

**Minutes of the Interlaken Town Council**  
**Monday, 13 July 2015, 6:30 p.m.**  
**Interlaken Pump House**

**1. Call to Order: Opening Remarks**

Mayor Headley called the meeting to order at 6:37

**Members Present:**

Larry Headley, Mayor  
Herb Bowen, Council Member  
Greg Harrigan, Council Member  
Sue O’Nan, Council Member  
Lisa Simpkins, Council Member

Mayor Headley asked for approval of Interlaken Town Council meeting minutes from 06/08/2015.

**Motion:** Council Member Greg Harrigan moved to approve the minutes from Town Council meeting 06/08/2015

**Second:** Council Member Herb Bowen seconded the motion.

**Vote:** The motion was approved with the Mayor and Council Members unanimously voting Aye.

**2. Public Comment:**

Mayor Headley informed the attending residents of Interlaken Town Council’s Public Comment statement:

Comments will be taken on any item not scheduled for a Public Hearing, as well as on any other Town business. Comments are limited to two minutes per speaker, The Council cannot act on items not listed on the agenda, and therefore, the Council may or may not respond to non-agenda issues brought up under public comment. Those wishing to comment should stand, state their full name and address, whom they represent and the subject matter to be addressed. Total time allocated to public comments will be no more than 10 minutes.

He informed the residents that State regulations require the agenda to be posted by 5:00 the day prior to the Town Council meeting. He stated that Interlaken’s Council will try to post the agenda sooner than the required time frame. He also asked for tolerance while the Council was learning the rule and regulations of governing the Town.

Council Member Harrigan informed residents that they could contact any Council member with concerns or questions.

Michael Soper urged Council to work on sending frequent emails to the community to keep all residents informed. He stated he believes it is not possible for Mayor Headley to continue to be Interlaken Town's Mayor and President of the IMWC Board of Directors without a conflict of interest.

- Mayor Headley asserted he would recuse himself from voting if there were a conflict of interest although with IMWC only having authority over the water, it would be unlikely there would be any conflict. He also stated it is up to the IMWC shareholders to vote him off of their Board of Directors.

Barb Brauer encouraged the Council to vigorously solicit all residents to attend the IMWC annual meeting in order to achieve a quorum.

Jeannette Cruse-Barron asked for more signage on the roads, particularly a 20 mph speed sign for Interlaken Dr. She states that a lot of cars do not stop at the stop sign on Interlaken Dr. and St. Moritz and the high weeds on the NW corner obstruct views.

- Mayor Headley reported that the Dutch Canyon Ward would be cutting back the roadside weeds on July 18<sup>th</sup>.

### **3. Land Use Committee Reports**

Council Member Simpkins is experienced in planning commissions and land use codes. She is heading a committee to create a master plan for Interlaken Town.

- Initial committee members: Lisa Simpkins, Asim & Sherry Bolca, Greg Harrigan, Michael Soper.
- The Committee has identified several comparable towns to interview for their land use codes.
- Midway City suggested Interlaken Town consult Mountainland Association Development for help with planning and adopting codes.
- The Committee will develop a zoning map for topography.
- Lisa would like more residents to become involved and attend the planning meetings. Meeting information will be posted online and at the Interlaken Monument. Next meeting is scheduled for July 21<sup>st</sup>.
- Jason Watterson from the Utah Local Government Trust informed Town Council that the State provides training for planning commission rules and regulations. They also provide workshops with attorneys and ombudsmen present for information.

- The Planning committee will present information to the Town Council who will then appoint a planning commission of 5 persons. Attending residents Russ McKnight, Barbara Brauer, and Bart Smith volunteered to be on the commission.

#### **4. Amendment of Ordinance No. 2**

Mayor Headley asked to adopt an amendment to the temporary building moratorium, Ordinance No. 2.

**Motion:** Council Member Harrigan moved to adopt Ordinance No. 2 amendment.

**Second:** Council Member Bowen seconded the motion.

**Discussion:** The amendment will allow for interior remodels to be conducted while the temporary building moratorium is in place.

Resident Heidi McKnight questioned how the structure across from her lot was approved. Council member Harrigan explained the County approved it using their codes before Interlaken Town was able to issue the temporary building moratorium.

**Vote:** The motion was approved with the Mayor and Council Members unanimously voting Aye.

#### **5. Guardrail Installation:**

Jason Watterson, loss prevention manager for Utah Local Governments Trust was present to identify risks which will help prevent claims.

- Utah Local Government Trust is an insurance agency created by the State Legislature to provide protection to towns.

Mr. Watterson states the roads are the primary concern; especially the area's which do not have guard rails.

Resident Jack Brauer presented to Council a detailed report with estimates and a Google Earth Map identifying the most critical areas of Interlaken Town in need of guard rails.

Mr. Watterson believes the cable barriers are the best for our needs. They are less costly to install and will not impede snow removal.

Mr. Brauer has agreed to obtain quotes for each area of Interlaken Town needing the guard rails and a quote for the entire area.

Interlaken Town does not yet have a budget so therefore there is no money available to install any guard rails this year.

## **6. Funding from IMWC to Interlaken Town**

Interlaken Town currently does not have the funds to maintain the road system through the end of the year. Money needs to be transferred from IMWC to Interlaken Town. IMWC Board of Directors needs to determine what amount of the annual assessment money is allotted for road maintenance.

**6a.** IMWC shareholders will vote at the annual meeting as to whether IMWC will stay in existence and govern the water system or if will transfer its assets and liabilities to the Town and become a municipal water system governed by a single entity.

There are many advantages to having the water system transferred to Interlaken Town.

- We will not have to carry insurance for IMWC, which will save the community \$9,900 in premiums. The Town's single policy includes the entirety of coverage's for which IMWC pays a number of separate premiums.
- The water system will enjoy the governmental immunities and limits on liability for being a municipal water system.
- There will not be a need for two bookkeepers and two accountants to serve two entities.
- There will not be a need for two separate assessments and two budgets.
- Conducting business will be more efficient with only one set of meetings.

**6b.** Interlaken Town's bookkeeper Kristine Olsen and IMWC's treasurer Sandra Soper are working together to establish a budget for Interlaken Town.

## **7. Public Hearing and Informational Meeting**

Interlaken Town is required to hold Public Hearings on a Council adopted tentative budget and adoption of the mode for raising funds. The transfer of IMWC assets to Interlaken Town must be voted on by IMWC shareholders at the Annual Meeting.

- An informational meeting is proposed for Monday, August 17<sup>th</sup>.

- Eric Johnson, attorney for Interlaken Town will be present
- Residents will be made aware of the need for a Special Assessment Tax. They will be informed of their right to oppose the tax and the course of action necessary to do so.
- All IMWC shareholders are allowed to express opposition in writing.

## **8. Road Report and Discussion**

Interlaken Town road conditions and maintenance issues were identified. There is a limited amount of monies available.

**Motion:** Council Member Harrigan moved to table any expenditure until the release of funds from IMWC.

**Second:** Mayor Headley seconded the motion.

**Discussion:** Current road money available to Interlaken Town will be allotted for snow removal in the event that IMWC does not release funds.

**Vote:** The motion was approved with the Mayor and all Council Members unanimously voting Aye.

**8a.** Burgi Hill Ranch is digging a trench along Interlaken Dr. to install irrigation. Mayor Headley is hoping to meet with the landscaper to tie into this line to provide lighting and water to the Interlaken Monument.

**8b.** Mayor Headley will speak with Attorney Johnson as to whether the Freedom Act agreement with Burgi Hill Ranch and IMWC is carried over to Interlaken Town. If so, this will allow Interlaken Town to issue a lien on Burgi Hill Ranch homeowners to collect the approximate \$65,000 owed to IMWC for use of Interlaken Dr.

## **9. Interlaken Town Sign**

The agenda item has been tabled until the release of funds.

## **10. Holdaway Gate Request**

A request has been made by resident Mr. Holdaway to install a gate at the intersection of Bern Way Cutoff and Interlaken Dr. Security is the issue with evidence of parties and fires in this area.

Wasatch County ruled against the installation of a gate. Interlaken Town Council concurred and will not, at this time, allow any roads in Interlaken Town to be gated.

## **11. Interlaken Town Council Meetings**

Council Member O’Nan handed out copies of Rules & Regulations for Utah City Councils found on the Heber City Website.

It was agreed a workshop session for Town Council would be helpful. This will be held 1 hour before the next Town Council meeting on Aug. 10<sup>st</sup>.

Council scheduled meetings through January, 2016.  
August 10<sup>th</sup>, August 31<sup>st</sup> (for September), October 5<sup>th</sup>, November 2<sup>nd</sup> and December 6<sup>th</sup>.

## **12. Adjournment**

Council Member Simpkins moved to adjourn the meeting. The motion passed unanimously.

The meeting was adjourned at 9:00p.m.