

Interlaken Town Planning Commission Meeting Minutes

Entity: Interlaken Town

Body: Interlaken Planning Commission

Subject: Business

Notice Title: Interlaken Town Planning Commission Meeting

Notice Type: Meeting

Event Start Date & Time: December 21, 2020 @ 6:18PM

Event End Date & Time: December 21, 2020 @ 6:41 PM

Location: Interlaken Town Pump House, located at 236 Luzern Drive

Description/Agenda:

1. **Call To Order.** *Susanna Littell (S. Littell), PC Member called the meeting to order at 6:18PM*
2. **Roll Call.** *S. Littell, PC Member, present and Diana Duer (D. Duer), PC Member present.*
3. **Presentations.** *None*
4. **Consent Agenda:** *None*
5. **Approval of 12/21/20 Agenda or Changes.** *S. Littell indicated that she sent out the 12/21/20 PC Meeting Agenda in advance of tonight's PC meeting. S. Littell motioned to approve the 12/21/20 Agenda with no changes, and D. Duer Second this motion. Motion unanimously approved.*
6. **Approval of 9/23/20 Planning Commission Meeting Minutes.** *S. Littell sent out Agenda in advance of tonight's PC meeting. Steve Wilson (PC Member) attended the 9/23/20 PC Meeting and indicated via email that he had no comments to these Meeting Minutes. S. Littell motioned to approve the 9/23/20 Agenda with no changes, and D. Duer Second this motion. Motion unanimously approved.*
7. **Public Comment:** Comments taken on land use topics not scheduled for a Public Hearing. Speakers please limit your comments to a few minutes. The Commission cannot act on items not listed on the agenda, so it may not be able to respond. Total time for public comments will be 10 minutes unless Commission agrees to extend. *None.*
8. **Town Engineer Matters & Building Permit Project Status Update.**
New Town Engineer on Contract – T-O Engineers (Contact Ryan Taylor, P.E., Project Mgr.), 2211 W 3000 S Suite B, Heber, UT 84032, 435-315-3168

Lot 112, 324 W. Bern Way - Daines Property Project Status. *All outstanding items have been addressed. S. Littell recommended the Town Clerk return their deposit in full. The owner seeded the exposed areas as requested by the PC. The PC will monitor the status of the seeded area's progress next spring. If the exposed areas do not fill in with vegetation by the end of Spring 2021, the PC will recommend the Town Clerk send a letter to the Owner to address this concern, as appropriate.*

Lot 115, 330 W. Bern Way - Howard Property Project Status. *No update was noted by TO Engineers. S. Littell noted that some contractor-related materials and trash is blowing on site, and off their site, and that she would send the Owner an email requesting that they address this concern. No final CO has been issued to this project.*

Lot 198, 253 Interlaken Dr - Ball Project Status. This project passed their *Final inspection and temp CO was issued so owners could move in. However, Deposits are being retained until the outstanding hydroseeding, site grading and concrete driveway & walkway work can be completed.*

Lot 129, 333 Interlaken Dr. - *Wilcox Project Status. Final inspection and a CO was issued for the project so the owners could move in. However, a portion of the deposit will be withheld until the outstanding landscaping and landscaping related grading activities have been completed. A Public Information request was made by the Attorney for this project. In response to the S. Littell reached*

out to TO Engineers to request that they place all inspection reports and inspection findings in the Town Building Permit File for this Permittee so the information is available for the Public Information Request.

Lot 39, 275 St. Moritz Rd. - New Osborne Home Expansion/Remodel Project Status. TO Engineers report indicated on their report that they passed their weather barrier inspection and project is progressing.

Lot 065, 315 Jungfrau Rd. - Barton Deck Extension & Carport Project Status. TO indicated on their report no update.

Lot 111, 259 Matterhorn Circle – Kevin Parsons New Residence Project Status. TO indicated on their report that Temp power is complete, and construction is progressing. All outstanding issued for this site have been fully addressed (Dumpster is now on site, and Portable Toilet relocated off town ROW).

Lot 023, 295 Jungfrau Hill Rd – Vermazen Remodel Project Status. TO indicated on their report that project is nearing completion.

Lot 172, 355 Bern Way, New 2nd Ekstrom Landscaping Project. No update from TO. But S. Little noted that the retaining on the north side of the property was constructed, and no issues identified (stacked blocks).

Lot 135, Thornock Residence ~~Renovation~~ Project. Vacant Lot, with no Building Permit of Permit Plans received to date. This property appears to be a vacant lot.

9. Other Business. *None.*

10. Action Item Update from Previous Meetings. *S. Littell has an update regarding a PC Member request for her to discuss the need for the Town Council to request assistance from MAG or another consultant to review the proposed revisions recommended by the PC in our June 16, 2020 PC Meeting. S. littell discussed this with the TC and they will attempt to pursue obtaining assistance from either MAG or a consultant.*

11. Adjournment. *S. Littell motions to adjourn the PC meeting at 6:41PM. And D. Duer Second motion. Motion was unanimously approved by all PC members.*