

**Minutes of the Interlaken Town Council**  
**Monday, 6 June 2016, 6:30 PM**  
**Town Pump House**

**1. Call to Order:**

Mayor Simpkins called the meeting to order at 6:35pm.

**2. Roll Call - Members Present:**

Lisa Simpkins, Mayor  
Greg Harrigan, Council Member  
Sue O’Nan, Council Member  
Scott Neuner, Council Member

**3. Presentations:** None.

- 4. Public Comment:** Renee Burkley voiced some of her concerns. Dog droppings left on Luzern Rd. She suggested that a council member devote themselves to the cause of making sure neighbors clean up after their dogs on the Interlaken Roads. She was also concerned about the kids who party up by the water tank. There is a sofa there, and she asked if someone could remove it. She also mentioned that the kids drive their cars over the lip of Big Matterhorn Way and jump it. It’s a very dangerous situation, which could result in a head-on collision. Simpkins suggested we get the license plate numbers and give them to the police. Harrigan suggested we put a barricade on ½ the road and offered to help Chris build one. Simpkins suggested that she call the sheriff department, dispatch #, next time it happens. Renee also offered to start a welcome wagon for the town. Neuner pointed out that perhaps we have the time to pursue our community building now that we’ve completed the basic nuts and bolts of establishing our ordinances.

**5. Consent Agenda:** None.

**6. Approval of Agenda or Changes:**

**Motion:** Council Member O’Nan moved to approve the agenda as posted.

**Second:** Council Member Neuner seconded the motion.

**Discussion:** no discussion

**Vote:** The motion was approved with the Mayor and the Council Members unanimously voting Aye.

**7. Approval of 5/9/16 Council Meeting minutes:**

**Motion:** Council Member O’Nan moved to approve the 5/9/16 Regular Council Meeting minutes.

**Second:** Council Member Neuner seconded the motion.

**Discussion:** no discussion

**Vote:** The motion was approved with the Mayor and the Council Members unanimously voting Aye.

**8. Open Town Council Seat:**

The deadline for filling the open seat is June 8<sup>th</sup>. The council suggested possible candidates and decided to extend the period for finding a candidate.

**Motion:** Given that there were no candidates for the empty Council seat, Council Member Harrigan moved to extend the time allotted for filling the seat an additional 30 days.

**Second:** Council Member Neuner seconded the motion.

**Discussion:** no discussion

**Vote:** The motion was approved with the Mayor and Council Members unanimously voting Aye.

## **9. Chipper Day and Summer Road Maintenance:**

Mayor Simpkins mentioned that there has been no response from Super Dave. Harrigan asked if the County would come up and spray the weeds. O’Nan was concerned that the piles for chipper day were stacking up and presented a fire hazard. Harrigan asked if the fire department could take the chipper day piles. O’Nan mentioned that if we use the fire department, all the homeowners would have to help. She offered to call Fire Marshal Troy. We could offer the fire department a donation for their services. Harrigan suggested that trimming the brush may not be necessary except at the street corners. Simpkins recommended we hire a professional who is bonded and that we request bids. Spectrum does the trimming for Valais. There is another outfit called Green and Greener. O’Nan was unsuccessful getting a commitment from Super Dave. It would be optimal if the same company that did brush trimming could chip or take away the brush piles. Neuner suggested we ask Troy if the high brush presents a fire hazard to see if it really needs to be done.

Harrigan asked if he could get some more paint to cover the speed bumps on Interlaken. Neuner suggested we get the road committee involved. There are currently two volunteers for the roads committee: David Lee and Rich Miller. Harrigan also brought up the topic of appeals authority, and mentioned that he liked Rich Miller’s proposal of having just one member on the appeals authority rather than trying to coordinate with other towns on a shared committee.

## **10. Animal Control Officer:**

Mayor Simpkins is waiting on Wasatch County to tell her cost for animal control services to the town. Since it’s based on population, it shouldn’t be very much. Heber Animal Control gets their funding through Wasatch County and would be the one operating in Interlaken. Currently Heber City also does animal control for Midway. O’Nan brought up the concern about Carol Beebe who is friends with the Heber City animal control people, and who has negotiated her way out of past violations.

## **11. Town Enforcement Officer and Fine Schedule:**

The Council agreed that the Town Enforcement Officer could address public nuisance issues, including barking dogs. Neuner asked if the Enforcement Officer need be an individual or a group of individuals. Harrigan mentioned that the Sheriff could handle the bigger problems (criminal, etc) and the Enforcement Officer would handle other less critical issues (dogs, parking issues). Harrigan suggested we put money in next year’s budget for this position. We may want to pay them to drive around for a couple hours on the weekend. Neuner’s concern is cars speeding through the neighborhood. Harrigan pointed out that Promontory hires off-duty police who do hand out traffic violations and may use radar. Neuner suggested a tiered approach, using different individuals for

different violations. It was agreed that we'd start with one individual and put \$7500 in next year's budget for that purpose. O'Nan mentioned that we need someone for the winter, for parking enforcement, as well as the summer. Harrigan suggested that the Town Council could write parking tickets, or possibly the Town Clerk. Harrigan agreed to look into finding an Enforcement Officer and developing a fine schedule. Neuner that we have 2 or 3 categories for different infractions - for example, \$25 for a parking ticket, \$50, or \$100 for other infractions. There should also be an escalation for the 2<sup>nd</sup> violation. Neuner asked if we could install more speed bumps. O'Nan mentioned that Promontory and Jeremy Ranch have speed bumps. Simpkins suggested that O'Nan ask Fire Marshall Troy about adding speed bumps. It was also suggested that a separate checking account be set up for Enforcement issues (enforcement fund).

## **12. Committees and Volunteer Status:**

We currently have Rich Miller and David Lee for the Roads Committee, Judy Klautt for Water, Bob Marshall, Greg Cropper, and Bill Goodall for Planning Commission, Heidi Knight for Fire, Greg Harrigan and Randy K. for neighborhood watch. Simpkins suggested she write a letter to the volunteers and have them respond with their ideas about the committee. Neuner suggested since we have at least one member on each committee, that we charge that person with filling out the rest of the committee. Then the Council could invite the committee to a meeting and discuss their plans. Get them moving.

## **13. Community Concerns:**

Town Clerk Smith mentioned a remodel project on St. Moritz that went unpermitted. Neuner suggested we put a notice in the newsletter reminding people what projects require a permit. The Burkleys mentioned road damage on Big Matterhorn. It was suggested that someone drive around town and create a comprehensive list of problem areas. This would be a task for the road committee. It would be smart to have our asphalt repairs piggyback on another building project in town to reduce costs. Smith saw someone spraying weeds above the pump house on his property on a red tractor, from a property on Interlaken Drive. If spotted again, they will be told not to do this. Michael Soper mentioned that a road survey stake was removed. These are rebar stakes with caps and are not "legal" markers for lot surveys. It was decided that they could be removed from lots by the owners.

## **14. Financial Matters:**

Smith presented the 3<sup>rd</sup> Quarter Financial Report ending March 31, 2016. He noted that there is a difference between budgeted and actual account balances going across the different columns. This is because money ended up in the wrong bank accounts. O'Nan reported that because some of these bank accounts were not yet opened when revenue came into the General fund, the budgeted transfers did not take place. She and our bookkeeper Kristine did a series of transfers to bring the accounts into balance. These were not reflected in this report. Smith noted that we need to get our actual balances close to the budgeted balances by the end of the fiscal year. In the future we need to do the transfers at the end of each quarter. Harrigan noted that our total income numbers are off as well. Smith agreed that the report needs more scrutiny. He will meet with Kristine and O'Nan to go over the accounts. Kristine's login for Zion doesn't allow her access to the bank statements. Simpkins will look into fixing her login – she should be able to look at the accounts but not make any transactions.

Smith mentioned that we need to approve our budget by June 30<sup>th</sup>. There must be a public hearing to review the budget, and notice must be given to the town 7 days prior to the hearing. He suggested that we schedule the public hearing on Wed June 29<sup>th</sup> and have a council meeting immediately afterwards to approve the budget. This would move the July Town Council meeting to the end of June. The public hearing would start at 6:00pm, with the Town Council meeting beginning at 7:00pm. The council agreed to this schedule.

Harrigan suggested that we increase the assessment to \$1200, returning to the prior year's amount. Simpkins agreed. Smith mentioned that we currently Mac makes \$3400 per year, and Herb makes \$2600 per year. If our intention is to raise these salaries to \$5000 and \$3800 respectively, along with adding a salary for enforcement officer, then it makes sense to increase the assessment.

**15. Public Comment:** None.

**16. Council Comments:** None.

**17. Adjournment:**

Council Member O'Nan moved to adjourn the meeting. Council Member Neuner seconded the motion. The motion passed unanimously.

The meeting was adjourned at 8:01 PM.