

## Interlaken Town Planning Commission Meeting Minutes

**Entity:** Interlaken Town

**Body:** Interlaken Planning Commission

**Subject:** Business

**Notice Title:** Interlaken Town Planning Commission (Emergency) Meeting

**Notice Type:** Meeting

**Event Start Date & Time:** March 1, 2021 @ 6:00 PM

**Event End Date & Time:** March 1, 2021 @ 6:15 PM

**Location:** Interlaken Town Pump House, located at 236 Luzern Drive

### Description/Agenda:

1. **Call To Order.** *Susanna Littell (S. Littell), Planning Commission (PC) Member called the meeting to order at 6:08 PM.*
2. **Roll Call.** *S. Littell, PC Member preset, and Diana Duer (D. Duer) PC Member present.*
3. **Presentations.** *None.*
4. **Consent Agenda:** *None.*
5. **Approval of 3/1/21 Agenda or Changes.** *S. Littell distributed the Agenda in advance of tonight's Emergency PC Meeting to all PC Members, with no comments received to date. S. Littell made a motion to approve the 3/1/2021 PC Meeting Agenda as is with no changes. D. Duer second this motion. Motion unanimously approved by all PC Members present.*
6. **Public Comment:** Comments taken on land use topics not scheduled for a Public Hearing. Speakers please limit your comments to a few minutes. The Commission cannot act on items not listed on the agenda, so it may not be able to respond. Total time for public comments will be 10 minutes unless Commission agrees to extend. *None.*
7. **Town Engineer Matters & Building Permit Project Status Update.**  
**New Town Engineer on Contract – T-O Engineers (Contact Ryan Taylor, P.E., Project Mgr.), 2211 W 3000 S Suite B, Heber, UT 84032, 435-315-3168**  
*Lot 047, 262 Interlaken Dr, New Mike Harrell Remodel Project Building Permit. S. Littell indicated that this project had submitted two (2) drawing submittals to date: one (1) drawing submission that was reviewed by the PC (with 11 comments made by the PC for the Owner to address); and a 2nd submission, which fully addressed all Town PC comments. TO Engineers had no comments regarding the 1st or 2nd plans submission. Given this status, S. Littell motioned for the PC to recommend project building permit approval at the next Town Council Meeting (to occur on 3/1/2021 later that evening). D. Duer 2<sup>nd</sup> this motion. The motion was unanimously approved by all PC Members.*
8. **Other Business.** *None.*
9. **Action Item Update from Previous Meetings.** *None.*
10. **Adjournment.** *S. Littell motioned to adjourn the PC emergency meeting at 6:12PM. D. Duer 2<sup>nd</sup> this motion. Motion is unanimously approved by all PC Members.*