

Interlaken Town Council Regular Meeting Minutes
Monday, 07 December 2020, 6:33 PM – 7:25 PM
Meeting Conducted Remotely with Zoom Video Conferencing Software
Zoom Meeting ID: 516 337 9977

1. Call to Order

Mayor Greg Harrigan called the meeting to order at 6:33pm.

2. Roll Call

Greg Harrigan, Mayor
Justin Hibbard, Council Member
Chuck O’Nan, Council Member
Sue O’Nan, Council Member
Marge Bowen, Council Member

Susanna Littell, Planning Commission chair was present
Bart Smith, Town Clerk was present

3. Presentations: None.

4. Public Comment: None.

5. Consent Agenda: None

6. Approval of Agenda or Changes

Motion: Council Member Sue O’Nan moved to approve the agenda.

Second: Council Member Chuck O’Nan seconded the motion.

Discussion: no discussion

Vote: The motion was approved with the Council Members unanimously voting Aye

7. Approval of 11/09/2020 Council Regular Meeting Minutes

Motion: Council Member Sue O’Nan moved to approve the 11/09/20 minutes.

Second: Council Member Bowen seconded the motion.

Discussion: no discussion

Vote: The motion was approved with the Council Members unanimously voting Aye

8. 2021 Town Council Meeting Schedule

Clerk Smith proposed the following 2021 town council meeting schedule:

<i>Interlaken 2021 Town Council Meeting Schedule</i>		
Meeting Date	Day of Week	Meeting Time
4-Jan-21	Mon	6:30 PM
1-Feb-21	Mon	6:30 PM
1-Mar-21	Mon	6:30 PM
5-Apr-21	Mon	6:30 PM
3-May-21	Mon	6:30 PM
7-Jun-21	Mon	6:30 PM
29-Jun-21	Tue	6:30 PM
29-Jul-21	Thu	6:30 PM
7-Sep-21	Tue	6:30 PM
11-Oct-21	Mon	6:30 PM
1-Nov-21	Mon	6:30 PM
6-Dec-21	Mon	6:30 PM

Motion: Council Member Bowen moved to approve the proposed 2021 town council meeting schedule.

Second: Council Member Hibbard seconded the motion.

Discussion: no discussion

Vote: The motion was approved with the Council Members unanimously voting Aye

9. Dumpsters - DPW Site Update

Clerk Smith presented a bid from Peak Alarm to add a surveillance and monitoring system to the pumphouse and DPW site. See the attached bids. In summary, the system would provide the following:

- NVR Recorder - 8 Channel 4TB - Monitor - remote connection to your internet router - UPS Surge Protector
- 2 Verifocal outside cameras - one on the pumphouse and one at the remote site with penetration for monitoring DPW site
- 1 LPR camera for plate numbers for monitoring DPW site
- 1 fixed camera inside the pump house for monitoring inside the pumphouse
- 1 POE switch with the enclosure at the remote site
- 1 Wireless bridge that will transmit to the pumphouse
- Security Panel with siren and cellular unit, monitoring
- Wireless door contact for remote lock/unlock
- Wireless motion detector, monitored
- Wireless high-low temperature sensor, monitored

Total Cost for the system would be around \$7,350 plus a \$47/month monitoring charge. Smith noted that Peak could not install a smoke detector without adding additional equipment to the system, significantly raising the cost. This bid does not include construction of support poles for the exterior cameras and completing electrical service to the DPW site.

The council discussed the proposal. Greg suggested we scale it back by eliminating the outside cameras, place a camera inside, remote locks on doors, temp hi-low sensing and the monitoring for the \$47 per month. We need to message better about when to put stuff out, add signage to respect the site. Marge – no point in spending the money for the temp site. Chuck noted that Peak Alarm was in Promontory. Justin noted that Nest has a smoke alarm option.

Smith will get a bid from Peak for just an inside camera, hi-low temp sensor, smoke alarm, door lock/unlock, 24-7 monitoring, and have Dave bid on finishing the electric.

Justin – Recyclops asked if we wanted to have trash pickup at all the Interlaken homes. Sue noted that an issue is that some people don't contain their garbage and the wildlife is a problem. Greg – the county doesn't allow anyone to take the trash to the dump except them. Greg requested that Smith put messaging out, to break down your boxes, don't leave things on the ground. We need to get a corn broom, and signage to help maintain the site.

The council discussed the new dumpster site off Edelweiss and shared their concern about the entrance to Edelweiss. The entrance is blind to oncoming traffic. Smith will have TO come out to look at Edelweiss entrance and provide some design guidance in softening that intersection.

10. Pump House Generator Update

Smith reported that the Dominion gas line meter has been installed, but the regulator pressure is too high to serve the generator and the space heater inside the pumphouse. AJ Neering will install step down regulators to correct the situation. Once the regulators are installed, we can proceed with completion of the generator installation.

11. Strawberry Communications ISP Update

The equipment has been ordered. We expect installation around early January. Smith will remind Interlaken lot owners of this service.

12. Town Directory Update

Smith reported that 121 lot owners have signed up, and the directory will be released this week.

13. Neighborhood Watch Program Update

Sue O’Nan had no updates. The next meeting will be in January. Smith will distribute the enforcement vests to the town council.

14. Planning Commission – Report and Building Permit Status

Susanna reported that last month’s report is current, except:

Ball passed all his inspections, a temp CO was issued, and a portion of his deposit will be held until final seeding, cleanup and driveway pouring is completed.

15. Financial Matters – CARES Funds

Smith reported that the town’s entire CARES grant revenue of \$20,115 was given to Wasatch County Fire District to support their COVID related expenses. This is other Wasatch County municipalities have done to support the Fire District.

16. Previous Action Items and Updates - No Updates.

17. Other Business - None.

18. Council Comments - None.

19. Adjournment

Council Member Hibbard moved to adjourn the meeting. Council Member Sue O’Nan seconded the motion. The motion passed unanimously. The meeting was adjourned at 7:25 PM.

The next Town Council meeting is scheduled for Wednesday, January 6 at 6:30 pm. Depending on health and safety issues due to the COVID-19 virus, the meeting may be held as an online video conference, instead of the usual pump house location.