

Interlaken Town Council Regular Meeting Minutes
Thursday, 14 October 2021, 6:30 PM – 7:37 PM
Meeting Conducted Remotely with Zoom Video Conferencing Software

Zoom Meeting ID: 516 337 9977

Password: 84049

Zoom Meeting Link

<https://us02web.zoom.us/j/5163379977?pwd=QlJNT3loV3J4Nm83TFJlOEdGVm81dz09>

1. **Call to Order** - Mayor Harrigan called the meeting to order at 6:30 pm

2. **Roll Call**

Greg Harrigan, Mayor

Chuck O’Nan, Council Member

Sue O’Nan, Council Member

Marge Bowen, Council Member

Justin Hibbard, Council Member, was not in attendance

Susanna Littell, PC chair, was in attendance

3. **Presentations:** None Scheduled

4. **Public Comment:** None

5. **Consent Agenda:** None

6. **Approval of Agenda or Changes**

Motion: Council Member Bowen moved to approve the agenda.

Second: Council Member Chuck O’Nan seconded the motion.

Discussion: no discussion.

Vote: The motion was approved with the Council Members unanimously voting Aye.

7. **Approval of 09/07/2021 Council Regular Meeting Minutes**

Motion: Council Member Bowen moved to approve the 9/7/21 Town Council minutes as presented.

Second: Council Member Sue O’Nan seconded the motion.

Discussion: no discussion.

Vote: The motion was approved with the Council Members unanimously voting Aye.

8. **Town Parking Regulations and Enforcement**

Mayor Greg Harrigan has received complaints about hunters parking on our roads and pointing guns into the town.

Greg suggested starting the winter no parking regulation on October 1st instead of November 1st. Sue – right now, even after November 1st we have people parking on the road. How will we tell if a car belongs to a hunter or a resident? Greg – not looking to ticket anyone, but hunters are obvious, they park early and have gun cases on their vehicles. Hunters park up by the gate on Big Matterhorn and walk the Phosphate Trail. Greg is not looking to tow neighbors on the street. Marge – if we change the date to October 1st, do we change all the signs? Sue and Marge don’t like the idea of issuing parking permits to allow only permitted cars to park on the public streets. Greg – maybe we table this conversation until next spring and go to the state park and have them disallow hunting on the Face Trail above town. People have been baiting deer with apples and shooting down towards town from the Phosphate Trail. Marge agreed that we should go to the state park and request a change. Greg - the increased trail usage and proximity to our homes may give us a reason to have the state and the state park revise their hunting policy on Phosphate Trail. Greg – changing the no parking date to October 1st would be used to target the hunters and not the neighbors. Chuck – if they go up Big Matterhorn there are “No Parking” signs posted, but they could park on Big Matterhorn Circle. Could we give out signs that say “Resident,” so we don’t tow residents? Greg – we don’t want to encourage on-street

parking. Marge will contact the state park and Greg will contact Jimmy Seear regarding his contact at the state. The council agreed to table the conversation.

9. Road Maintenance Update – Asphalt Preservation and Neal Bowlen Contracts

Chuck – there was one spot in front of Judy’s house that Asphalt Preservation missed while doing the crack sealing. Once that’s filled in, we will pay them. Neal said he would do the shoulder work before winter. Greg will reach out to him to verify it will be done this year. Watts is supposed to do the DPW site excavation this week. Asphalt will have to wait until next year.

10. Fall Chipper Day

Bart is working with SuperDave to get a date.

11. Planning Commission – Report and Building Permit Status

PC recommends approval of Lot 117, Broadstone-Roda new construction. These plans have been approved by the PC and TO Engineering. Greg – have they shown a place for parking? Susanna – yes, they indicated on the site plan that an area will be graded on the property and used for parking.

Motion: Council Member Bowen moved to approve the building permit for Lot 117, 329 Bern Way.

Second: Council Member Chuck O’Nan seconded the motion.

Discussion: no discussion.

Vote: The motion was approved with the Council Members unanimously voting Aye.

Merryweather Lot 062 still being reviewed by TO Engineering.

Debrusk solar installation – waiting for TO Engineering approval.

There are 2 prospective new members for the planning commission, Russ Knight and Sue Collum. Currently Diana Duer and Susanna Littell are the full time members, while Bob Marshall is the current alternate.

H. Ball project – satisfied all requirements for return of all deposits.

Osborne – drywall inspection completed.

Barton – footing inspection and rough framing have been completed.

Parsons – waiting for their final inspection.

Harrell – no update

Becker – waiting for inspection

12. Dumpster Site Update

Greg will reach out to Russ Watts to make sure the DPW site is dug out prior to October 25th. Site will be graveled for the winter and paved next year.

13. Previous Action Items and Updates

- Guardrails – Bern Way and Big Matterhorn repair update – no update
- Acquire BHR road maintenance funds as per agreement – no update
- Generator Fencing and Generator Status – fencing is done, November 7th new transfer switch should be available
- Emergency Siren – the council decided this would be part of a FEMA grant.

Marge will meet with Nancy O’Toole from MAG to discuss FEMA grant information. It has to be done by the end of the year (BRIC grant through FEMA). We discovered there isn’t an inexpensive way to install a useful siren. County Block grant qualifications – need to have the town be 51%+ low to median income families. We would need to establish this through a survey. Then we need to do an environmental impact study, public hearings, and other tasks. You can apply every year. We could get money for roads, water systems, and others. Marge – there really should be a project manager that would be a part time project lead to oversee and manage all aspects of the grants. One person who is dedicated to this task. Greg – is there some way to compensate someone for doing this work? Marge – wasn’t sure that would be

part of the grant. They do have a line item for administrative expenses. Jess Bedingfield is our contact for help with the community development block grants. Marge – maybe we do the public hearing and step through the survey. The public hearing is to inform the town that we are going through the steps to acquire the grant funds. A means to have the community tell us what you want to spend this money on. The council discussed scheduling the block grant public hearing on November 3rd in order to meet public noticing requirements. It was decided to propose November 3rd to Jess and see if she's available. The council would then move its regular meeting to November 3rd, following the public hearing.

Motion: Council Member Bowen moved to approve the next town council meeting to November 3rd.

Second: Council Member Chuck O'Nan seconded the motion.

Discussion: no discussion.

Vote: The motion was approved with the Council Members unanimously voting Aye.

Marge will reach out to Jess to see if she is available to attend the required Block Grant public hearing on November 3rd.

14. Other Business - None

15. Council Comments

Chuck – the new pump house generator fence has gates with tabs for locks. Chuck will get those locks and remove the speed bumps. Chuck will put up the no hunting signs and take down the no fire signs. Greg will assist with removing the speed bumps.

16. Adjournment

Council Member Sue O'Nan moved to adjourn the meeting. Council member Chuck O'Nan seconded the motion. The motion passed unanimously. The meeting was adjourned at 7:37 PM.