

**Minutes of the Interlaken Town Council Regular Meeting**  
**Wednesday, 27 September 2017, 7:30 PM – 9:00 PM**  
**Town Pump House, 236 Luzern Rd., Midway, UT**

**1. Call to Order.**

Mayor Simpkins called the meeting to order at 7:32pm.

**2. Roll Call – Members Present:**

Lisa Simpkins, Mayor

Chuck O’Nan, Council Member

Scott Neuner, Council Member

Greg Harrigan, Council Member

Sue O’Nan, Council Member, was absent

Bart Smith, Town Clerk

Also Present: Jim McCasland – Water Master

**3. Presentations:** None.

**4. Public Comment:** None.

**5. Consent Agenda:** None.

**6. Approval of Agenda or Changes.**

The agenda was amended to correct an error in item 13. The proposed meeting was not for BHR issues, but ROW enforcement.

**Motion:** Council Member Harrigan moved to approve the agenda as amended.

**Second:** Council Member Neuner seconded the motion.

**Discussion:** no discussion

**Vote:** The motion was approved with the Council Members unanimously voting Aye.

**7. Approval of 09/05/17 Council Meeting Minutes.**

**Motion:** Council Member Neuner moved to approve the 09/05/17 meeting minutes.

**Second:** Council Member Chuck O’Nan seconded the motion.

**Discussion:** no discussion

**Vote:** The motion was approved with the Council Members unanimously voting Aye.

**8. Water System Management Discussion**

Mac handed out a job description for the Water Master. The council recommended that the following items be added to the job description:

- Managing Blue stakes requests - Mac noted that the water line is 4 feet below the surface and is usually not an issue. The blue stakes location is usually a lot of guesswork.
- Certification requirements
- Regular checking of pump data
- Regular reporting to the TC, monthly usage sent out as a report – Mac noted that this is currently done with the data being stored in the pump house files.

Mac and Ed Little are meeting with candidates this Friday. Mac prefers to hire someone who doesn’t have too many obligations. We want to be their number one priority. The town needs to find out if the water master needs to be on salary to qualify for the town’s liability policy. The town would prefer to hire someone as a contractor, not as a town employee. Once Mac and Ed approve of a candidate, the council will have the opportunity to interview them. It was decided to suspend the position of assistant water master when Mac retires, as there is still uncertainty as to how our water system will be managed. \*Smith will begin the process to take both Mac and Herb off salary and look into the

liability insurance requirements regarding a salaried vs. contract position. Mac noted that the assistant water master doesn't have to be certified. Harrigan would prefer that the assistant live in Interlaken. Simpkins asked if we should ask Epic for a job description for comparison. Mac noted that one could view the test records of the town on <https://DEQ.utah.gov/divisions/ddw>. Just click on "WaterLink," type in "Wasatch," and scroll down the list and click on "WASATCH COUNTY/INTERLAKEN MUTUAL WATER CO/26055". It will show the testing records, the chemicals used, etc. Mac noted that we currently have 50 points, but that these points will be corrected because we have cleared the testing regiment required after an E coli sample. Normally, the town has -10 points because we are certified. This will be corrected.

Mac noted that the Springfield water master is paid \$14.67 per hour; he estimates his annual hours for the job have been 372. At that rate, the annual cost would be \$5457. The budget currently allocates \$8800 annually in total for the water master and assistant water master positions. The council needs to decide upon a salary range, and then place an ad for the position. \*Simpkins will research the job description and salary. \*Smith will place the ad in the Wasatch Wave and post on the town website. Mac and Ed will continue with interviews, directing qualified candidates to the council for a second interview. The council will then hold a work meeting to discuss and make a decision. Chuck noted that we shouldn't hire someone without a good reference. Neuner added that they should be qualified and available soon, but we might have to give up our requirement that the town be their highest priority. Smith suggested we look at hiring two qualified candidates who could job share, providing an available person at all times.

## **9. Planning Commission Report**

Planning Commission members were not present. There was no report on project status. \*Smith will obtain the status report from Epic regarding the town's permitted projects. He will also check the status of the town's zoning map. In addition, he will make a formal request to Bill Goodall to return all PC documents.

## **10. Discussion of the Status and Future of the Planning Commission**

Bill Goodall submitted his resignation as chair of the planning commission on 9/22/17. He stated his last action on the committee would be to publish the 9/20/17 PC minutes. Bob Marshall submitted his resignation from the PC on 9/25/17, effective 11/1/17.

Clerk Smith reported that the current unpaid bills through 9/19/17 from Epic Engineering total \$14,787. Included in this amount is \$2,089 in receivables – money owed to the town for Epic plan reviews and inspections for permittees. This leaves a net expenditure to the town of \$12,698. Of this amount, \$7,780 can be attributed to planning commission-initiated expenses; \$4,830 was council-initiated expenses, and \$89 in expenses with no clear initiating party. The FY2018 budget designates \$10,000 in expenses for Epic Engineering consultations to the town – Line 188b: Additional Contractual Services (Town Engineer). In other words, the town is already \$2,698 over budget for FY2018 for Epic's contractual services, and not yet through a quarter of the fiscal year.

Smith also noted that the town's legal bills from our town attorney, Tim Bywater, for FY2018 to date are of concern, as there are several charges against a ROW issue with the Simpkins excavation permit and other charges not approved by the town council. Based on these issues, the council agreed that the planning commission should not continue to contact either Epic or Bywater to accrue additional charges unless they have prior approval from the mayor or the town council. \*Simpkins will send an email to the PC regarding this issue.

The council discussed the future of the planning commission, given 2 members have handed in their resignations. It was not clear whether Greg Cropper would continue on the commission. The TC would like to get all PC documents from Goodall and Marshall related to any activity of the PC. In particular, the council is interested in research related to the General Plan and code change recommendations. \*Smith will make a request to the PC retrieve these documents. The council also

discussed the option of hiring a Town Planner to take on some of the duties of the planning commission. \*Harrigan and Simpkins will contact Michael Henke from Midway to get some ideas on this approach.

#### **11. Resolution to Amend and Replace Interlaken Fee Schedule**

Smith presented a resolution to amend to current Interlaken Town Fee schedule. The amended version increases the building permit application fee from \$250 to \$350 to account for the increased administrative costs related to processing Epic invoices. The resolution also added a fee of \$100 for processing special use permits. In addition, the amended resolution set fees for parking violations. The council discussed the resolution and decided to wait until next meeting to take action.

#### **12. Epic Invoicing Status**

This item was covered in item #10.

#### **13. Schedule a Meeting with Bywater and Ombudsman to Discuss ROW Enforcement**

Simpkins is scheduling a meeting with Bywater and the state ombudsman office at the ombudsman's office sometime in the first week of November. It's been established that the road right of way is 33 feet wide, and the town owns the roads. Since the town is less than 15 years old, the ROW issue applies differently to us – this difference is the issue to be discussed.

#### **14. Status on Previous Action Items Action Items:**

##### **Lisa**

- Meet with interlocal group to discuss the FFSL Cooperative agreement, and report to the council. Simpkins did not attend, but will follow up.
- Follow up with Bywater and Brent from the state ombudsman office regarding ROW ownership. Meeting to be scheduled.
- Write a letter to Michael Soper describing the special use permit conditions. Done.

##### **Bart**

- Send out a notice asking for applications for the open planning commission alternate position. Done.
- Invoice the Schneider for \$400 for Epic fees. In progress.
- Put collection pans under the T-Chlor stored in the pump house. Done.
- Provide emergency Calling Post info and email list to Simpkins, Harrigan, and Sue O'Nan. . In progress.
- Develop a strategy for door-to-door emergency neighborhood action, signage strategy and other emergency measures and present to the TC. . In progress.
- Reimburse \$240 to Ed Little for Mac's annual tablet service contract. In progress.
- Contact Frank to notify them of damage to bank below property and lack of dumpster on site. . In progress.
- Contact Hawkins regarding road right of way infringement and lighting ordinance and the dangerous road condition caused by his steep retaining wall. In progress.
- Contact lot owners who owe Midway Sanitation and HVSSD impact fees. Done.
- Send a list of chipper pile locations to Sue O'Nan before Sept 18<sup>th</sup>. Done.
- Contact SuperDave and get a signed contract. Done.
- Draft a new sign for the dumpsters with Spanish instructions. Follow up on no parking and speed limit signs with Sue O'Nan. In progress.
- Notify the planning commission that they require prior approval from the mayor or the town council to consult with Tim Bywater regarding town issues. Done.
- Review current Epic invoice with Epic and report back to the TC. Done.
- Obtain the list of write-in candidates for the fall election from the Wasatch County Recorder. Done.

### **Sue O’Nan**

- Follow up with Chipper Day – get bids and put on schedule. Done.
- Send Smith the text for the no parking signs. In progress.

### **Chuck O’Nan**

- Contact TopJob regarding sloppy shoulder work and seek solution. Status: Chuck contacted TopJob and talked to Scott; he sent him photos of the sloppy shoulder work. Note that Jen no longer works for the company. The shoulder work was done by subs and leveling and compacting was not in the original contract. Chuck will continue to pursue the matter, and the town will withhold payment until satisfied the issue has been fully addressed.

### **Jim McCasland**

- Speak with Madeline Irvin regarding water purification. Bill Goodall will provide contact information. Not applicable.
- Increase sampling schedule to twice per month – one for the state requirement, one as investigative. Mac also needs to track his mileage to SLC for test runs. In progress.
- Supply the town with a minimum of 16 gallons of T-chlor, enough for 2 system flushes. To be verified.

### **Greg Harrigan**

- Work with Simpkins to explore option of moving town planner responsibilities back to Wasatch County, Mr. McDonald. Investigate whether the county would enforce Interlaken codes. Cancelled. See current actions.
- Provide contact information to Simpkins and Smith for Katie Noble, to seek reimbursement for legal fees. Cancelled.

### **Bill Goodall/PC**

- Continue work on the General Plan. Status unknown.
- Send information to the TC regarding accessory buildings. Not received.

## **15. Other Business**

Simpkins noted that a vendor makes 2’x2’x6’ river stone/concrete jersey barriers that could be used to protect steep banks on our roads. They are only \$65 each. There was a concern that the 2’ height would not be sufficient to prevent a vehicle from going over it. Normal jersey barriers are 3.5’ high.

## **16. Public Comment.** None.

## **17. Council Comments.** None.

## **18. Action Items from this Meeting plus Additional Open Items:**

### **Lisa**

- Research Water Master position details – amount pay, salaried or hourly, job description, Bywater contact to check process, set up interviews with council (after Mac/Ed approvals). **New Item.**
- Meet with interlocal group to discuss the FFSL Cooperative agreement, and report to the council. Simpkins did not attend, but will follow up.
- Follow up with Bywater and Brent from the state ombudsman office regarding ROW ownership. Meeting to be scheduled.
- Notify the planning commission that there is a moratorium on the PC expenses from Epic and Bywater. No further charges should be initiated from the PC without prior consent from the mayor or council. **New Item.**

## **Bart**

- Take Mac and Herb off salary. Notify Herb that the assistant water master position is being taken away until strategy is complete. **New item.**
- Check insurance requirements for water master, salaried vs. contract. **New item.**
- Contact Josh Call for latest Epic Report and status of Zoning Map. **New item.**
- Contact Goodall and the PC to retrieve all PC documents - ULCT books and code books, General Plan research/info, code revision recommendations, permit revision recommendations, other research materials, additional town documents. **New Item.**
- Contact Howard regarding porta potty in ROW and no dumpster on site. **New Item.**
- Invoice the Schneider for \$400 for Epic fees. In progress.
- Provide emergency Calling Post info and email list to Simpkins, Harrigan, and Sue O’Nan. . In progress.
- Develop a strategy for door-to-door emergency neighborhood action, signage strategy and other emergency measures and present to the TC. In progress.
- Reimburse \$240 to Ed Little for Mac’s annual tablet service contract. . In progress.
- Contact Frank to notify them of damage to bank below property and lack of dumpster on site. In progress.
- Contact Hawkins regarding road right of way infringement and lighting ordinance and the dangerous road condition caused by his steep retaining wall. . In progress.
- Draft a new sign for the dumpsters with Spanish instructions. Follow up on no parking and speed limit signs with Sue O’Nan. In progress.

## **Sue O’Nan**

- Send Smith the text for the no parking signs. In progress.

## **Chuck O’Nan**

- Contact TopJob regarding sloppy shoulder work and seek solution. In progress.
- Talk to CRC signage and get quotes for sign installation. . In progress.

## **Jim McCasland**

- Supply the town with a minimum of 16 gallons of T-chlor, enough for 2 system flushes. To be verified.

## **Greg Harrigan**

- Speak with Michael Henke regarding Town Planner role. **New Item.**

## **Bill Goodall/PC**

- Send all PC materials to the Town Council. No status information.

## **19. Adjournment.**

Council Member Greg Harrigan moved to adjourn the meeting. Council Member Neuner seconded the motion. The motion passed unanimously. The meeting was adjourned at 9:13 PM.

The next Town Council meeting will be held on Monday, November 6<sup>th</sup>, at 6:30pm, at the Town Pump House, 236 Luzern Rd.

## Interlaken Mutual Water Company Job Description for Water Master

The Water Master of Interlaken Municipal Water assumes complete responsibility for the efficient and effective distribution to the community. This very important commitment involves a number of mandatory obligations:

1. Water Master must be willing to answer his/her phone 24/7 and respond ASAP.
2. When an emergency occurs, the Water Master assumes oversight of the situation which requires what action is to be taken, and by whom, making necessary phone calls and keeping the community informed of the situation. The Water Master meets with contractors, determines the plan of action. The Water Master facilitates water meter shut downs, material procurement, and is with the contractor who is performing the work.
3. Water Master assumes all responsibility for responding to and satisfactorily completing all state required reports, i.e. Consumer Confidence Report (CCR), Annual Water Usage Report, etc.
4. Water Master assumes yearly chemical testing according to the State of Utah, i.e. Nitrates, Copper & Lead, Inorganic metals, etc.
5. Water Master assumes the responsibility of insuring that one monthly bacteria test is performed and delivered to the State Health Department for analysis. Reports of such tests are downloaded, printed, and stored in the file cabinet in the pump house. The TC has requested that an additional "investigative sample" be taken half way through the month for Health Department sampling.
6. In the event of a concern from a resident regarding water quality is received, the Water Master will conduct an investigative sample, submit the sample to the Health Department, take any necessary action to correct the problem, and communicate to the resident the results of the sample as well as the action to be taken.
7. Water Master assumes responsibility of the pump house and its contents. Pressure gages replaced when necessary, water meters replaced, and master pump meter read, recorded, and filed monthly. The space heater is to be checked each fall for proper functioning in order to maintain a constant pump house temperature that insures proper functioning to the pumps.

8. When a resident's water meter is to be replaced, the Water Master arranges with one of our contracted plumbers to complete the job. The Water Master is required to be in attendance during this process to insure that no contamination occurs as the meter is replaced.
9. Water Master organizes, assists, and provides oversight of meter readings twice a year. All meters are to be accounted for, correctly read and recorded, and the data is to be compared with prior readings to insure that all meters have been working properly and that no leaks have been identified. This data is then sent to the Intelaken Clerk for processing.
10. When a concern from a home owner arises, such as low water pressure, possible leak, etc., the Water Master will meet with the owner to address the problem, and proscribe a corrective response.

11. Blue stakes for water lines

12. Certification requirement w/ state of UT

13. Daily check pumps, tank level,  
or  
2x day

14. Monthly report - usage

} add  
these  
items

9/27/17 TC Mtg

Agenda 08) TC Mtg 9/27/17

On 9/25/17 7:35 AM, "Ed Little" <[socalleddad@yahoo.com](mailto:socalleddad@yahoo.com)> wrote:

Hello All, last week I interviewed Jake Anderson, highly recommended by Rural Water of Utah. He seemed promising. As he presently works for Heber City as well as Snake Creek I asked him to clear working for us as well. His boss was hesitant to approve of more work. So, he has two fellow water system employees who were to call me. No calls so far. My plan is to make appointments with both the Park City and Heber water system directors and ask for recommendations. Our system is new, well established and well run with no negative points on the Utah IPS system, easily one of the best anywhere. I don't foresee major difficulties in finding a Water Master and am hopeful we can keep the cost to a reasonable level. What would help is to codify what we need done, direct responsibilities, pay rates, etc. I had family here last week but will have the later half of the week to find and recmd a replacement. If the search drags on past Macs departure, my license will cover us until we do get a suitable employee. Mac, let's figure out what we need covered and go talk to the two systems and then line up some prospective masters to present to the board.

Ed

On Sep 24, 2017, at 10:40 AM, Jim McCasland <[mccaslandjb@gmail.com](mailto:mccaslandjb@gmail.com)> wrote:

Hello all,

As I haven't heard back from most of you, I am wanting to confirm my commitment to help with the transition of the new water master. We are now two weeks from my resignation and the installation of a new water master. What is the plan so far? What would you like from me?

Please let me know where the TC is moving in this situation as I care very much about our community and the quality of water that we have.

Mac



# Agenda 10)

## Epic Charge Details October 17, 2017

Epic Invoice#	Invoice Date	Amount	Description	Responsible Party/Source	PC Expenses	TC Expenses
20094804	11/30/16	\$ 244.25	St. Moritz gas line permit	Permittee	\$ -	\$ -
20096984	5/30/17	\$ 324.00	TC meeting attendance - 3/28/17, 4/3/17	TC	\$ -	\$ 324.00
20096985	5/30/17	\$ 611.00	PC mtg attendance - 10/10/16, 11/30/16, 1/24/17, 4/25/17	PC	\$ 611.00	\$ -
20096986	5/30/17	\$ 129.00	Ryan Taylor code discussions with PC, follow up on meetings	PC	\$ 129.00	\$ -
""	""	\$ 172.00	Code enforcement inspections	PC	\$ 172.00	\$ -
""	""	\$ 172.00	Discussion with Goodall regarding mapping/planning issues	PC	\$ 172.00	\$ -
""	""	\$ 71.25	Research & discussion w/Goodall regarding CO issue at Duer house	PC	\$ 71.25	\$ -
20096987	5/30/17	\$ 40.50	Communication with Goodall regarding SWPPP	PC	\$ 40.50	\$ -
""	""	\$ 195.00	Q & A regarding slopes & geotech reports	PC	\$ 195.00	\$ -
""	""	\$ 125.00	permit issues	PC	\$ 125.00	\$ -
""	""	\$ 50.00	Research on Geotech issues	PC	\$ 50.00	\$ -
""	""	\$ 225.00	Writing memo for land use documentation.	PC	\$ 225.00	\$ -
""	""	\$ 45.00	Additional geotech research and land use memo.	PC	\$ 45.00	\$ -
""	""	\$ 450.00	Land use and building inspection fees - not attributed to a permit	PC	\$ 450.00	\$ -
""	""	\$ -	Meeting with Goodall to review Interlaken issues.	PC	\$ -	\$ -
""	""	\$ 399.00	Review with Goodall re code requirements, and other questions	PC	\$ 399.00	\$ -
20096988	5/30/17	\$ 86.00	Conversation with Goodall regarding mapping.	PC	\$ 86.00	\$ -
""	""	\$ 380.00	Additional work on slope map.	PC	\$ 380.00	\$ -
20096989	5/30/17	\$ 380.00	Water Grant application.	TC	\$ -	\$ 380.00
20096990	5/30/17	\$ 1,928.50	Height study.	PC	\$1,928.50	\$ -
20097013	6/13/17	\$ 360.50	Connor residence permit - not charged to the town	Permittee	\$ -	\$ -
20097953	8/31/17	\$ 58.00	Plan reviews	Permittee	\$ -	\$ -
""	""	\$ 95.00	Fixing the building application spreadsheet	PC	\$ 95.00	\$ -
""	""	\$ 190.00	General plan issues discussed with Goodall	PC	\$ 190.00	\$ -
""	""	\$ 47.50	Email Epic fee schedule to be posted on town website.	TC	\$ -	\$ 47.50
""	""	\$ 261.25	General plan mapping	PC	\$ 261.25	\$ -
""	""	\$ 47.50	Wildfire risk map data correspondance with Goodall.	PC	\$ 47.50	\$ -
""	""	\$ 118.75	General Plan web map.	PC	\$ 118.75	\$ -
""	""	\$ 665.00	Landscape permitting issue - Goodall, regarding Simpkins permit, including discussion with Bywater	PC	\$ 665.00	\$ -
""	""	\$ 332.50	PC meeting prep	PC	\$ 332.50	\$ -
""	""	\$ 44.50	Fee schedule update for barns	PC	\$ 44.50	\$ -
""	""	\$ 89.00	Town issues & concerns - not clear who initiated	???	\$ -	\$ -
20097954	8/31/17	\$ 611.00	BHR research	TC	\$ -	\$ 611.00
20097955	8/31/17	\$ 2,940.00	Water Rights issue	TC	\$ -	\$ 2,940.00
20097956	8/31/17	\$ 150.00	Simpkins plan review	Permittee	\$ -	\$ -
20097957	8/31/17	\$ 400.00	Schneider driveway project	Permittee	\$ -	\$ -
20097958	8/31/17	\$ 150.00	Century Link inspection for Sprague electric	Permittee	\$ -	\$ -
20097959	8/31/17	\$ 270.00	Town council meeting attendance - 7/10/17	TC	\$ -	\$ 270.00
20097960	8/31/17	\$ 95.00	Anthony King lot access issue	TC	\$ -	\$ 95.00
20097961	8/31/17	\$ 557.75	Prep for PC meeting and attendance and follow up	PC	\$ 557.75	\$ -

## Epic Charge Details October 17, 2017

Epic Invoice#	Invoice Date	Amount	Description	Responsible Party/Source	PC Expenses	TC Expenses
20098168	9/19/17	\$ 118.75	Reviewing code issues for outside parties	Permittee	\$ -	\$ -
""	9/19/17	\$ 95.00	General Plan review for PC	PC	\$ 95.00	\$ -
20098169	9/19/17	\$ 47.50	Progress report for the PC	PC	\$ 47.50	\$ -
""	""	\$ 95.00	Attended PC meeting	PC	\$ 95.00	\$ -
""	""	\$ 142.50	Follow up emails from PC meeting.	PC	\$ 142.50	\$ -
""	""	\$ 8.47	Travel Costs to PC meeting	PC	\$ 8.47	\$ -
20098170	9/19/17	\$ 162.00	Attended TC meeting	TC	\$ -	\$ 162.00
20098171	9/19/17	\$ 607.50	Sheldon project plan review	Permittee	\$ -	\$ -
<b>TOTAL Invoices</b>		<b>\$ 14,787</b>			<b>\$ 7,780</b>	<b>\$ 4,830</b>
<b>Summary Epic Invoices 11/30/16 - 9/19/17</b>						
					Total PC expenses	\$ 7,780
					Total TC expenses	\$ 4,830
					Total Permittee expenses	\$ 2,089
					Total other unaccounted for expenses	\$ 89
					<b>Total Epic Invoices</b>	<b>\$ 14,787</b>

Agenda 10)

**Bywater/Legal Expense Report 7/1/16 - 10/3/17**

<b>Summary Bywater/Legal Expenses to Date</b>	<b>FY 2017 Total: 7/1/16 - 6/30/17</b>	<b>FY2018 to Date: 7/1/17 - 10/3/17</b>	<b>Total to Date</b>
Planning Commission Expenses	\$ 5,519.50	\$ 2,046.00	\$ 7,565.50
Town Council Expenses	\$ 8,355.00	\$ 3,421.50	\$ 11,776.50
Other Expenses	\$ -	\$ 88.00	\$ 88.00
<b>Total Bywater/Legal Expenses</b>	<b>\$ 13,874.50</b>	<b>\$ 5,555.50</b>	<b>\$ 19,430.00</b>



Bywater Invoice#	Invoice Date	Amount	Description	Project Initiated by	PC Expenses	TC Expenses
427329	7/5/17	\$ 374.00	Memo on Summit Engr mtg, review water rate ordinance	TC	\$ -	\$ 374.00
		\$ 330.00	Review law setting water rates	TC	\$ -	\$ 330.00
		\$ 110.00	Review of PC requirements	TC	\$ -	\$ 110.00
		\$ 88.00	Conversation with Katie Noble re King lot	OTHER	\$ -	\$ -
		\$ 418.00	ROW issue regarding Simpkins Landscaping	PC	\$ 418.00	\$ -
		\$ 66.00	Wildfire Interlocal agreement w/Goodall	PC	\$ 66.00	\$ -
428534	8/2/17	\$ 154.00	Telephone conference w/ Simpkins re ROW issue	PC	\$ 154.00	\$ -
		\$ 550.00	Simpkins landscaping/ROW issue	PC	\$ 550.00	\$ -
		\$ 286.00	Simpkins landscaping/ROW issue	PC	\$ 286.00	\$ -
		\$ 198.00	Simpkins landscaping/ROW issue & interlocal agreement	PC	\$ 198.00	\$ -
		\$ 198.00	PC permitting requirements review	PC	\$ 198.00	\$ -
429569	9/11/17	\$ 66.00	Interlocal agreements	PC	\$ 66.00	\$ -
		\$ 110.00	Review materials related to Simpkins issue	PC	\$ 110.00	\$ -
		\$ 132.00	Review materials related to Soper tower issue	TC	\$ -	\$ 132.00
		\$ 286.00	Soper tower issue	TC	\$ -	\$ 286.00
		\$ 176.00	Review road maintenance recovery issues - BHR	TC	\$ -	\$ 176.00
		\$ 330.00	BHR issue	TC	\$ -	\$ 330.00
		\$ 176.00	BHR issue	TC	\$ -	\$ 176.00
		\$ 66.00	BHR issue	TC	\$ -	\$ 66.00
		\$ 121.50	BHR - road easements	TC	\$ -	\$ 121.50
		\$ 616.00	BHR - Freedom agreement	TC	\$ -	\$ 616.00
		\$ 330.00	BHR issue	TC	\$ -	\$ 330.00
430794	10/3/17	\$ 88.00	Soper antenna issue w/ Simpkins	TC	\$ -	\$ 88.00
		\$ 198.00	Review of SUP	TC	\$ -	\$ 198.00
		\$ 88.00	Soper antenna issue w/ Smith	TC	\$ -	\$ 88.00
		<b>TOTAL \$ 5,556</b>			<b>\$ 2,046</b>	<b>\$ 3,422</b>
<b>Summary Bywater/Legal Expenses FY2018 to Date</b>						
				Planning Commission Expenses	\$ 2,046	
				Town Council Expenses	\$ 3,422	
				Other Expenses	\$ 88	
				<b>Total Bywater/Legal Expenses</b>	<b>\$ 5,556</b>	

**INTERLAKEN TOWN, UTAH**  
**FEE RESOLUTION AMENDMENT AND REPLACEMENT**  
**September 27, 2017**

RESOLUTION NO. 2017-09-27

A RESOLUTION AMMENDING THE FEE RESOLUTION AND REPLACING RESOLUTION NO. 2016-05-09 IN ITS ENTIRETY

WHEREAS, it is necessary to update the fee resolution to reflect the changing costs of performing services,

NOW, THEREFORE, it is hereby RESOLVED, by the Town Council of Interlaken, Utah, that the Interlaken Town Fee Schedule is hereby re-adopted with the following changes:

A. Building Permits

Interlaken Building Permit Application Fee	\$350.00
Interlaken Water Connect Fee	\$200.00
Interlaken Road Impact Fee	\$2,500.00
Interlaken Damage Deposit	\$2,500.00
Interlaken Completion Deposit	\$1,500.00

B. Special Use Permit

Interlaken Special Use Permit Application Fee	\$100.00
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C. Parking Violations

Parking in the road right of way from November 1 through April 1, of each year, any time of day.	\$100.00 per incident
Parking in the road right of way for 24 or more consecutive hours from April 2, through October 31, of each year, any time of day.	\$50.00 per incident
<del>Parking with the left side of the vehicle next to the shoulder, any time of day.</del>	<del>\$50.00 per incident.</del>
<del>Parking with the two right wheels of the vehicle within twelve inches of the regularly established shoulder or curb line, any time of day.</del>	<del>\$50.00 per incident</del>

*remove*

APPROVED AND ADOPTED this 27<sup>th</sup> day of September, 2017.

TOWN OF INTERLAKEN

\_\_\_\_\_  
Mayor: Lisa Simpkins

(Seal)

ATTEST:

\_\_\_\_\_  
Town Clerk: Bart Smith