

Interlaken Variance Application

From “Section 10-9a-702 Variances” of Utah State Code:

(1) Any person or entity desiring a waiver or modification of the requirements of a land use ordinance as applied to a parcel of property that he owns, leases, or in which he holds some other beneficial interest may apply to the applicable appeal authority for a variance from the terms of the ordinance.

Interlaken Town has appointed an Appeal Authority to review all variance requests. Interlaken charges a fee of \$250 for each application, as established by Town Resolution No. 2017-05-08C. Prior to submitting a variance application, it is recommended that the applicant review the Interlaken Land Use Ordinances contained in Titles 9 and 11 of the Interlaken Municipal Ordinances. The variance application process is described in Chapter 2.05 of Title 2 “Municipal Government.” Copies of these documents are available online at <https://www.interlakenut.gov/documents>. Paper copies are available from the Interlaken Town Administrator.

It is also recommended that the applicant review Section 10-9a-702 of Utah State Code and verify that their application meets all five of the criteria presented in that code. This section of state code is attached to the end of this document.

To file for a variance request:

1. Fill out the **Variance Request Form** in writing and submit it to the Town Administrator with a check made out to “Interlaken Town” for \$250. Attach any supporting documents, maps, or diagrams to this form. It is not necessary to submit a building application or have a plan review prior to making a variance request. However, it is recommended to have your intended use reviewed by the town’s planning commission.
2. Upon receipt of the application, the Appeal Authority shall review the application at a public hearing and shall return its decision pertaining thereto within 60 days. Failure to return said application within 60 days shall constitute approval.

Interlaken Town Variance Request Form

Fill out the following form and submit it with your fee payment to the Interlaken Town Administrator.

The applicant is (check one of the following):

- Property owner
- Lessee
- Other entity with a beneficial interest

Applicant Information

Name: _____

Signature: _____

Mailing Address:

Phone Contact: _____

Email Address: _____

Lot # _____ Interlaken Address: _____

Date: _____

Description of Variance Request

Attach any additional material or supporting documents to this form.

Receipt for Payment

Applicant Name: _____

Interlaken Town Administrator

Name: _____

Signature _____

Received check # _____ for the amount of \$ _____ on _____ (date).

Bart Smith, Interlaken Town Administrator
(435) 565-3812
admin@interlakenut.gov
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Midway, UT 84049