

Interlaken Town Planning Commission Meeting Minutes

Wednesday, June 6, 2018, 6:00 PM – 7:00 PM

Town Pump House, 236 Luzern Rd., Midway, Utah

- 1. Call to Order** – Susanna Littell called meeting to order at 6:02 PM
- 2. Roll Call** – Members Present –

Susanna Littell, Planning Commission Chair

Elizabeth Hora-Cook, Planning Commission, Vice Chair

- 3. Presentations:** None
- 4. Consent Agenda:** None.
- 5. Approval of Agenda or Changes:**

Motion: Planning Commission Member Hora moved to approve the amended agenda. Second: Planning Commission Member Littell seconded the motion.

Discussion: no discussion vote: The motion was approved with the Commission Members unanimously voting Aye.

- 6. Public Comment:**

Comments taken on land use topics not scheduled for a Public Hearing. Speakers please limit your comments to a few minutes. The Commission cannot act on items not listed on the agenda, so it may not be able to respond. Total time for public comments will be 10 minutes unless Commission agrees to extend.

No public comment

- 7. Town Engineer – Epic Project Status Update for Lot #112:**

Planning Commission Member Littell described the changes made to the Daines' proposed building plan (Lot #112). Members Littell and Hora agreed that the Daines' plan now met the requirements of the Interlaken Town code. Member Littell made a motion to recommend the Town Council approve the plans, and Member Hora seconded.

Discussion: no discussion vote: The motion was approved with the Commission Members unanimously voting Aye.

- 8. Other Business:**

Plans for the proposed language changes to the building code were discussed. Member Littell recommends the following changes:

Move specifications regarding maximum building height into one title, to simplify language regarding maximum building height and to add definitions for the various types of “grades”.

Member Hora agrees that these changes should be forwarded to the Town Clerk for town member input before bringing the proposed changes to the Town Council for voting.

Member Littell made the motion that the Planning Commission submit these revisions to the Town Clerk, and Member Hora seconded. Discussion: no discussion vote: The motion was approved with the Commission Members unanimously voting Aye.

Lisa Simpkins and Member Littell identified the need to further clarify the definition of “accessory buildings” in the future, including specifying the types of buildings the code applies to.

Lisa Simpkins and Member Littell identified the need to further clarify “mechanical equipment” as pertains to building height.

Lisa Simpkins, Member Littell, and Member Hora discussed the benefits of creating a Section or Title at the beginning of the code that would lay out definitions for the entire document.

9. Adjournment:

Motion: Planning Commission Member Littell moved to adjourn the meeting. Second: Planning Commission Member Hora seconded the motion.

Discussion: no discussion vote: The motion was approved with the Commission Members unanimously voting Aye, meeting adjourned at 7:47 pm.