

## Interlaken Town Planning Commission Meeting Agenda

**Entity:** Interlaken Town

**Body:** Interlaken Planning Commission

**Subject:** Business

**Notice Title:** Interlaken Town Planning Commission Meeting

**Notice Type:** Meeting

**Event Start Date & Time:** January 19, 2021 @ 6:00 PM

**Event End Date & Time:** January 19, 2021 @ 7:00 PM

**Location:** Interlaken Town Pump House, located at 236 Luzern Drive

### Description/Agenda:

- 1. Call To Order.** *Susanna Littell (S. Littell), PC Member called the meeting to order at 6:07PM*
- 2. Roll Call.** *Susanna Littell (S. Littell), PC Member present, Steve Wilson (S. Wilson) PC Member present.*
- 3. Presentations.** *None.*
- 4. Consent Agenda:** *None.*
- 5. Approval of 1/19/21 Agenda or Changes.** *S. Littell indicated that she sent out the 1/19/21 PC Meeting Agenda in advance of tonight's PC meeting. S. Littell motioned to approve the 1/19/21 Agenda with no changes, and S. Wilson Second this motion. Motion unanimously approved.*
- 6. Approval of 12/21/20 Planning Commission Meeting Minutes.** *S. Littell indicated that she sent out the 12/21/20 PC Meeting Agenda in advance of tonight's PC meeting. S. Littell motioned to approve the 12/21/20 Agenda with only one change – updating the spelling of Bern Way (correctly). S. Wilson Second this motion. Motion unanimously approved.*
- 7. Public Comment:** Comments taken on land use topics not scheduled for a Public Hearing. Speakers please limit your comments to a few minutes. The Commission cannot act on items not listed on the agenda, so it may not be able to respond. Total time for public comments will be 10 minutes unless Commission agrees to extend. *None.*
- 8. Town Engineer Matters & Building Permit Project Status Update.**  
**New Town Engineer on Contract – T-O Engineers (Contact Ryan Taylor, P.E., Project Mgr.), 2211 W 3000 S Suite B, Heber, UT 84032, 435-315-3168**  
  
*Lot 115, 330 W. Bern Way - Howard Property Project Status. No updates. S. Littell noted that we identified construction materials and wastes flying off the property. S. Littell sent an email request to the property owner requesting his assistance addressing this matter. S. Littell also noted that there appears to be persons living or residing on the property, and that there has been no final inspection scheduled, and no CO or Temp CO issued yet for this project. S. Littell indicated that the Safety related items of the Final Inspection should be fully addressed and that this was in the best interest of both the Town and the Property owner to address to, to minimize any liability associated with a possible safety issue on their project. S. Littell forwarded this concern to the Town Clerk, for his communication of this concern to the property owner (directly).*  
  
*Lot 198, 253 Interlaken Dr - Ball Project Status. Temp CO was issued. A portion of the deposit and the final CO will be held (not issued) until the remaining concrete driveway work and the reseeding of graded areas is performed.*  
  
*Lot 129, 333 Interlaken Dr. - Wilcox Project Status. No update from TO Engineers. Still waiting for reseeding and Town roadway repairs to me made/resolved, prior to final CO issuance.*  
  
*Lot 39, 275 St. Moritz Rd. - New Osborne Home Expansion/Remodel Project Status. No update from*

*TO Engineers.*

Lot 065, 315 Jungfrau Rd. - Barton Deck Extension & Carport Project Status. *No update from TO Engineers.*

Lot 111, 259 Matterhorn Circle – Kevin Parsons New Residence Project Status. *Temp. Power has been completed. No other issues noted.*

Lot 023, 295 Jungfrau Hill Rd – Vermazen Remodel Project Status. *TO Engineers noted the Weather Barrier Inspection was completed on 1/15/21, and 4-way inspection was also completed.*

Lot 172, 355 Bern Way, New 2<sup>nd</sup> Ekstrom Landscaping Project. *No update from TO Engineers. Some of the retaining wall (stacked rock wall) on the North side was performed, and some of the south wall work is being staged 9but not yet performed),*

Lot 047, 262 Interlaken Dr, New Mike Harrell Remodel Project. *S. Littell provided the Town's Building Permit information and the Application to the property owner. No submittals received yet.*

Lot 135, Thornock Residence Project.

Lot 160, 248 Interlaken Dr., Art Lang Solar Project. *It appears the Town Clerk forwarded the permit submittals directly to TO Engineers for their approval, and TO approved this solar (accessory structure) permit. S. Littell requested the Town Clerk forward these accessory structure project application submittals to the pc to make sure the Town requirements are compliant.*

**9. Other Business.** *None.*

**10. Action Item Update from Previous Meetings.** *None.*

**11. Adjournment.** *S. Littell motions to adjourn the PC meeting at 6:23PM. And S. Wilson Second motion. Motion was unanimously approved by all PC members.*