry Love (Peak Alarm). He suggested a siren with 120 volts minimum. The council reviewed the specs for Model SST-MV. It should be plenty loud enough, costs \$550, but we need to contract an electrician. We would wire it to a light switch, but there's ways to make it more automatic. He recommended a couple of electrical contractors. Chuck – how is this set up? Marge – will it be person driven, or will it monitor smoke or other safety issues? For this one, someone would actually have to flip a switch. We would need to have a protocol in place to activate the alarm. Greg will talk to Dave Sheldon about options. Chuck – if you can turn your lights on with a phone, you should be able to do this remotely. Is there an additional driver needed. Justin – when we get that installed, let's have a fire drill day to see if we are prepared.

- Roadwork Update

Chuck – we should do a drive-by to see what cracks, shoulders etc need to be done. Bart – let's reach out to Neal and do a drive-by. Eckles will do crack seals and patching. Tracy and Bob Henry will help assess the roads.

13. Other Business

Marge – signs have been torn down at the top of Eiger.

Bart – looking into online payments for water. Hinton Burdick will do AUP report – Greg needs to sign the engagement letter.

Revised building agreements – Smith presented revised building agreements to the council for approval.

Motion: Council Member Sue O'Nan moved to approve the revised building agreements.

Second: Council Member Hibbard seconded the motion.

Discussion: no discussion

Vote: The motion was approved with the Council Members unanimously voting Aye

Justin – should we be concerned about water levels in our well? We've been ahead of the game regarding water conservation. Sue – received a letter from the state asking the water masters to review and update their response to a drought. She will forward a copy to the water masters.

Greg – we've engaged Jim Riley to transfer water rights from the IMWC to the town. They are doing an adjudication of all our water rights, including the rights we know about and additional rights. We are trying to claim all the water we are entitled to.

14. Council Comments

None

15. Adjournment

Council Member Bowen moved to adjourn the meeting. Council Member Hibbard seconded the motion. The motion passed unanimously. The meeting was adjourned at 8:22 PM.

The next Town Council meeting is scheduled for Thursday, June 10th at 7:00 pm. Depending on health and safety issues due to the COVID-19 virus, the meeting may be held as an online video conference, instead of the usual pump house location. This meeting will follow the FY2022 Budget hearing scheduled for 6pm.