

Interlaken Town Council Regular Meeting Minutes
Tuesday, 19 May 2020, 6:40 PM – 9:20 PM
Meeting Conducted Remotely with Zoom Video Conferencing Software

<https://us04web.zoom.us/j/140964567>

Meeting ID: 516 337 9977

Password: 84049

1. Call to Order.

Mayor Greg Harrigan called the meeting to order at 6:40pm.

2. Roll Call – Members Present via Remote Conferencing:

Greg Harrigan, Mayor
Marge Bowen, Council Member
Justin Hibbard, Council Member
Chuck O’Nan, Council Member
Sue O’Nan, Council Member

Susanna Littel, Planning Commission was present
Bart Smith, Town Clerk was present

3. Presentations: None.

4. Public Comment, presented via remote conferencing and email:

Lynn Chadderdon, 272 Jungfrau Hill. See Lynn’s attached email regarding concerns over noxious weed control.
Judy Klautt, 294 Jungfrau Hill. See Judy’s attached email regarding a town emergency notification plan.
Tasha Lingos, 311 Interlaken: Tasha had a question about the cause of the wild fire.

5. Consent Agenda: None.

6. Approval of Agenda or Changes

Motion: Council Member Sue O’Nan moved to approve the agenda.
Second: Council Member Hibbard seconded the motion.
Discussion: no discussion
Vote: The motion was approved with the Council Members unanimously voting Aye.

7. Approval of 04/01/2020 Council Regular Meeting Minutes

Motion: Council Member Bowen moved to approve the 4/1/20 Council Meeting minutes.
Second: Council Member Sue O’Nan seconded the motion.
Discussion: no discussion
Vote: The motion was approved with the Council Members unanimously voting Aye.

8. Schedule Change for June TC Meeting and Public Hearings

The council agreed to reschedule the June Town Council meeting for Tuesday June 16. In addition, public hearings for Land Use Code Changes, an Employee Compensation Ordinance, and a public hearing to discuss the FY2021 Town Budget will be scheduled for June 16, and run back to back.

9. Short Term Rental Fines Resolution Amendment

The current enacted Town Resolution No. 2016-07-03B “A Resolution Establishing Fines for Advertising and Engaging in the Business of Short-Term Rentals within Interlaken Town” is not in compliance with Utah State Code which prohibits municipalities from fining individuals for advertising short term rentals. Proposed Resolution No. 2020-05-19A “Amending Fines for Short Term Rentals” would replace the previous resolution and remove the fine for advertising, but preserve the fine for short term rentals. See the attached draft resolution.

Motion: Council Member Sue O’Nan moved to approve Resolution No. 2020-05-19A “Amending Fines for Short Term Rentals,” replacing Resolution No. 2016-07-03B “A Resolution Establishing Fines for Advertising and Engaging in the Business of Short-Term Rentals within Interlaken Town”.

Second: Council Member Marge Bowen seconded the motion.

Discussion: no discussion

Vote: The motion was approved with the Council Members unanimously voting Aye.

10. Resolution to Amend Building Permit Administration Fees

Resolution No. 2020-05-19B “Fee Resolution Amendment and Replacement” was reviewed by the council. This amended resolution increases the Interlaken Building Permit Fee from \$350 to \$450. See the attached draft resolution.

Motion: Council Member Marge Bowen moved to approve Resolution No. 2020-04-01A.

Second: Council Member Chuck O’Nan seconded the motion.

Discussion: no discussion

Vote: The motion was approved with the Council Members unanimously voting Aye.

11. Dumpsters at Valais Park

Midway City moved the town dumpsters from their location in the Valais Park parking lot to an area just south of the restrooms, just off Interlaken Drive. This was done in order to provide handicap parking for the park. Greg will meet with Mr. Zenger this week to discuss possible relocation options. See the attached Interlaken Drive Improvement agreement from January 2006 which relocated the dumpsters to Valais Park.

12. Asphalt and Shoulder Repair Work Update

Chuck reported that he is still waiting for a bid from Eckles. They would not start work until June. Greg asked that Eckles repair the area in front of Tasha Lingos’ lot. Neal Bowlen will begin shoulder work the week of June 15th.

13. Pumphouse Grant

Marge reported that a check from the state is on the way as a partial reimbursement for our benefit cost analysis expense. We should hear in June whether our grant application for the pumphouse generator has been approved.

14. Pump House Internet

Clerk Smith reported that ViaSat has completed installation of internet service at the pumphouse. The service will provide 25 Mbps download speeds and 3 Mbps upload, sufficient to conduct video conferencing, and accomodate remote surveillance for the site.

15. Guardrail Repair Status

Smith reported that he is still trying to find a contractor to repair the guardrail on Bern Way. The contractor he has been pursuing, Travis Browser, has been doing UDOT work and hasn't yet made time to come out and bid our job. Alyssa at Geico Insurance – the policy holder for the driver involved in the accident, is holding the claim until we can get an estimate. See the attached email to Travis Browser.

16. Signage Update

Chuck reported that two new 20 mph speed limit signs have been installed, along with two signs with warnings about the upper Bern Way curves. In addition, a removable sign forbidding open fires and fireworks has been placed on the stop sign on Interlaken Drive. There is also a sign prohibiting hunting available to be used on that same post. See the attached Signarama invoice.

17. Neighborhood Watch Program

Sue O'Nan and Marge Bowen volunteered to start a neighborhood watch program. Sue has materials and information about the program from 15 years ago. This program is separate from our emergency response efforts. This is more about assembling a team to create a presence in town, letting people know we are monitoring suspicious activity.

18. Town Emergency Response Plan

Justin Hibbard presented his ideas for a path towards developing an effective emergency response plan. See the attached email. The council discussed Justin's plan, which was very appreciated and on target. Greg will set up a meeting with Troy Morgan to discuss a plan for wildfire response. He noted that the Calling Post contacts worked well for the last wildfire incident. It was suggested we look into modifying the number appearing for the calling post notification so people would answer the call. Clerk Smith suggested we make the popular hangout spots in town less attractive by posting signs, to curtail use of fireworks or other unsafe practices. Justin suggested we keep track of what council members are in town and out of town. He also suggested we look into the School Messenger program, from the Intrado company, as another means to contact lot owners.

19. Chipper Day

This year, instead of chipping our burnable wood debris, the town will hire SuperDave to collect the debris from individual lots and haul it to land fill. Lot owners will be instructed to pile their debris in an accessible location and report to Clerk Smith a description of that location along with an accounting of their time and money spent. The deadline for creating a pile will be Saturday June 6th.

20. FY2021 Budget Discussion and Tentative Approval

Clerk Smith presented a draft FY2021 budget for consideration. See the attached draft budget and explanation of changes from the FY2020 previous budget. The council discussed the budget, which was largely unchanged from a draft presented at the April 1, 2020 council meeting.

Motion: Council Member Sue O'Nan moved to approve the tentative budget as presented, to be reviewed at a public hearing, and considered for final approval in June.

Second: Council Member Marge Bowen seconded the motion.

Discussion: no discussion

Vote: The motion was approved with the Council Members unanimously voting Aye.

21. Financial Matters – Water Billing Update

Clerk Smith reported on the status of the FY2020 water billing. A total of \$179,406 was billed, and to date, \$169,001 has been received.

22. Town Newsletter

Justin Hibbard announced the completion of the first Interlaken Town Magazine, which was conceived by the Interlaken Town Engagement committee. There will be a link provided on the Interlaken Facebook page to access the magazine.

23. Planning Commission – Report and Building Status, Code Revisions

Susanna presented the PC building permit status report. See the attached report.

The PC met on May 1st to discuss their recommendations to amend the Interlaken ordinances governing land use – titles 9 and 11. Their recommendations will address the following areas:

- Change in permit requirements for landscaping and gardening. Currently any project exceeding 100 sq ft requires a permit. The PC is proposing to increase that limit to 500 sq ft.
- Instituting a timeline for construction progress and permit expiration.
- Adding language to address concerns over unpermitted accessory structures, under 200 sq ft, with large roof overhangs.

24. Previous Action Items and Updates

There were no additional updates.

25. Other Business

To address the noxious weed issue in town, it was suggested we put information on the website about resources for lot owners to control weeds on their property. The town would not get involved in weed control on private lots.

26. Council Comments

Chuck O’Nan suggested we consider requiring builders to place a mesh blanket over their dumpsters to control the spread of garbage through town.

27. Adjournment

Council Member Sue O’Nan moved to adjourn the meeting. Council Member Hibbard seconded the motion. The motion passed unanimously. The meeting was adjourned at 9:20 PM.

The next Town Council meeting is scheduled for Tuesday, June 16 at 7:00 pm. Depending on health and safety issues due to the COVID-19 virus, the meeting may be held as an online video conference, instead of the usual pump house location. This meeting will be preceded by a PC land use hearing, a hearing to consider adopting an Employee Compensation ordinance, and a hearing to present the proposed FY2021 Town Budget.