

**Interlaken Town Council Regular Meeting Minutes**  
**Monday, 01 April 2019, 6:42 PM – 7:47 PM**  
**Town Pump House, 236 Luzern Rd., Midway, UT**

**1. Call to Order.**

Mayor Simpkins called the meeting to order at 6:42pm.

**2. Roll Call – Members Present:**

Lisa Simpkins, Mayor  
Greg Harrigan, Council Member  
Chuck O’Nan, Council Member  
Sue O’Nan, Council Member  
Marge Bowen, Council Member

Tim Bywater, Town Legal Counsel was present via phone  
Susanna Littel, Planning Commission chair was present  
Bart Smith, Town Clerk was present

**3. Presentations:** None.

**4. Public Comment.**

Tasha Lingos, 311 Interlaken Drive. Tasha brought up her concern about a power pole that was located in front of new construction that was taller than the house. The council will investigate.

**5. Consent Agenda:** None.

**6. Approval of Agenda or Changes.**

**Motion:** Council Member Harrigan moved to approve the agenda.

**Second:** Council Member Sue O’Nan seconded the motion.

**Discussion:** no discussion

**Vote:** The motion was approved with the Council Members unanimously voting Aye.

**7. Approval of 03/04/19 Council Regular Meeting Minutes**

**Motion:** Council Member Bowen moved to approve the 03/04/19 council meeting minutes.

**Second:** Council Member Sue O’Nan seconded the motion.

**Discussion:** no discussion

**Vote:** The motion was approved with the Council Members unanimously voting Aye.

**8. Pump House Generator Project and DPW Dumpster Site**

The council discussed the proposed DPW site and dumpster relocation. Kelly Christensen, from Wasatch County Solid Waste, came out and inspected the proposed site next to the pump house. He was concerned that the county garbage trucks would ruin our roads. The asphalt is not thick enough to sustain weekly traffic from a 80,000 lb truck. This is especially true for Luzern Road. The county does not use smaller trucks. In 3 years, the town would most likely have to redo the roads. This includes the section of Interlaken Drive starting at the entrance to Valais up to the intersection with Luzern Rd, and then, the section of Luzern to the pump house.

Bowen asked who owned the lot just below the BHR entrance on the east side. It is a private owner. Simpkins suggested we ask Midway to grade and pave Canyon View Drive to give access from the south. Harrigan suggested we look into relocating the dumpsters below Edelweiss, making a deal with adjacent landowners to give them access off Interlaken Drive. Greg suggested we meet with Midway Mayor Celeste or Michael Henke to discuss our options. Simpkins noted that Wasatch

County code requires all municipalities to use Wasatch County solid waste services for garbage removal.

The council also discussed the pump house generator project. The council recommended that the water masters pursue bids for purchase and installation, and verify with the state the proposed generator meets state requirements. Brady mentioned to Bart that the town may be required to purchase meters for each individual pump. Currently we use only 1 meter to measure flow from both pumps.

## **9. Financial Matters – Water Billing Update FY2019**

Smith reported that we've collected \$158,199.64 to date. Outstanding receivables are \$12,989.

## **10. Planning Commission – Epic Report and Building Status (see attached report)**

- Daines, 324 Bern. Working towards framing inspection.
- Howard, 330 Bern. Currently doing a 4-way inspection.
- Frank, 249 Big Matterhorn. Have passed all inspections.
- Sheldon, 272 Jungrau. Temporary CO has been issued. Final CO dependent on completion of excavation at Southwick property.
- Southwick, 281 St. Moritz. Have not yet submitted and excavation permit for material transferred from the Sheldons.
- Gladwin, 267 St. Moritz. Passed inspections, waiting for siding.
- McNaughton, 308 Interlaken. Final inspection due in coming weeks.

The PC has investigated permit expiration dates from other towns. Most towns agree that if there is no activity in 180 days, the applicant has to apply for an extension. If no extension is requested, the applicant's deposits are returned and the customer would need to reapply and pay new fees. The Interlaken code already has a 180 day provision. Harrigan asked if we could put a limit on the overall duration of the project, for example, 18 months.

Susanna will look into changing the language in our code, requiring inspections within 180 days, and that no project shall exceed 24 months.

The PC is still missing meeting minutes. Susanna will look into this.

Bob Marshall, PC alternate, requested that the council consider increasing the outbuilding size limit for not requiring a building permit. Currently, any building less than 200 sq ft in size does not require a permit. The council discussed the issue and decided to keep the 200 sq ft limit as is.

Susanna requested that the town seek new PC members. Clerk Smith will advertise open positions in the Wasatch Wave.

The PC is considering the following land use code changes:

- Increasing garden size limit for not requiring a permit from current 100 sq ft limit.
- Changing the permit expiration language.

## **13. Previous Action Items and Updates**

### **Lisa Simpkins**

- Research potential grant sources for DPW site and generator. In progress – will contact MAG.

### **Susanna Littell**

- Research how other towns handle building permit expirations – reach out to Daniel. Done.
- Contact Bob Marshall and see if he'll attend PC meetings. Done – yes he will fill in.
- Track down Nov and Dec PC meeting minutes. In Progress.

**Bart Smith**

- Get bids from Epic and another source for our water rate study. In progress.
- Write the Everetts a letter regarding outdoor lighting. Done.
- Email the town a notice about the completed GP and post online. Include a notice that the town is still working on 3 projects for the town: DPW site and dumpster relocation, backup generator for the pump house, and improved internet service. Note that the DPW site and generator are required, because the dumpsters must be moved, and state law requires backup generator support for our water system. On hold until budget discussion.
- Contact the Valais HOA regarding prohibited use of our dumpsters. Done.
- Send notice to town asking for PC volunteers. In progress.
- Check with new owner of Linette Hatch's house to see what type of remodel he's doing. Done – he does not require a permit.

**Greg Harrigan**

- Review DPW plans with SuperDave and Wasatch County Solid Waste. Done.

**Chuck O'Nan**

- Contact Wes Johnson to find a contractor to repair lower Interlaken Drive. In progress.

**Josh Call**

- Get estimates for the retaining wall, 1 or 2 tier, different materials – concrete or gambion baskets. In progress.
- Find out if generators have autostart capability. Get a quote/information regarding enclosures for the generator. In progress.
- Contact grant writer. In progress.

**14. Other Business.**

Simpkins noted that there's a lot of debris in the field next to the pump house, including broken benches. It is a fire hazard and should be addressed.

**15. Council Comments.** None.**16. Action Items from this meeting.****Greg Harrigan**

- Meet with Midway representatives to discuss dumpster location options.

**Bart Smith**

- Ask Brady to get bids for pump house generator project.
- Advertise for 3 planning commission openings.

**Susanna Littel**

- Track down missing PC meeting minutes.
- Look into changing land use code – permit expiration language, increase in allowable unpermitted garden size.

**17. Adjournment**

Council Member Harrigan moved to adjourn the meeting. Council Member Sue O'Nan seconded the motion. The motion passed unanimously. The meeting was adjourned at 7:47 PM.

The next Town Council meeting will be held on Monday, May 13th, at 6:30pm, at the Town Pump House, 236 Luzern Rd.