

**Interlaken Town Planning Commission Meeting Minutes**  
**Monday, May 21, 2018, 6:00 PM – 7:00 PM**  
**Town Pump House, 236 Luzern Rd., Midway, Utah**

**1. Call to Order** – Susanna Littell called meeting to order at 6:08 PM

**2. Roll Call** – Members Present –

Susanna Littell, Planning Commission Chair

Elizabeth Hora-Cook, Planning Commission, Vice Chair

**3. Presentations:** None.

**4. Consent Agenda:** None.

**5. Approval of Agenda or Changes:**

Motion: Planning Commission Member Littell moved to approve the agenda.

Second: Planning Commission Member Hora-Cook seconded the motion.

Discussion: no discussion Vote: the motion was approved with the Commission Members unanimously voting Aye.

**6. Approval of 04/16/18 Planning Commission Meeting Minutes:**

Motion: Planning Commission Member Littell moved to approve the agenda.

Second: Planning Commission Member Hora-Cook seconded the motion.

Discussion: no discussion Vote: the motion was approved with the Commission Members unanimously voting Aye.

**7. Public Comment:**

Comments taken on land use topics not scheduled for a Public Hearing. Speakers please limit your comments to a few minutes. The Commission cannot act on items not listed on the agenda, so it may not be able to respond. Total time for public comments will be 10 minutes unless Commission agrees to extend.

- No public comment

**8. Town Engineer – Epic Project Status Update:**

- Daines Property Lot# 112 - Building Permit Drawing Submission Review and Comments/Recommendation by the Planning Commission.
  - Discussed concerns regarding height of over 35 feet, clarified slope and building height, slope of driveway, identify area that is being disturbed clarity on grading of existing area and after area, identified retaining walls being in the road right of way & height on the two driveways, verify setbacks on Jungfrau side. South side Bern side Ok with in setbacks. Mud control needs to be reviewed & clarity of mitigation of mud. Missing information sent back to Epic for 3<sup>rd</sup> review.
- Howard Property Lot #115 – Property cleaned up and resuming construction. Port-a-potty at Conner’s.
- Conner’s Property – steadily working on and will be completed in 2 months
- Frank Property – Update on road sediment debris issues. Ongoing problem, Epic has been advised to mitigate with owner.

- Sheldon Property – Progressing, dirt on roads being mitigated timely.
- Southwick Property – Dirt being excavated from Sheldon, required to get an excavation permit and details on final grade.
- Maximum Building Height Land Use discussion – public hearing dates and prepare proposed language June 6<sup>th</sup>.
- General Plan update – submitted to Mayor & Town Council for review and comments.

**9. Other Business:** None

**10. Action Items –**

- Draft General Plan moving along
- Maximum building height Public hearing on June 6<sup>th</sup>.

**11. Adjournment:**

Motion: Planning Commission Member Littell moved to adjourn the meeting.

Second: Planning Commission Member Hora-Cook seconded the motion.

Discussion: no discussion Vote: the motion was approved with the Commission Members unanimously voting Aye.

**Meeting Minutes submitted by Lisa Simpkins, Mayor, Town of Interlaken, UT.**