

Interlaken Town Planning Commission Meeting Minutes

Entity: Interlaken Town

Body: Interlaken Planning Commission

Subject: Business

Notice Title: Interlaken Town Planning Commission (Emergency) Meeting

Notice Type: Meeting

Event Start Date & Time: January 6, 2020 @ 6:15 PM

Event End Date & Time: January 6, 2020 @ 6:35 PM

Location: Town Pump House, 236 Luzern Rd.

Description/Agenda:

1. **Call To Order.** *Meeting Called to Order at 6:15 PM by Susanna Littell.*
2. **Roll Call:** *Susanna Littell (S. Littell) PC Member, present; Diana Duer, (D. Duer), PC Member present.*
3. **Presentations:** *None.*
4. **Consent Agenda:** *None.*
5. **Approval of 1/6/20 Agenda or Changes.** *S. Littell Motioned to approve 1/6/20 Agenda. D. Duer Second. Motion Approved.*
6. **Approval of 12/16/19 Planning Commission Meeting Minutes** *(Tabled to next Planning commission meeting date).*
7. **Public Comment:** Comments taken on land use topics not scheduled for a Public Hearing. Speakers please limit your comments to a few minutes. The Commission cannot act on items not listed on the agenda, so it may not be able to respond. Total time for public comments will be 10 minutes unless Commission agrees to extend. *None.*
8. **Town Engineer Matters & Building Permit Project Status Update.**
New Town Engineer on Contract – T-O Engineers (Contact Ryan Taylor, P.E., Project Mgr.), 2211 W 3000 S Suite B, Heber, UT 84032, 435-315-3168
 - Lot 211, 259 Matterhorn Circle – Kevin Parsons New Residence Project Status. *The PC reviewed the plans on 12/18/2019. Both TO Engineers and the PC have comments for this project. The PC comments include insufficient setback delineation; insufficient maximum building height delineation (for sensitive slopes); insufficient delineation of slopes on the property; Submit Special Hazzard Study & Geotechnical Report; insufficient waste debris dumpster location (is not noted), Temporary Portable Toilet location (is not noted), insufficient notes (work hours not stated, Proposed site disturbance area and associated square footage is not delineated, stormwater mitigations are not delineated; Dust and Mud Mitigation Measures are not delineated, and Sand, rocks & debris mitigation measures are not delineated), Dirt Storage not delineated, Materials Storage not delineated, and employee parking is not delineated, and the notes regarding the protections required for steel tracked vehicles, retaining wall design details & appearance details were not provided; and landscaping notes and details were not delineated or provided on the drawing submission. Comments sent to both TO Engineers and to the Property Owner.*
S. Littell made a Motion for the PC to Recommend TC Conditional Approval this project's Building Permit pending the customer satisfactorily addressing all PC comments and TO Engineers comments. D. Duer Second this motion. Motion Approved.
9. **Other Business.** *None.*
10. **Action Item Update from Previous Planning Commission Meetings Minutes** *(to be tabled to next Planning commission meeting date).*
11. **Adjournment.** *S. Littell Motioned to end the meeting at 6:35 PM. D. Duer Second this motion. Motion Approved.*