

Interlaken Town Budget  
Fiscal Year Ending 6/30/2025

| Interlaken Town FY2025 Budget - Amended 11/06/24 Budget Hearing with Draft FY2026 Budget. Includes Water Rate Increase Starting 1/1/25. No FY2026 Wasatch County Tax Increase. Added line 51d for Public Works Manager. |   | FY2024 Budget<br>7/1/23-6/30/24<br>Actual | FY2025 Budget<br>7/1/24-6/30/25<br>Adopted 5/29/24 | FY2025 Budget<br>7/1/24-6/30/25<br>Amended<br>11/6/24 |
|---|---|---|--|---|
| 1   | <b>General Fund (checking)</b>  |   |  |   |
| 2   |   |   |  |   |
| 3   | <b>General Fund Revenue</b>   |   |  |   |
| 5   | Annual Wasatch County Tax Assessment  | \$191,596                                 | \$200,000  | \$200,000   |
| 8   | 1% State Sales Tax (estimate)   | \$31,034                                  | \$34,000   | \$34,000  |
| 10  | Interest Income   | \$201                                     | \$130  | \$130   |
| 13  | B&C Road Tax (estimate)   | \$33,421                                  | \$26,000   | \$26,000  |
| 15a   | Federal Grant Revenue   | \$0                                       | \$0  | \$0   |
| 15b   | State and Local Grant Revenue   | \$0                                       | \$0  | \$0   |
| 15c   | Miscellaneous Revenue   | \$0                                       | \$0  | \$0   |
| 15d   | <b>Fines for municipal code violations</b>                                    | \$1,000                                   | \$0  | <b>\$4,200</b>  |
| 16  | <b>Total General Fund Revenue:</b>  | <b>\$257,253</b>                          | <b>\$260,130</b>                                   | <b>\$264,330</b>                                      |
| 17  |   |   |  |   |
| 18  | <b>Transfers into General Fund</b>  |   |  |   |
| 19  | Transfer from Building Fund (Application Fees for admin costs)                | \$2,463                                   | \$1,800  | \$1,800   |
| 20  | <b>Transfer from Water Revenue for Share of Admin. Expenses</b>               | \$65,000                                  | \$80,000   | <b>\$95,000</b>                                       |
| 21  | <b>Transfer from Transportation Reserves for Capital expenses</b>             | \$0                                       | \$70,000   | <b>\$310,000</b>                                      |
| 22  |   |   |  |   |
| 23  | <b>Transfers out of General Fund</b>  |   |  |   |
| 26  | <b>Transfers into Transportation Reserve Fund</b>                             |   |  |   |
| 28  | Transfer of B&C Road Tax to Transportation Reserve Fund                       | (\$30,000)                                | (\$26,000)   | (\$26,000)  |
| 29  | <b>Contribution to Capital Improvements</b>                                   | \$0                                       | \$0  | <b>(\$150,000)</b>                                    |
| 31  | <b>Total Net General Fund Transfers:</b>                                      | <b>\$37,463</b>                           | <b>\$125,800</b>                                   | <b>\$230,800</b>                                      |
| 32  |   |   |  |   |
| 34  |   |   |  |   |
| 35  | <b>General Fund Expenses</b>  |   |  |   |
| 36  | <b>Administrative Expenses</b>  |   |  |   |
| 37  | Commission, Committee, Council Mtg Expenses                                   | \$0                                       | \$0  | \$0   |
| 38  | Town Administrator & Clerk  | (\$83,962)                                | (\$140,000)  | (\$100,000)   |
| 39  | Association Memberships   | (\$1,018)                                 | (\$2,000)  | (\$2,000)   |
| 40  | Web Hosting & IT Services (WIX, GoDaddy, Zoom, Dropbox, ViaSat, Calling Post) | (\$2,769)                                 | (\$1,500)  | (\$1,500)   |
| 40a   | Town Council Equipment & Supplies   | (\$1,278)                                 | (\$1,000)  | (\$1,000)   |
| 41  | Meeting Advertising   | (\$668)                                   | (\$200)  | (\$200)   |
| 42  | Bookkeeping, Accounting & CPA fees  | (\$17,086)                                | (\$18,000)   | (\$18,000)  |
| 43  | Bank Charges, Checks  | (\$411)                                   | (\$500)  | (\$500)   |
| 44  | Town Attorney   | (\$4,537)                                 | (\$10,000)   | (\$10,000)  |
| 45a   | Animal Control through Interlocal Agreement w/ Heber City                     | (\$2,469)                                 | (\$3,000)  | (\$3,000)   |
| 45b   | Municipal Election Balloting & Noticing, Advertisements                       | (\$102)                                   | \$0  | \$0   |
| 46  | Misc. Admin. Expenses   | (\$822)                                   | (\$800)  | (\$800)   |
| 47  | Insurance   | (\$5,494)                                 | (\$5,000)  | (\$5,000)   |
| 48  | Office Supplies (postage + supplies)  | (\$1,524)                                 | (\$1,500)  | (\$1,500)   |
| 51  | Additional Consulting Fees  | \$0                                       | \$ (2,000)   | \$ (2,000)  |
| 51a   | Federal IRS Taxes   | (\$5,067)                                 | (\$5,500)  | (\$5,500)   |
| 51c   | <b>Safety and Enforcement (Wasatch County Sheriff Agreement)</b>              | (\$706)                                   | (\$10,500)   | <b>(\$1,500)</b>                                      |

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|---|---|---|--|---|
| 51d   | Public Works Manager  |   |  | (\$40,000)  |
| 52  | <b>Total Administrative Expenses:</b>                                 | (\$127,913)                               | (\$201,500)  | (\$192,500)   |
| 54  | <b>Annual Road Maintenance-Repair Expenses - General Fund</b>         |   |  |   |
| 55  | <b>Annual Road Repair &amp; Maintenance</b>                           | (\$41,463)                                | (\$50,000)   | (\$2,500)   |
| 56  | Additional Contract Services - Recycling                              | (\$3,553)                                 | (\$3,000)  | (\$3,000)   |
| 56a   | Road Signage  | (\$84)                                    | (\$2,000)  | (\$2,000)   |
| 57  | <b>Contract Service (Snow Removal)</b>                                | (\$55,000)                                | (\$60,000)   | (\$65,000)  |
| 58  | Supplies - Salt, Sand, etc  | (\$3,224)                                 | (\$6,000)  | (\$6,000)   |
| 58a   | <b>Annual Fire Mitigation Expenses</b>                                |   |  |   |
| 58b   | Brush Removal and other Wildfire Mitigation                           | (\$26,200)                                | (\$20,000)   | (\$20,000)  |
| 59  | <b>Annual General Fund Capital Expenses</b>                           |   |  |   |
| 59a   | Capital Equipment Investment  | \$0                                       | (\$5,000)  | (\$5,000)   |
| 60  | <b>Capital Investment in Roads</b>                                    | \$0                                       | (\$150,000)  | (\$310,000)   |
| 60a   | <b>DPW Expenses</b>   |   |  |   |
| 60b   | DPW Site Construction - Capital Investment                            | (\$1,803)                                 | (\$2,000)  | (\$2,000)   |
| 60c   | Annual DPW Site Maintenance Expenses                                  | (\$862)                                   | (\$500)  | (\$500)   |
| 61  | <b>Total Road Maintenance, Capital, Fire &amp; DPW Expenses</b>       | (\$132,189)                               | (\$298,500)  | (\$416,000)   |
| 65  | <b>Total General Fund Expenses:</b>                                   | (\$260,101)                               | (\$500,000)  | (\$608,500)   |
| 67  | <b>Increase/Decrease in General Fund Balance</b>                      | <b>\$34,614</b>                           | <b>(\$114,070)</b>                                 | <b>(\$113,370)</b>                                    |
| 70  | <b>Transportation Reserve Fund (savings)</b>                          |   |  |   |
| 72  | <b>Transportation Reserve Fund Revenue</b>                            |   |  |   |
| 73  | Estimated Interest  | \$1,215                                   | \$800  | \$800   |
| 73a   | <b>Revenue From RMA Agreement &amp; 3rd Party Contributions</b>       | \$0                                       | \$5,000  | \$50,500  |
| 73b   | Revenue from Federal & State Transportation System Grants             | \$0                                       | \$0  | \$0   |
| 74  | <b>Total Transportation Reserve Fund Revenue:</b>                     | <b>\$1,215</b>                            | <b>\$5,800</b>                                     | <b>\$51,300</b>                                       |
| 76  | <b>Transfers into Transportation Reserve Fund</b>                     |   |  |   |
| 77  | Trfr from General Fund of B&C Road Tax to Trans. Reserve Capital Fund | \$30,000                                  | \$26,000   | \$26,000  |
| 78  | <b>Transfer from General Fund for Capital Improvement Reserves</b>    | \$0                                       | \$0  | \$150,000   |
| 80  | Transfer from Building Fund of Road Impact Fee                        | \$42,753                                  | \$7,000  | \$7,000   |
| 82  | <b>Transfers out of Transportation Reserve Fund</b>                   |   |  |   |
| 83  | <b>Transfer to General Fund for Transportation Capital Expenses</b>   | \$0                                       | (\$70,000)   | (\$310,000)   |
| 84  | <b>Total Net Transportation Reserve Fund Transfers:</b>               | <b>\$72,753</b>                           | <b>(\$37,000)</b>                                  | <b>(\$127,000)</b>                                    |
| 86  | <b>Incr/Decr in Transportation Reserve Fund Balance</b>               | <b>\$73,968</b>                           | <b>(\$31,200)</b>                                  | <b>(\$75,700)</b>                                     |
| 88  | <b>Water Revenue Fund (checking)</b>                                  |   |  |   |
| 90  | <b>Water Revenue Fund Revenue</b>                                     |   |  |   |
| 92  | <b>Annual Water Utility Base Usage Fee</b>                            | \$176,288                                 | \$173,000  | \$209,000   |
| 93  | Interest Income   | \$292                                     | \$200  | \$200   |

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|---|--|---|--|---|
| 95  | Charge for Services: Metered Water (overages)                        | \$8,373                                   | \$7,500  | \$7,500   |
| 95a   |  |   |  |   |
| 95b   | Water Billing Late Fees and Additional Administrative Fees           | \$1,000                                   | \$100  | \$100   |
| 95c   | New Owner Transfer Fees  | \$1,050                                   | \$450  | \$450   |
| 95d   | Misc. Water Revenue  |   |  |   |
| 95e   |  |   |  |   |
| 96  | <b>Total Water Revenue Fund Revenue:</b>                             | <b>\$187,003</b>                          | <b>\$181,250</b>                                   | <b>\$217,250</b>                                      |
| 97  |  |   |  |   |
| 98  | <b>Transfers into Water Revenue Fund</b>                             |   |  |   |
| 100   | Transfer from Building Fund (Water Connect Fees)                     | \$5,917                                   | \$700  | \$700   |
| 101   | Transfer from Bond Sinking Fund for current year Water Bond payment  | \$82,707                                  | \$0  | \$0   |
| 102   | <b>Transfer from Water System Reserves for Capital Improvements</b>  | <b>\$0</b>                                | <b>\$0</b>   | <b>\$90,000</b>                                       |
| 103   |  |   |  |   |
| 104   | <b>Transfers out of Water Revenue Fund</b>                           |   |  |   |
| 105   | <b>Transfer to Water System Reserve Capital Fund</b>                 | <b>(\$78,275)</b>                         | <b>(\$60,000)</b>                                  | <b>(\$70,000)</b>                                     |
| 106   |  |   |  |   |
| 107   | <del>Transfer to Bond Sinking Fund - Next Year's Bond Payment</del>  | \$0                                       | \$0  | \$0   |
| 108   |  |   |  |   |
| 109   | <b>Transfer to General Fund for Share of Administrative expenses</b> | <b>(\$65,000)</b>                         | <b>(\$80,000)</b>                                  | <b>(\$95,000)</b>                                     |
| 110   | <b>Total Net Water Revenue Fund Transfers:</b>                       | <b>(\$54,651)</b>                         | <b>(\$139,300)</b>                                 | <b>(\$74,300)</b>                                     |
| 111   |  |   |  |   |
| 111a  | <b>Water Revenue Fund - continued</b>                                |   |  |   |
| 111b  |  |   |  |   |
| 112   | <b>Water Revenue Fund Expenses</b>                                   |   |  |   |
| 113   | <b>Bond Payment</b>  |   |  |   |
| 114   | Water Bond Payment, due annually in January                          | (\$75,773)                                | \$0  | \$0   |
| 115   | <b>Operating Expenses</b>  |   |  |   |
| 116   | Payroll - Water Masters  | (\$22,070)                                | (\$30,000)   | (\$30,000)  |
| 117   |  |   |  |   |
| 118   | Chemicals & Monitoring   | (\$274)                                   | (\$800)  | (\$800)   |
| 119   | Telemetry System Operating Costs                                     | (\$2,734)                                 | (\$2,700)  | (\$2,700)   |
| 120   | Water Share Fee, Education, etc.                                     | \$0                                       | (\$450)  | (\$450)   |
| 121   | Gas Heat   | (\$322)                                   | (\$1,200)  | (\$1,200)   |
| 122   | Electricity  | (\$8,170)                                 | (\$7,000)  | (\$7,000)   |
| 123   | Payroll Taxes - Water Masters  | (\$1,065)                                 | (\$4,000)  | (\$4,000)   |
| 123a  | Workman's Comp Insurance for Water Masters                           | (\$391)                                   | (\$1,200)  | (\$1,200)   |
| 123b  | Misc. Water Expenses   | (\$2,581)                                 | (\$1,500)  | (\$1,500)   |
| 123c  |  |   |  |   |
| 123d  |  |   |  |   |
| 123e  | <b>Capital Investment in Water System</b>                            |   |  |   |
| 123f  | Purchase of Generator and Installation                               | \$0                                       | \$0  | \$0   |
| 123g  | <b>Water System Capital Upgrades &amp; Replacements</b>              | <b>(\$56,068)</b>                         | <b>(\$20,000)</b>                                  | <b>(\$90,000)</b>                                     |
| 123h  | Capital Equipment Investment - Water System                          | \$0                                       | (\$5,000)  | (\$5,000)   |
| 124   | <b>Repair and Maintenance</b>  |   |  |   |

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|---|---|---|--|---|
| 125   | <b>Additional Water System Contract Services</b>                    | (\$1,506)                                 | (\$4,000)  | <b>(\$40,000)</b>                                     |
| 126   | Annual Generator Maintenance  | (\$6,576)                                 | (\$1,000)  | (\$1,000)   |
| 126a  | <b>General Water System Maintenance &amp; Repair</b>                | (\$14,401)                                | (\$15,000)   | <b>(\$10,000)</b>                                     |
| 127   | <b>Total Water Revenue Expenses:</b>                                | <b>(\$191,932)</b>                        | <b>(\$93,850)</b>                                  | <b>(\$194,850)</b>                                    |
| 129   | <b>Increase/Decrease in Water Revenue Fund Balance</b>              | <b>(\$59,580)</b>                         | <b>(\$51,900)</b>                                  | <b>(\$51,900)</b>                                     |
| 131   | <b>Water Bond Sinking Fund (money market)</b>                       |   |  |   |
| 133   | <b>Water Bond Sinking Fund Revenue</b>                              |   |  |   |
| 134   | Estimated Interest  | \$190                                     | \$0  | \$0   |
| 135   | <b>Total Water Bond Sinking Fund Revenue:</b>                       | <b>\$190</b>                              | <b>\$0</b>   | <b>\$0</b>  |
| 137   | <b>Transfers into Water Bond Sinking Fund</b>                       |   |  |   |
| 138   | Transfer from Water Revenue Fund                                    | \$0                                       | \$0  | \$0   |
| 140   | <b>Transfers out of Water Bond Sinking Fund</b>                     |   |  |   |
| 141   | Transfer to Water Revenue Fund to pay current year bond             | (\$82,707)                                | \$0  | \$0   |
| 142   | <b>Total Net Water Bond Sinking Fund Transfers:</b>                 | <b>(\$82,707)</b>                         | <b>\$0</b>   | <b>\$0</b>  |
| 144   | <b>Increase/Decrease in Water Revenue Bond Sinking Fund Balance</b> | <b>(\$82,517)</b>                         | <b>\$0</b>   | <b>\$0</b>  |
| 146   | <b>Water Reserve Fund (savings)</b>                                 |   |  |   |
| 148   | <b>Water Reserve Fund Revenue</b>                                   |   |  |   |
| 149   | Interest Income   | \$1,265                                   | \$800  | \$800   |
| 150   | Revenue from Federal & State Water System Grants                    | \$0                                       | \$0  | \$0   |
| 151   | <b>Total Water Reserve Fund Revenue:</b>                            | <b>\$1,265</b>                            | <b>\$800</b>                                       | <b>\$800</b>  |
| 153   | <b>Transfers into Water Reserve Fund</b>                            |   |  |   |
| 154   | <b>Trfr from Water Revenue Fund to Capital Reserves</b>             | <b>\$78,275</b>                           | <b>\$60,000</b>                                    | <b>\$70,000</b>                                       |
| 154a  | Trfr from Water Bond Fund to Capital Reserves                       |   |  |   |
| 160   | <b>Transfers out of Water Reserve Fund</b>                          |   |  |   |
| 161   | <b>Transfer to Water Revenue Fund for Capital Improvements</b>      | <b>\$0</b>                                | <b>\$0</b>   | <b>(\$90,000)</b>                                     |
| 162   | <b>Total Net Water Reserve Fund Transfers:</b>                      | <b>\$78,275</b>                           | <b>\$60,000</b>                                    | <b>(\$20,000)</b>                                     |
| 164   | <b>Increase/Decrease in Water Reserve Fund Balance</b>              | <b>\$79,540</b>                           | <b>\$60,800</b>                                    | <b>(\$19,200)</b>                                     |
| 166   | <b>Building Fund (checking)</b>                                     |   |  |   |
| 168   | <b>Building Fund Revenue</b>  |   |  |   |
| 168a  | Interest Income   | \$182                                     | \$150  | \$150   |
| 169   | Building Permit Application Fees                                    | \$1,950                                   | \$1,800  | \$1,800   |
| 170   | Water Connect Fees  | \$5,616                                   | \$700  | \$700   |
| 171   | Road Impact Fees  | \$10,500                                  | \$7,000  | \$7,000   |
| 172   | Damage Deposits - Refundable  | \$19,472                                  | \$8,000  | \$8,000   |

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|---|---|---|--|---|
| 173   | Completion Deposits - Refundable                            | \$8,000                                   | \$8,000  | \$8,000   |
| 173a  | Plan Review & Inspections (Town Engineer)                   | \$20,904                                  | \$19,000   | \$19,000  |
| 173b  | Variance Application Fees                                   | \$0                                       | \$240  | \$240   |
| 174   | <b>Total Building Fund Revenue:</b>                         | <b>\$66,624</b>                           | <b>\$44,890</b>                                    | <b>\$44,890</b>                                       |
| 176   | <b>Transfers into Building Fund</b>                         |   |  |   |
| 177   | Transfer from General Fund - Special Engineering Projects   | \$0                                       | \$0  | \$0   |
| 179   | <b>Transfers out of Building Fund</b>                       |   |  |   |
| 180   | Transfer to General Fund - Building Permit Application Fees | (\$2,463)                                 | (\$1,800)  | (\$1,800)   |
| 181   | Transfer to Water Revenue Fund - Water Connect Fees         | (\$5,917)                                 | (\$700)  | (\$700)   |
| 182   | Transfer to Transportation Reserve Fund - Road Impact Fees  | (\$42,753)                                | (\$7,000)  | (\$7,000)   |
| 183   | <b>Total Net Building Fund Transfers:</b>                   | <b>(\$51,133)</b>                         | <b>(\$9,500)</b>                                   | <b>(\$9,500)</b>                                      |
| 185   | <b>Building Fund Expenses</b>                               |   |  |   |
| 187   | Refunds of Damage Deposits                                  | (\$12,500)                                | (\$8,000)  | (\$8,000)   |
| 188   | Refunds of Completion Deposits                              | (\$9,404)                                 | (\$4,000)  | (\$4,000)   |
| 188a  | Plan Review & Inspections (Town Engineer)                   | (\$11,599)                                | (\$10,000)   | (\$10,000)  |
| 188b  | Additional Contractual Services (Town Engineer)             | \$0                                       | \$0  | \$0   |
| 188c  | Plan Review by Planning Commission                          | \$0                                       | \$0  | \$0   |
| 189   | <b>Total Building Fund Expenses:</b>                        | <b>(\$33,503)</b>                         | <b>(\$22,000)</b>                                  | <b>(\$22,000)</b>                                     |
| 191   | <b>Increase/Decrease in Building Fund Balance</b>           | <b>(\$18,012)</b>                         | <b>\$13,390</b>                                    | <b>\$13,390</b>                                       |

194

| Fiscal Year Net Increase/Decrease for all Funds |  |   |  |   |
|---|--|---|--|---|
|   | Fund Name                              | FY2024 Budget<br>7/1/23-6/30/24<br>Actual | FY2025 Budget<br>7/1/24-6/30/25<br>Adopted 5/29/24 | FY2025 Budget<br>7/1/24-6/30/25<br>Amended<br>11/6/24 |
| 195   |  |   |  |   |
| 197   |  |   |  |   |
| 199   | General Fund (checking)                | \$34,614                                  | (\$114,070)  | (\$113,370)   |
| 200   | Transportation Reserve Fund (savings)  | \$73,968                                  | (\$31,200)   | (\$75,700)  |
| 201   | Water Revenue Fund (checking)          | (\$59,580)                                | (\$51,900)   | (\$51,900)  |
| 202   | Water Bond Sinking Fund (money market) | (\$82,517)                                | \$0  | \$0   |
| 203   | Water Reserve Fund (savings)           | \$79,540                                  | \$60,800   | (\$19,200)  |

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| 204 | Building Fund (checking)  | (\$18,012)                                | \$13,390   | \$13,390  |
| 205 | <b>Total Fiscal Year Increase/Decrease</b>  | <b>\$28,014</b>                           | <b>(\$122,980)</b>                                 | <b>(\$246,780)</b>                                    |
| 206 |   |   |  |   |
| 207 | <b>Fiscal Year Revenue, Transfers, Expenses, Net Increase/Decrease</b>  |   |  |   |
| 209 | <b>Budget Category</b>  | FY2024 Budget<br>7/1/23-6/30/24<br>Actual | FY2025 Budget<br>7/1/24-6/30/25<br>Adopted 5/29/24 | FY2025 Budget<br>7/1/24-6/30/25<br>Amended<br>11/6/24 |
| 212 | Revenues  | \$513,551                                 | \$492,870  | \$578,570   |
| 213 | Net Transfers between funds   | \$0                                       | \$0  | \$0   |
| 214 | Expenses  | (\$485,536)                               | (\$615,850)  | (\$825,350)   |
| 215 | <b>Ending Increase/Decrease</b>   | <b>\$28,014</b>                           | <b>(\$122,980)</b>                                 | <b>(\$246,780)</b>                                    |
| 216 |   |   |  |   |
| 217 | <b>Account Year-End Balances</b>  |   |  |   |
| 218 | <b>Fund Name</b>  | FY2024 Budget<br>7/1/23-6/30/24<br>Actual | FY2025 Budget<br>7/1/24-6/30/25<br>Adopted 5/29/24 | FY2025 Budget<br>7/1/24-6/30/25<br>Amended<br>11/6/24 |
| 221 | General Fund (checking) *2681   | \$ 196,082                                | \$ 82,012  | \$ 82,712   |
| 222 | Transportation Reserve Fund (savings) *4574   | \$ 307,245                                | \$ 276,045   | \$ 231,545  |
| 223 | Water Revenue Fund (checking) *1520   | \$ 143,429                                | \$ 91,529  | \$ 91,529   |
| 224 | Water Bond Sinking Fund (money market) *1058  | \$ -                                      | \$ -   | \$ -  |
| 225 | Water Reserve Fund (savings) *1330  | \$ 239,689                                | \$ 300,489   | \$ 220,489  |
| 226 | Building Fund (checking) *1678  | \$ 96,978                                 | \$ 110,368   | \$ 110,368  |
| 227 | <b>Total of Ending Balances</b>   | <b>\$ 983,423</b>                         | <b>\$ 860,443</b>                                  | <b>\$ 736,643</b>                                     |