

Interlaken Town Council Regular Meeting Minutes
Monday, 11 June 2018, 6:30 PM – 8:45 PM
Town Pump House, 236 Luzern Rd., Midway, UT

1. Call to Order.

Mayor Simpkins called the meeting to order at 6:32pm.

2. Roll Call – Members Present:

Lisa Simpkins, Mayor
Chuck O’Nan, Council Member
Sue O’Nan, Council Member
Greg Harrigan, Council Member
Marge Bowen, Council Member

Bart Smith, Town Clerk

3. Presentations: None.

4. Public Comment:

Steve Connor, 322 Jungfrau. Mr. Connor had received an email from Mr. Soper regarding Mr. Soper’s application for a HAM radio tower support structure. Mr. Connor feels that his view, in relation to the proposed tower, would be the most affected of any homeowner in the town. He feels Mr. Soper has gone out of his way to make the tower unobtrusive. He didn’t feel anyone’s view would be affected. He was not in favor of the town spending more money on Mr. Soper’s application.

Mayor Simpkins noted that there is pending litigation in this matter, and the council cannot comment on this issue. Harrigan noted that the denial letter for Mr. Soper and other related information is available to the public. Clerk Smith requested that he be allowed to clarify the money spent on the application. In particular, he wished to respond to information previously released regarding the town’s expenses relating to Mr. Soper’s application. Harrigan noted that because Mr. Soper’s application was for a non-permitted use, and the applicant threatened to sue the town from the onset, the council felt it necessary to consult our town attorney.

Clerk Smith responded by summarizing the town’s expenses related to the processing of Mr. Soper’s application. The town has spent \$8,379.50 on legal expenses in support their work in evaluating Mr. Soper’s application, in order to understand and apply FCC PRB-1, which requires a town provide “reasonable accommodation” to HAM radio operators requesting installation of HAM radio antennas. The clerk also explained that he does not keep a log of charges for specific projects. He categorizes time spent according to a general description – processing building permits, communicating with the town, financial record keeping, and so on. Clerk Smith billed the town \$12,631 from July 29, 2017 through April 19, 2018. This includes all of his work for the town. Clerk Smith estimated that of that total billing, 5% to 10% was spent working on the Soper application, roughly \$800. So in total, the town spent about \$9,100 processing the application. Smith noted that the budget for the current year allotted \$40,000 for legal expenses. To date, the town has spent \$15,000. The town is currently \$25,000 under budget for legal expenses.

Michael Soper, 333 Bern Way. Mr. Soper stated that Clerk Smith had distributed a document to the town, which showed his time spent on his application. Mr. Soper claimed that the clerk had not told him that the invoices presented to him included more than invoicing related to processing building permits. Clerk Smith presented an example of one of the invoices submitted to Mr. Soper. On the invoice, it listed different building categories – 16 line items in total. For example, Administrative Work, Invoicing and Tracking Assessments, Bookkeeping and Financial Reporting, and others,

including Processing Building Permit applications. Each category was clearly identified and showed a separate charge. Clerk Smith noted that it was hard to understand how someone could read the invoice and come away thinking that the entire invoice amount was dedicated to processing building permits.

5. Consent Agenda: None.

6. Approval of Agenda or Changes.

Motion: Council Member Sue O’Nan moved to approve the agenda.

Second: Council Member Harrigan seconded the motion.

Discussion: no discussion

Vote: The motion was approved with the Council Members unanimously voting Aye.

7. Approval of 4/2/18 Council Regular Meeting Minutes

Motion: Council Member Harrigan moved to approve the 4/2/18 town council meeting minutes.

Second: Council Member Bowen seconded the motion.

Discussion: no discussion

Vote: The motion was approved with the Council Members unanimously voting Aye.

8. Approval of 5/6/18 Council Regular Meeting Minutes

Motion: Council Member Chuck O’Nan moved to approve the 5/6/18 town council meeting minutes.

Second: Council Member Sue O’Nan seconded the motion.

Discussion: no discussion

Vote: The motion was approved with the Council Members unanimously voting Aye.

9. Water Master Report

Water Master Trent Davis presented the “Quality on Tap Report” for the Interlaken Town Water system for 2017. This report is also known as the CCR or Consumer Confidence Report, and is available for viewing on the town website, as well as attached to these minutes. He noted that the water system is stable and very high quality. The issue last fall, noted on page 6 of the report, in the violations table, turned out to be a sampling issue. On September 2, 2017, the town was notified of an E. Coli positive sample in the distribution system. After further review, it was determined that the sample site could have contributed to the EC+ sample – the sample was taken from an outside spigot located near a dryer vent, a location that was very susceptible to contamination, but outside the distribution system. Steps have been taken to change the sample collection process.

Trent requested that the town be notified that backflow preventers should be installed on all outside hose and sprinkler system connections. The town currently has backflow preventers installed between the water meter and the line going to each house. This fall, around September 1, the water masters will do all the meter readings and inspect for backflow preventers.

Water Master Brady Probst reported on an issue with the Howard building project. There was initially some confusion as to the location of the lateral servicing this lot. Jim McCasland went to the site and marked his best estimate of the lateral location.

Harrigan requested that the water masters notify the town clerk when digging to install a water meter pit, and lateral connection. The clerk will notify the council and the town.

Some other issues that came up in this discussion:

The house at 380 Bern Way needs to be checked to see if dirt is bleeding in the road. The question came up regarding the Hawkins house at 255 St. Moritz. The water masters could not locate a meter – they did find an empty meter pit on the site. We need to locate the meter pit and also find out if Wasatch County issued a CO for this house. The water masters estimated that it costs about \$200 to swap out an old meter for a new ipearl meter, including a new lid. They requested that the town clerk send them a copy of the 5-year water system upgrade plan. Harrigan noted that we need a new sign below the water tank with the correct phone number. Mayor Simpkins requested that the water masters calculate the recharge rate for the water system.

10. Planning Commission Update

Susanna Littell spoke about proposed code revisions to Titles 9 and 11 that will be presented at the Land Use Public hearing on Monday, June 18th, 6:00pm. The revisions affect the language concerning the maximum allowable height of structures, and the definitions related to height measurements. The proposed changes are currently posted on the Interlaken town website. Susanna questioned whether the town needed to wait 30 days from the date of the hearing to pass the ordinances into law. The council was not aware of any such restriction. The proposed Title 9 and Title 11 changes are attached to these minutes. Title 9 contains mostly procedural information, the text highlighted in yellow is new language. Definitions were added to Title 11. There are two categories which determine how height is measured, for grades less than or equal to 25%, and for grades greater than 25 %. The maximum building height remains at 35 feet above the point of measurement.

Susanna also presented the Epic Engineering report for the current building projects (see attachment). Steven Connor recommended that power be installed earlier than the current practice.

Southwick, Lot #117 - The Southwick lot, which is being excavated using material from the Sheldon lot is still in progress. The Southwicks will submit a permit application once they determine the final grade of the lot.

Daines, Lot #112 - The planning commission recommended that the council approve the Daines permit. The council asked if the concrete retaining wall was still located in the road right of way on the plan set. Susanna noted that it had not yet been moved in the plans. The council noted that the wall could not be located in the ROW. The council discussed the issue and the following motion was presented:

Motion: Council Member Chuck O’Nan moved to approve the Daines permit application provided the concrete retaining wall is moved out of the road right of way.

Second: Council Member Bowen seconded the motion.

Discussion: no discussion

Vote: The motion was approved with the Council Members unanimously voting Aye.

Chuck O’Nan noted that the Connors porta-potty is gone and that the Howards need to place one on their building site. Smith will follow up with an email to the Howards.

11. General Plan Update

The General Plan is currently under review by the council and the planning commission. The deadline to complete review is Friday, June 15th. The documents will be posted on the towns’ dropbox. Marge Bowen asked about the intent of the General Plan. Simpkins stated that it was a brief statement of the vision of what the town is and what we want it to be. It should provide guidance and a vision for the future of the town.

12. Financial Matters

FY2019 Tentative Budget

Clerk Smith presented a draft budget for the council's review prior to the meeting (FY2019 Budget ver06-11-18 Rev 01." Another version, with minor edits was presented to the council, as Rev 02. The council discussed this draft budget and the accompanying budget notes prepared by Smith. After deliberation, the council agreed to approve the Rev 02 version with the following changes:

Line 44: Town Attorney – it was decided to discuss the need to increase the budgeted expense for our town attorney in a closed session following this meeting. The council agreed that it would approve the current budget of \$25,000 for this expense.

Line 55: Annual Road Repair and Maintenance – it was decided to increase this expense from \$7,500 to \$10,000 to include additional springtime repairs of asphalt, as well as shoulder work – clearing brush and other services.

Line 117: Meter Repair/Replacement, System Equipment, Supplies – it was decided to increase this budgeted expense from \$4,700 to \$8,000 due to costs of stocking up on extra meters and water system parts, as well as expenses related to digging meter pits for new meter installations.

Motion: Council Member Harrigan moved to approve the Rev02 tentative budget with the above modifications, to be identified at Rev03, presented by Clerk Smith.

Second: Council Member Chuck O’Nan seconded the motion.

Discussion: no discussion

Vote: The motion was approved with the Council Members unanimously voting Aye.

The approved tentative budget, named Rev03, is attached to these minutes, along with corresponding budget notes.

FY2018 Water Billing Update

Clerk Smith presented a summary of the water system revenue collected to date (see attachment). In summary, the town has collected a total of \$165,996.15 for water system revenue. This includes the annual base usage fees (\$732 for empty lots, \$893 for lots with homes or active building permits), overage fees, and late fees. The outstanding receivables, to be collected, total \$5,869.29. The town owes a refund of \$943 to a lot owner who paid twice. The FY2018 budget included the following water revenue estimate:

\$157,721	annual base usage fees
\$7,500	overage fees
\$0	late fees
<hr/>	
\$165,221	Total Estimated Water Revenue

So, in effect, the town has already exceeded its budgeted water revenue estimates.

13. Chipper Day

Chipper Day is scheduled for this Friday, 6/11/18. Clerk Smith is collecting chipper pile information and will pass the information along to the contractor and Sue O’Nan.

14. Status on Previous Action Items

There were no updates.

15. Other Business

Chris Burkley requested that our contractor complete weed clearing on the shoulders of Big Matterhorn Circle. Simpkins will notify Amigo Properties when they come to chip.

Marge Bowen voiced concern over graffiti painted on the old water tower. Harrigan will reach out to the new owners and see if they can have it removed.

16. Public Comment.

Susanna Littell, 331 Jung Frau. Susanna noted that there was a parked car on Jung Frau that was obstructing traffic, in front of the Mason home, 276 Jung Frau. It was also mentioned that there was a car parked in front of the Higgins home, 470 Eiger. Harrigan suggested we send a note to these lot owners, including a reference to the ordinance.

17. Council Comments.

Mayor Simpkins noted that some individuals near her house play loud music late at night on the weekends, lot 199. She will draft a letter to send to the lot owner.

18. Adjournment.

Council Member Sue O’Nan moved to adjourn the meeting. Council Member Bowen seconded the motion. The motion passed unanimously. The meeting was adjourned at 8:45 PM.

The next Town Council meeting will be held on Monday, June 18th, at 7:15pm, at the Town Pump House, 236 Luzern Rd. The meeting will include a public hearing on the FY2019 Interlaken Town budget.

Quality on Tap Report
Interlaken Town Water System
2017

We're pleased to present to you this year's Annual Drinking Water Quality Report. This report is designed to inform you about the quality of the water and services we deliver to you every day. Our constant goal is to provide you with a safe and dependable supply of drinking water. We want you to understand the efforts we make to continually improve the water treatment process and protect our water resources. We are committed to ensuring the quality of your water. Our water sources have been determined to be from two groundwater well sources. Our water sources are named Well #1 and Well #2.

The Drinking Water Source Protection Plan for Interlaken Town is available for your review. It contains information about source protection zones, potential contamination sources and management strategies to protect our drinking water. Our sources have been determined to have a low level of susceptibility from potential contamination from sources such as roads. We have also developed management strategies to further protect our sources from contamination. Please contact us if you have questions or concerns about our source protection plan.

There are many connections to our water distribution system. When connections are properly installed and maintained, the concerns are very minimal. However, unapproved and improper piping changes or connections can adversely affect not only the availability, but also the quality of the water. A cross connection may let polluted water or even chemicals mingle into the water supply system when not properly protected. This not only compromises the water quality but can also affect your health. So, what can you do? Do not make or allow improper connections at your homes. Even that unprotected garden hose lying in the puddle next to the driveway is a cross connection. The unprotected lawn sprinkler system after you have fertilized or sprayed is also a cross connection. When the cross connection is allowed to exist at your home, it will affect you and your family first. If you'd like to learn more about helping to protect the quality of our water, call us for further information about ways you can help.

I'm pleased to report that our drinking water meets federal and state requirements.

If you have any questions about this report or concerning your water utility, please contact **Brady Probst at 435-671-2913** or **Trent Davis at 435-671-5634** or Interlaken.watermaster@gmail.com. We want our valued customers to be informed about their water utility. If you want to learn more, please attend any of our regularly scheduled meetings. These dates are posted on our pump house door and our website www.town-of-Interlaken.com.

Interlaken Town routinely monitors for contaminants in our drinking water in accordance with the Federal and Utah State laws. The following table shows the results of our monitoring for the period of January 1st to December 31st **2017**.

All drinking water, including bottled drinking water, may be reasonably expected to contain at least small amounts of some constituents. It's important to remember that the presence of these constituents does not necessarily pose a health risk.

In the following table you will find many terms and abbreviations you might not be familiar with. To help you better understand these terms we've provided the following definitions:

Non-Detects (ND) – Laboratory analysis indicated that the constituent is not present.

ND/Low – High – For water systems that have multiple sources of water, the Utah Division of Drinking Water has given water systems the option of listing the test results of the constituents in one table, instead of multiple tables. To accomplish this, the lowest and highest values detected in the multiple sources are recorded in the same space in the report table.

Parts per million (ppm) or Milligrams per liter (mg/l) – One part per million corresponds to one minute in two years or a single penny in \$10,000.

Parts per billion (ppb) or Micrograms per liter (ug/l) – One part per billion corresponds to one minute in 2,000 years, or a single penny in \$10,000,000,000.

Date – Because of required sampling time frames i.e. yearly, 3 years, 4 years, and 6 years, sampling dates may seem out-dated.

Waivers (W) – Because some chemicals are not used or stored in areas around drinking water sources, some water systems have been given waivers that exempt them from having to take certain chemical samples, these waivers are also tied to Drinking Water Source Protection Plans.

Source Water Information

Source Water Name	Type of Water	Source ID
Well No. 1	GW	WS001
Well No. 2	GW	WS002

TCR Tables

Coliform Bacteria	Year Sampled	+ Sample Count	MCLG	MCL	Violation	Likely Source of Contamination
Coliform Bacteria	2017	1	0	5	Y	Naturally present in the environment.

Microbiological Contaminants	Year Sampled	+ Sample Count	MCLG	MCL	Violation	Likely Source of Contamination
E. Coli	2017	1	0	0	Y	Human and animal fecal waste.

Lead And Copper

	Year Sampled	MCLG	Action Level (AL)	90% Tiles	# Sites Over AL	Unites	Violation	Likely Source of Contamination
Copper	2015	1.3	1.3	0.152	0	PPM	N	Erosion of natural deposits; Leaching from wood preservatives; Corrosion of household plumbing systems.
Lead	2015	0	15	8.28	0	PPB	N	Corrosion of household plumbing systems; Erosion of natural deposits.

Regulated Contaminants

Inorganic Contaminants	Year Sampled	Lowest Level	Highest Level	MCLG	MCL	Units	Violation	Likely Source of Contamination
Arsenic	2016	1.09	1.09	0	10	PPB	N	Erosion of natural Deposits; Runoff from orchards, Runoff from glass and electronics production wastes.
Fluoride	2016	0.47	0.47	4	4	PPM	N	Erosion of natural deposits; Water additive which promotes strong teeth; Discharge from fertilizer and aluminum factories.
Nitrate	2012, 2017	0	.100	10	10	PPM	N	Runoff from fertilizer use; Leaching from septic tanks, sewage; Erosion of natural deposits.
Sodium	2016	11	11	500	None	PPM	N	Discharge from petroleum and metal refineries; Erosion of natural deposits; Discharge from mines.
Sulfate	2016	42.9	42.9	1000	1000	PPM	N	Erosion of natural deposits; Discharge from refineries and factories; runoff from landfills, runoff from crop land.
Thallium	2016	.115	.115	.5	2	PPB	N	Discharge from electronics, glass and leaching from ore-processing sites; drug factories.
Total Dissolved Solids (TDS)	2016	248	248	2000	2000	PPM	N	Erosion of natural deposits.

Lead and Copper	Year Sampled	Lowest Level	Highest Level	MCLG	MCL	Unites	Violation	Likely Source of Contamination
Copper	2015	0.03	0.152	1.3	1.3	PPM	N	Erosion of natural deposits; Leaching from wood preservatives; Corrosion of household plumbing systems.
Lead	2015	0.516	8.28	0	15	PPB	N	Corrosion of household plumbing systems; Erosion of natural deposits.

Radioactive Contaminants	Year Sampled	Lowest Level	Highest Level	MCLG	MCL	Units	Violation	Likely Source of Contamination
Alpha Emitters	2016	5.2	5.2	0	15	PCi/L	N	Erosion of natural deposits.
Combined Radium 226/228	2016	0.45	0.45	0	5	PCi/L	N	Erosion of natural deposits.
Radium 226	2016	0.45	0.45	0	5	PCi/L	N	Erosion of natural deposits.
Radium 228	2016	0.06	0.06	0	5	PCi/L	N	Erosion of natural deposits.

Turbidity	Year Sampled	Lowest Level	Highest Level	MCLG	MCL	Units	Violation	Likely Source of Contamination
Turbidity	2017	0.130	0.130	0	.3	NTU	N	Soil Runoff.

Violations Table

Contaminant	MCL	MCLG	Your Water	Range	Sample Year	Violation	Likely Source of Contamination
E. Coli (in the distribution system)	0	0	1 Positive Sample	ND-1	2017	Y	Human or animal fecal waste.

*We were notified on September 2, 2017, of an E. Coli positive sample in the distribution system. You may remember receiving public notification of this violation on September 2, 2017. For reasons discussed in the next paragraph, we chlorinated and flushed the system. The duration of the violation was 6 days.

**After receiving notification of the positive sample within the distribution system we disinfected and flushed the system. This process was then followed up by numerous samples at the well house and throughout the distribution system, all resulting in satisfactory samples. After meeting and review with the DEQ it was determined that the sample site could have contributed to the EC+ sample. We have since changed the sample collection process.

Health Effects: Fecal coliforms and E.coli are bacteria whose presence indicates that the water may be contaminated with human or animal wastes. Microbes in these wastes can cause short-term effects, such as diarrhea, cramps, nausea, headaches, or other symptoms. They may pose a special health risk for infants, young children, some of the elderly, and people with severely compromised immune systems.

If present, elevated levels of lead can cause serious health problems, especially for pregnant women and young children. Lead in drinking water is primarily from materials and components associated with service lines and home plumbing. Interlaken Town is responsible for providing high quality drinking water, but cannot control the variety of materials used in plumbing components. When your water has been sitting for several hours, you can minimize the potential for lead exposure by flushing your tap for 30 seconds to 2 minutes before using water for drinking or cooking. If you are concerned about lead in your water, you may wish to have your water tested. Information on lead in drinking water, testing methods, and steps you can take to minimize exposure is available from the safe Drinking Water Hotline or at <http://www.epa.gov/safewater/lead>.

We're proud that your drinking water meets or exceeds all Federal and State requirements. We have learned through our monitoring and testing that some contaminants have been detected. The EPA has determined that our water IS SAFE at these levels.

All sources of drinking water are subject to potential contamination by constituents that are naturally occurring or man made. Those constituents can be microbes, organic or inorganic chemicals, or radioactive materials. All drinking water, including bottled water, may reasonably be expected to contain at least small amounts of some constituents and potential health effects can be obtained by calling the Environmental Protection Agency's Safe Drinking Water Hotline at 1-800-426-4791.

MCLs are set at very stringent levels. To understand the possible health effects described for many regulated constituents, a person would have to drink 2 liters of water every day at the MCL level for a lifetime to have a one-in-a-million chance of having the described health effect.

Some people may be more vulnerable to contaminants in drinking water than the general population. Immune-compromised persons such as persons with cancer undergoing chemotherapy, persons who have undergone organ transplants, people with HIV/AIDS or other immune system disorders, some elderly, and infants can be particularly at risk from infections. These people should seek advice from their health care providers about drinking water. EPA/CDC guidelines on appropriate means to lessen the risk of infection by cryptosporidium and other microbiological contaminants are available from the Safe Drinking Water Hotline (800-426-4791).

We at Interlaken Town work around the clock to provide top quality water to every tap. We ask that all our customers help us protect our water sources, which are the heart of our community, our way of life and our children's future.

Interlaken Planning Commission Report Thru 2018-06-11

To: Interlaken Planning Commission

From: Epic Engineering (Joe Santos)

General Comments:

1. Meeting(s)

1.1. Planning Commission Meeting

2. Key Task(s)

2.1. Approval of Permit Requests

2.2. Update members of outstanding permits

3. Key Schedule(s)

3.1. N/A

4. Item(s)

4.1. N/A

Project / Task(s)	Description	Initiation Date	Status	Responsible Party	Projected Completion Date	Completion Date
Modified/Changed Dates in Red		Required/Requested Information in Orange		Completed/Old Tasks in Grey		
General	Water Rights					
		2016/2017	Preparing update on transfer recommendation.	Epic		
	Conference Call and Prepare Amended Memo	7/25/2017	To clarify the confusion surrounding Town water rights, conference call was held with PC member Bill Goodall, Don Olsen of Epic, Lindsay Minck of Epic, Josh Call of Epic, and Eric Jones of the UTDWR. Amended memo will be delivered based upon conversation.	Epic	7/25/2017	7/25/2017
	Amended Memo	7/25/2017	Memo Amendments complete, submitted to Town Council 8/29/2017	Epic	8/28/2017	8/29/2017
	Town Council Action	8/29/2018	Awaiting Action by Town Council	TC	?	
16IKB002	Lot 115- Howard Residence					
	Building Permit		Approved and issued 6/29/2016	Epic		6/29/2016
	Stop Order		Issued stop order due to missing dumpster and porta-potty.	Epic		
	Stop Order Lifted		Issues resolved and work to resume.	Epic		
	Inspections	8/8/2016 10/11/2016	Initial Inspections Underslab Plumbing			8/8/2016 10/11/2016

Project / Task(s)	Description	Initiation Date	Status	Responsible Party	Projected Completion Date	Completion Date
	Update	9/15/17 11/6/17 11/21/17 01/28/18 4/13/2018 4/30/2018	Framed, Windows installed. No electricity in house, waiting for Heber Power. Waiting on permission from neighbors to dig trench for powerline. Called for Update, no answer. Porta-potty concerns, will use Connor's porta-potty. Wrapping up exterior skin, then project will be on hold until spring when utilities can be dug and interior can be worked on Emergency inspection due to unclean site conditions. Site currently being cleaned up, workers were cleaning 4/29 and will clean 5/1. Epic to perform inspection 5/2.	Epic Epic		
	Update	6/11/2018	Working on utilities and connections, coming up June 25 to continue project. Project should be fully staffed July 4 th on until the end of summer.	Builder		
16IKB003	Lot 102- Connor Residence					
	Building Permit	7/18/2016	Approved and issued	Epic		8/17/2016
	Building Permit Revoked	12/1/2016	Revoked due to structural changes and errors	Epic		
	Inspections	9/1/2016	Initial Inspections			9/1/2016
	Building Permit Reinstated		Lee Ewell, the new contractor from Ewell Enterprises picked up building permit, construction to resume.			6/13/2017

Project / Task(s)	Description	Initiation Date	Status	Responsible Party	Projected Completion Date	Completion Date
	Inspections	6/23/2017	Temp power Out house completed 4-way		7/25/2017 10/1/2017	6/23/2017
	Update	9/18/2017 1/28/18 03/05/18 6/11/2018	HVAC is in, working on Plumbing, Electrical, Insulation, Drywall and 4-way. Needs water meter set. Working on Interior Details, then painting. Wrapping up painting, doors and cabinets are in. Getting ready to start plumbing. Left Voicemail, no response before Meeting.	Epic		
16IKB004	Lot 218- Frank Residence					
	Building Permit		Approved and issued	Epic		3/23/2016
	Inspections		Footing Underground Temp power			12/6/2016
	Update	9/15/17	Having problems with steel fabricators, contractor hopes to have steel in by end of month.	Builder	11/15/2017	
	Site Issues	9/18/17	Erosion and No Dumpster Issues Reported to Epic.	Epic/PC	9/18/2017	9/18/2017
	Site Issues	9/17/17	Contractor will get a dumpster to the property, Contractor reports there is no erosion, that it is due to roadbase.	Epic/PC	9/21/2017	9/27/2017
	Update	11/2/2017	Framing is completed, Windows and Doors ordered, experiencing delays with	Builder	3/1/2018	

Project / Task(s)	Description	Initiation Date	Status	Responsible Party	Projected Completion Date	Completion Date
		1/29/2018	Questar Gas Install see 17IKB005. Prepping for a 4-way inspection by the end of the week.			
		3/5/2018	Had 4-way and insulation, waiting on home owners to select siding.			
		3/27/2018	Waiting on home owners to select siding.			
		4/15/2018	Contractor has removed sediment from the roadway. Instructed by Town Clerk to revegetation according to approved Grading plan.			
		6/11/2018	Drywall up and mudding, construction progressing slowly due to homeowner.	Builder		
17IKB002	Lot 203- Simpkin's Landscaping					
	Landscape Permit	6/16/2017	Epic sent memo regarding proposed approval on 6/16/2017 with understanding no work to be performed in ROW. Previous ROW work to be examined after attorneys look at it.	PC	6/16/2017	6/16/2017
	Town ROW	6/26/2017	Town attorney is trying to get to the bottom of the ROW issue and where to go with the ROW for this lot and all ROW in the Town.	Town Attorney		6/30/2017
	Planning Commission	6/26/2017	PC to measure from platted/surveyed centerpoint of "cul-de-sac" based upon measurements of retaining walls from the centerpoint determines next step.	PC	8/1/2017	8/7/2017
	Recommendation to TC	8/7/2017	PC made recommendation to TC regarding project approval. TC to decide how to proceed.	TC	8/7/2017	8/7/2017

Project / Task(s)	Description	Initiation Date	Status	Responsible Party	Projected Completion Date	Completion Date
	Building Permit	4/27/2018	Building Permit Issued	Epic		
	Update	6/11/2018	Construction has not started yet. Evaluating a few options.	Builder		
18IKB001	Sheldon Residence					
	Building Permit	4/20/2018	Building Permit Issued	Epic		
	Update	5/10/2018 6/11/2018	Soil Excavation Issue-placed soil as fill on neighboring lot. Not approved or permitted. Project is progressing and passing inspections.	Epic		
18IKB002	Daines Residence					
	Building Permit Application	4/27/2018	Planning Commission comments and Epic Site review comments sent back to Daines. Structural review redlines to be sent 5/1	Epic/PC		
	Update	6/11/2018	Plan Review and Structural Approval Completed, PC recommending approval to TC, then building permit will be issued.	PC/TC/Epic		

InterlakenTown Budget
Fiscal Year Ending 6/30/19

		7/1/17-6/30/18 FY2018 Budget (Approved)	7/1/17-5/31/18 FY2018 Budget Actual	7/1/18-6/30/19 FY2019 Budget (TENTATIVE)
1	General Fund (checking)			
2				
3	General Fund Revenue			
5	Assessment Revenue (prior to FY2018)	\$0	\$0	\$0
5a	Annual Road Tax Assessment - Wasatch Cty	\$73,860	\$77,625	\$77,625
6	Prior Year Assessments	\$0	\$750	\$0
7	Late Fees - Assessments (prior to FY2018)	\$225	\$75	\$0
7a	Water Overage charges collected by assessment (Prior to FY2018)	\$0	\$0	\$0
8	1% State Sales Tax (estimate)	\$17,000	\$20,226	\$20,226
10	Interest Income	\$30	\$33	\$33
11	Revenue from BHR Settlement	\$10,000	\$0	\$0
12	New Owner Transfer Fees	\$400	\$400	\$400
13	B&C Road Tax (estimate)	\$18,000	\$18,408	\$18,408
14	Building App & Inspection Fees	\$0	\$849	\$0
16	Total General Fund Revenue:	\$119,515	\$118,366	\$116,692
17				
18	Transfers into General Fund			
19	Transfer from Building Fund (Application Fees for admin costs)	\$2,200	\$750	\$700
20	Transfer from Water Revenue Fund (50% of admin. expenses)	\$30,550	\$150	\$30,550
21	Transfer from Transportation Reserve Fund for Capital expenses	\$101,000	\$101,000	\$0
22				
23	Transfers out of General Fund			
24	Transfers into Water Revenue Fund			
25	Annual Assessment portion for water system	\$0	\$0	\$0
26	Transfers into Transportation Reserve Fund			
28	Transfer of B&C Road Tax to Transportation Reserve Fund	(\$18,000)	(\$9,625)	(\$18,408)
28a	Net Settlement - Attorney fees for BHR	\$0	\$0	\$0
29	Transfer to Transportation Reserve Fund for Capital Improvements	(\$25,000)	(\$25,000)	(\$25,000)
29a	Transfers into Water System Reserves Fund	\$0	\$0	\$0
30	Transfers into Building Fund	(\$6,000)	(\$6,150)	(\$6,000)
30a	Transfers into Bond Sinking Fund	\$0	\$0	\$0
31	Total Net General Fund Transfers:	\$84,750	\$61,125	(\$18,158)
32				

InterlakenTown Budget
Fiscal Year Ending 6/30/19

		7/1/17-6/30/18 FY2018 Budget (Approved)	7/1/17-5/31/18 FY2018 Budget Actual	7/1/18-6/30/19 FY2019 Budget (TENTATIVE)
33	General Fund - continued			
34				
35	General Fund Expenses			
36	Administrative Expenses			
37	Commission, Committee, Council Mtg Expenses	(\$1,000)	(\$1,028)	(\$1,200)
38	Town Clerk & Webmaster	(\$18,000)	(\$15,238)	(\$20,000)
39a	Association Memberships	(\$461)	(\$489)	(\$489)
40	Web Hosting Expense (annual WIX, GoDaddy)	(\$149)	(\$149)	(\$149)
40a	Town Council Equipment & Supplies	(\$950)	(\$1,087)	(\$400)
41	Meeting Advertising	(\$500)	(\$628)	(\$650)
42	Bookkeeping and Accounting	(\$7,700)	(\$6,844)	(\$8,000)
43	Bank Charges	\$0	\$0	\$0
44	Town Attorney	(\$40,000)	(\$15,282)	(\$30,000)
44a	Attorney fees for BHR settlement	(\$10,000)	(\$6,346)	
45	Wasatch County Enforcement	(\$5,000)	\$0	
45a	Animal Control through Interlocal Agreement w/ Heber City	(\$2,000)	\$0	(\$1,500)
45b	Municipal Election Balloting & Noticing	(\$300)	\$0	\$0
46	Misc. Admin. Expenses	\$0	(\$606)	\$0
47	Insurance	(\$4,039)	(\$546)	(\$4,039)
48	Office Supplies (postage + supplies)	(\$1,000)	(\$382)	(\$500)
49	Building Inspector			
51	Additional Consulting Fees (Codifiers, etc.)	(\$10,000)	\$0	(\$10,000)
51a	Water Master & Asst Payroll taxes			
52	Total Administrative Expenses:	(\$101,099)	(\$48,625)	(\$76,927)
53				
54	Annual Road Maintenance Expenses from General Fund			
55	Annual Road Repair & Maintenance	(\$7,500)	(\$9,722)	(\$10,000)
56	Additional Contract Services	(\$1,100)	(\$1,512)	(\$2,500)
56a	Road Signage	(\$1,100)	(\$418)	(\$1,000)
57	Contract Service (Snow Removal)	(\$37,200)	(\$31,000)	(\$37,200)
58	Supplies - Salt, Sand, etc	(\$3,400)	(\$1,700)	(\$3,400)
59	Annual Road Capital Expenses			
60	Capital Repairs, Maintenance & Improvements	(\$101,000)	(\$82,605)	\$0
61	Total Road Maintenance and Capital Expenses:	(\$151,300)	(\$126,957)	(\$54,100)
62				
65	Total General Fund Expenses:	(\$252,399)	(\$175,582)	(\$131,027)
66				
67	Increase/Decrease in General Fund Balance	(\$48,134)	\$3,909	(\$32,493)
68				

InterlakenTown Budget
Fiscal Year Ending 6/30/19

		7/1/17-6/30/18 FY2018 Budget (Approved)	7/1/17-5/31/18 FY2018 Budget Actual	7/1/18-6/30/19 FY2019 Budget (TENTATIVE)
70	Transportation Reserve Fund (savings)			
71				
72	Transportation Reserve Fund Revenue			
73	Estimated Interest	\$115	\$64	\$100
74	Total Transportation Reserve Fund Revenue:	\$115	\$64	\$100
75				
76	Transfers into Transportation Reserve Fund			
77	Transfer from General Fund of B&C Road Tax to Trans. Reserve Capital F	\$18,000	\$9,625	\$18,408
77a	Trfr from General Fund - Net Settlement minus Attorney fees for BHR	\$0	\$0	\$0
78	Transfer from General Fund to Transportation Reserve Capital Fund	\$25,000	\$25,000	\$25,000
80	Transfer from Building Fund of Road Impact Fee	\$9,100	\$3,750	\$5,000
80a	Transfer from Water Revenue Fund (correction)			
81				
82	Transfers out of Transportation Reserve Fund			
83	Transfer to General Fund for Transportation Capital Expenses	(\$101,000)	(\$101,000)	\$0
84	Total Net Transportation Reserve Fund Transfers:	(\$48,900)	(\$62,625)	\$48,408
85				
86	Incr/Decr in Transportation Reserve Fund Balance	(\$48,785)	(\$62,561)	\$48,508
87				

InterlakenTown Budget
Fiscal Year Ending 6/30/19

		7/1/17-6/30/18 FY2018 Budget (Approved)	7/1/17-5/31/18 FY2018 Budget Actual	7/1/18-6/30/19 FY2019 Budget (TENTATIVE)
88	Water Revenue Fund (checking)			
89				
90	Water Revenue Fund Revenue			
92	Annual Water Utility Base Usage Fee	\$157,721	\$146,896	\$157,721
93	Interest Income	\$7	\$36	\$36
94	IMWC Insurance Policy Reimbursements			
95	Charge for Services: Metered Water (overages)	\$7,500	\$7,821	\$8,000
95a	Water Connect Fee (Direct Deposit)		\$998	
95b	Water Billing Late Fees		\$300	\$250
95c	New Owner Transfer Fees		\$150	
96	Total Water Revenue Fund Revenue:	\$165,228	\$156,201	\$166,007
97				
98	Transfers into Water Revenue Fund			
99	Transfer from General Fund for Annual Assessment portion for water	\$0	\$0	\$0
100	Transfer from Building Fund (Water Connect Fees)	\$600	\$200	\$400
101	Transfer from Bond Sinking Fund for current year Water Bond paym	\$77,732	\$78,121	\$78,121
102	Transfer from Water Reserve Fund		\$10,000	
102a	Transfer from General Fund to include above transfers			
103				
104	Transfers out of Water Revenue Fund			
105	Transfer to Water System Reserve Capital Fund	(\$7,770)	\$0	(\$7,770)
106	Transfer to General Fund		(\$150)	
107	Transfer to Bond Sinking Fund	(\$77,732)	\$0	(\$78,121)
108	Transfer to Water System Capital Facilities Replacement Reserve Acct			
109	Transfer to General Fund for 50% of Administrative expenses	(\$30,550)	\$0	(\$30,550)
109a	Transfer to Transportation Reserve Fund			
110	Total Net Water Revenue Fund Transfers:	(\$37,720)	\$88,171	(\$37,920)
111				

InterlakenTown Budget
Fiscal Year Ending 6/30/19

		7/1/17-6/30/18 FY2018 Budget (Approved)	7/1/17-5/31/18 FY2018 Budget Actual	7/1/18-6/30/19 FY2019 Budget (TENTATIVE)
111a	Water Revenue Fund - continued			
111b				
112	Water Revenue Fund Expenses			
113	Bond Payment			
114	Water Bond Payment, due annually in January	(\$77,732)	(\$78,121)	(\$78,121)
115	Operating Expenses			
116	Payroll - Water Master & Asst Water Master	(\$16,800)	(\$11,812)	(\$16,800)
117	Meter Repair/Re, Water System Equipment, Supplies	(\$4,700)	(\$6,353)	(\$8,000)
118	Chemicals & Monitoring	(\$2,300)	(\$629)	(\$3,000)
119	Telemetry System Operating Costs	(\$1,127)	(\$1,127)	(\$1,127)
120	Water Share Fee, Education, etc.	(\$800)	(\$375)	(\$375)
121	Gas Heat	(\$350)	(\$447)	(\$500)
122	Electricity	(\$6,000)	(\$5,128)	(\$6,000)
123	Payroll Taxes - Water Master & Asst Water Master	(\$3,200)	(\$796)	(\$1,400)
123a	Workman's Comp Insurance for Water Master & Asst.	(\$492)	(\$1,069)	(\$1,069)
123b	Misc. Water Expenses		(\$40)	(\$40)
124	Repair and Maintenance			
125	Tank Cleaning (Midco)			
126	Pump Replacements, Telemetry System Upgrades	(\$8,400)	(\$8,305)	(\$5,000)
126a	General Maintenance & Repair	(\$5,000)	(\$1,214)	(\$5,000)
127	Total Water Revenue Expenses:	(\$126,901)	(\$115,416)	(\$126,432)
128				
129	Increase/Decrease in Water Revenue Fund Balance	\$607	\$128,956	\$1,655

InterlakenTown Budget
Fiscal Year Ending 6/30/19

		7/1/17-6/30/18 FY2018 Budget (Approved)	7/1/17-5/31/18 FY2018 Budget Actual	7/1/18-6/30/19 FY2019 Budget (TENTATIVE)
130				
131	Water Bond Sinking Fund (money market)			
132				
133	Water Bond Sinking Fund Revenue			
134	Estimated Interest	\$173	\$158	\$173
135	Total Water Bond Sinking Fund Revenue:	\$173	\$158	\$173
136				
137	Transfers into Water Bond Sinking Fund			
138	Transfer from Water Revenue Fund	\$77,732	\$0	\$78,121
138a	Transfer from General Fund			
139				
140	Transfers out of Water Bond Sinking Fund			
141	Transfer to Water Revenue Fund to pay current year bond	(\$77,732)	(\$78,121)	(\$78,121)
142	Total Net Water Bond Sinking Fund Transfers:	\$0	(\$78,121)	\$0
143				
144	Increase/Decrease in Water Revenue Bond Sinking Fund Balance	\$173	(\$77,963)	\$173
145				

InterlakenTown Budget
Fiscal Year Ending 6/30/19

		7/1/17-6/30/18 FY2018 Budget (Approved)	7/1/17-5/31/18 FY2018 Budget Actual	7/1/18-6/30/19 FY2019 Budget (TENTATIVE)
146	Water Reserve Fund (savings)			
147				
148	Water Reserve Fund Revenue			
149	Interest Income	\$223	\$245	\$250
150	Annual Assessments			
151	Total Water Reserve Fund Revenue:	\$223	\$245	\$250
152				
153	Transfers into Water Reserve Fund			
154	Trfr from Water Revenue Fund to Capital Facilities Replacement Reserves	\$7,770	\$0	\$7,770
158a	Trfr from General Fund	\$0	\$0	\$0
159				
160	Transfers out of Water Reserve Fund			
161	Water System Reserve Fund to Water Revenue Fund	\$0	(\$10,000)	\$0
162	Total Net Water Reserve Fund Transfers:	\$7,770	(\$10,000)	\$7,770
163				
164	Increase/Decrease in Water Reserve Fund Balance	\$7,993	(\$9,755)	\$8,020
165				

InterlakenTown Budget
Fiscal Year Ending 6/30/19

		7/1/17-6/30/18 FY2018 Budget (Approved)	7/1/17-5/31/18 FY2018 Budget Actual	7/1/18-6/30/19 FY2019 Budget (TENTATIVE)
166	Building Fund (checking)			
167				
168	Building Fund Revenue			
168a	Interest Income	\$7	\$9	\$10
169	Building Application Fees (\$350 to \$500 per project)	\$2,200	\$750	\$700
170	Water Connect Fees (\$200 per project)	\$600	\$200	\$400
171	Road Impact Fees (\$2,500 per project)	\$9,100	\$3,750	\$5,000
172	Damage Deposits (\$2,500 per project, refundable)	\$12,500	\$7,500	\$5,000
173	Completion Deposits (\$1,500 per project, refundable)	\$4,500	\$4,500	\$3,000
173a	Plan Review & Inspections (Town Engineer)	\$13,600	\$9,808	\$10,000
173b	Variance Application Fees	\$500	\$0	\$500
174	Total Building Fund Revenue:	\$43,007	\$26,517	\$24,610
175				
176	Transfers into Building Fund			
177	Transfer from General Fund	\$6,000	\$6,150	\$6,000
178				
179	Transfers out of Building Fund			
180	Transfer to General Fund (App Fees \$350 to \$500/project))	(\$2,200)	(\$750)	(\$700)
181	Transfer to Water Revenue Fund (Water Connect Fees \$200/project)	(\$600)	(\$200)	(\$400)
182	Transfer to Transportation Reserve Fund (Road Impact Fees \$2500)	(\$9,100)	(\$3,750)	(\$5,000)
183	Total Net Building Fund Transfers:	(\$5,900)	\$1,450	(\$100)
184				
185	Building Fund Expenses			
187	Refunds of Damage Deposits	(\$7,500)	(\$7,500)	(\$7,500)
188	Refunds of Completion Deposits	(\$4,500)	(\$4,500)	(\$4,500)
188a	Plan Review & Inspections (Town Engineer)	(\$13,600)	(\$8,899)	(\$10,000)
188b	Additional Contractual Services (Town Engineer)	(\$10,000)	\$0	(\$10,000)
189	Total Building Fund Expenses:	(\$35,600)	(\$20,899)	(\$32,000)
190				
191	Increase/Decrease in Building Fund Balance	\$1,507	\$7,068	(\$7,490)
192				
193				

InterlakenTown Budget
Fiscal Year Ending 6/30/19

					7/1/17-6/30/18 FY2018 Budget (Approved)	7/1/17-5/31/18 FY2018 Budget Actual	7/1/18-6/30/19 FY2019 Budget (TENTATIVE)
194							
195				Fiscal Year Net Increase/Decrease for all Funds			
196							
197					7/1/17-6/30/18 FY2018 (12/11/17)	7/1/17-5/31/18 FY2018 Not Complete	7/1/17-6/30/18 FY2018 (8/7/17)
198				Fund Name	Amended	Actual	Tentative
199				General Fund (checking)	(\$48,134)	\$3,909	(\$32,493)
200				Transportation Reserve Fund (savings)	(\$48,785)	(\$62,561)	\$48,508
201				Water Revenue Fund (checking)	\$607	\$128,956	\$1,655
202				Water Bond Sinking Fund (money market)	\$173	(\$77,963)	\$173
203				Water Reserve Fund (savings)	\$7,993	(\$9,755)	\$8,020
204				Building Fund (checking)	\$1,507	\$7,068	(\$7,490)
205				Total Fiscal Year Increase/Decrease	(\$86,639)	(\$10,346)	\$18,373
206							
207				Fiscal Year Revenue, Transfers, Expenses, Net Increase/Decrease			
208							
209					FY2018 Budget	FY2018 Budget	FY2019 Budget
210					06/30/18	06/30/18	06/30/19
211				Budget Category	Budgeted	Actual	Budgeted
212				Revenues	\$328,261	\$301,551	\$307,832
213				Net Transfers between funds	\$0	(\$0)	\$0
214				Expenses	(\$414,900)	(\$311,897)	(\$289,459)
215				Ending Increase/Decrease	(\$86,639)	(\$10,346)	\$18,373
216							

Interlaken Town Budget Fiscal Year Ending 6/30/19 Notes and Explanation

June 11, 2018

To Interlaken Town:

From Interlaken Town Clerk, Bart Smith

The FY2019 Interlaken Town Budget is available for your review. There will be a public hearing with the Town Council to hear your comments and any concerns regarding the budget on June 18, 2018 at 7:15pm at the Town Pump House, 236 Luzern Rd.

Overview of Funds/Accounts

The Town currently uses six Zion bank accounts to receive revenue, pay bills, and save money (reserves) for future expenses. Since the main components of our Town's expenses are the water system and the roads, our accounts are organized around those two services.

Each bank account has its own budget: revenue, expenses, transfers, and a resulting increase or decrease in the fund balance. As you read the budget, you'll notice that there are many transfers between these funds. This is how we move our revenue around to fill up reserve funds and to pay our bills. The sum total of all our transfers, at any given time, will be zero, summed over all the accounts. You'll see this on the last page of the budget (Net Transfers between funds).

Here's a brief description of all our bank accounts or funds:

Zion Bank Account	Type	Description
General Fund	Checking	Main operating account
Transportation Reserve	Savings	Reserves for road repair & improvements
Water Revenue Fund	Checking	Operating acct for water system
Water Bond Sinking Fund	Money Market	Reserve acct for water bond pmts
Water Reserve	Savings	Reserves for water system repair & improvements
Building Fund	Checking	For building project transactions

The Fiscal Year budget for each of these funds appears on a new page in the budget document. At the end of the document, there is a summary across all the funds to demonstrate overall growth, surpluses, and withdrawals.

General Comments –FY2019 Budget

- **FY2019 Assessments** – Interlaken collects revenue from lot owners from two sources: our annual water billing collected by the town, and the annual Wasatch County Tax for our roads. The road tax rate for the town will be reduced to .001575 in FY2019. Since the town has not requested additional revenue for FY2019, the county has set the tax rate lower. Since property assessments have increased, the rate was reduced to generate the same amount of revenue.
The annual water billing is sent out in January to each individual lot owner. Water rates are updated periodically to adjust for costs associated with the municipal water system. The current water rates were approved on December 11, 2017. The base rates remain the same, \$75 per month for lots with dwellings or building permits, and \$62 per month for vacant lots.
- **Road Capital Improvements** – Last year the town invested significantly in our road system. There are no major expenses planned for FY2019. Money will be invested into the road transportation fund this year to add to our reserves.
- **Building Applications** – As in FY2018, the town will collect all fees and deposits from the permit applicant in FY2019. The Interlaken Town Council may adjust the fees from time to time, and are set by resolution.
- **Water System Upgrade** - FY2019 is the second year of our 5-year plan for upgrading our water system. FY2018 included a telemetry system upgrade, and the replacement of older meters with newer Ipearl models. More meters will be replace this year as well. In the future, the town will purchase a handheld scanner, so that readings can be taken without uncovering the meter pit.
- **Burgi Hill Ranches** – settlement for past road maintenance charges for lower Interlaken Drive. The town is currently pursuing BHR for past due funds owed to Interlaken as parties to the “Freedom Agreement.” It’s expected that we will settle sometime in FY2019. Rather than estimate the settlement, the council chose to leave this line item blank.
- **Legal fees** – as a new town, we find it necessary to seek legal help to protect our interests and liability, interpret state law, and create and enforce our ordinances. We had some unexpected costs this year and as we move into FY2019, the council felt it wise to continue budgeting for unexpected legal expenses.
- **Town Engineering and other consultation fees** – as with our legal counsel, the town-engineering firm of Epic Engineering has played a larger role in the town’s management of land use code and permitted building applications. We will continue to budget for these expenses in FY2019.
- **Road Signage** – In FY2019, funds will be set aside to add measures to slow traffic through the town. The town is considering stop signs near the Burgi Hill Ranches turn off.

Interlaken Town Budget Fiscal Year Ending 6/30/19 Notes and Explanation

- **Reserve Contributions** – The FY2019 budget continues to set aside money for future capital improvements and emergency repairs for both our roads and the water system.

Details

The budget document compares three budgets:

- FY2018 **Approved** Budget (7/1/17 – 6/30/18)
- FY2018 **Actual** Budget (7/1/15 – 5/31/18)
- FY2019 **Tentative** Budget (7/1/18 – 6/30/19)

The FY2018 **Actual** Budget cannot be finalized until mid-July when all accounts have been reconciled. The current numbers reflect accounts as of May 31, 2018.

On the next page, you'll find a description of some of the significant changes or highlights in the proposed FY2019 budget.

FY2019 Proposed Budget - Notes

Line#	Item	FY2018 Budgeted Amount	FY2019 Proposed Amount	Notes
11	Revenue from BHR Settlement	\$10,000	\$0	No estimate available.
13	B&C Road Tax (estimate)	\$18,000	\$18,408	Could increase in 2019 due to changes in state law.
19	Transfer from Building Fund (Application Fees for admin costs)	\$2,200	\$700	Based on 2 new permit applications.
21	Transfer from Transportation Reserve Fund into General Fund for Capital expenses	\$101,000	\$0	FY2019 Road Capital improvement - none planned.
38	Town Clerk & Webmaster	(\$18,000)	(\$20,000)	Includes Town Clerk & Web authoring payroll. Increased hourly rate from \$25 to \$28, more hours on financial reporting.
40a	Town Council Equipment & Supplies	(\$950)	(\$400)	Misc Equipment - new laser printer.
42	Bookkeeping and Accounting	(\$7,700)	(\$8,000)	Increased hourly rate for bookkeeping, but fewer hours on financial reporting.
44	Town Attorney	(\$40,000)	(\$30,000)	Expecting less expenses than planned for FY2018.
51	Additional Consulting Fees (Codifiers, etc.)	(\$10,000)	(\$10,000)	Make available for codifiers or other support in FY2019.
56a	Road Signage	(\$1,100)	(\$1,000)	Stop signs - need an estimate.
60	Capital Repairs, Maintenance & Improvements	\$0	\$0	FY2019 Road Capital improvement - none planned.
92	Annual Water Utility Base Usage Fee	\$157,721	\$157,721	FY2019 Based on \$75/\$62 base fee structure, 42 empty lots at \$62.
116	Payroll - Water Master & Asst Water Master	(\$16,800)	(\$16,800)	FY2019 Water master salary unchanged, \$1400 per month shared.
117	Meter Repair/Replacement, System Equipment, Supplies	(\$4,700)	(\$8,000)	20 new Ipearl meters plus additional digouts, equipments.
118	Chemicals & Monitoring	(\$2,300)	(\$3,000)	FY2019 significant increase - additional testing required.
123	Payroll Taxes - Water Master & Asst Water Master	(\$3,200)	(\$1,400)	FY2019 Estimate, based on FY2018 actuals.

Interlaken Town Budget Fiscal Year Ending 6/30/19 Notes and Explanation

Your Feedback

Please attend the FY2019 Budget Hearing on June 18th, 7:15pm. The location will be 236 Luzern Road, the Town Pump house. If you cannot attend this meeting, you may forward your comments regarding the budget to the Town Clerk at interlakenclerk@gmail.com and they will be presented at the meeting.

Thanks,
Bart Smith, Interlaken Town Clerk