

Interlaken Town Council Regular Meeting Minutes
Tuesday, 20 October 2020, 6:36 PM – 8:49 PM
Meeting Conducted Remotely with Zoom Video Conferencing Software

Zoom Meeting ID: 516 337 9977

Password: 84049

1. Call to Order

Mayor Greg Harrigan called the meeting to order at 6:36pm

2. Roll Call

Greg Harrigan, Mayor
Justin Hibbard, Council Member
Chuck O’Nan, Council Member
Sue O’Nan, Council Member
Marge Bowen, Council Member

Susanna Littell, Planning Commission chair was present

Bart Smith, Town Clerk was present

Tim Bywater, Town Legal Council was present

3. Presentations: Jon Hagen, Strawberry Communications – internet service provider.

Jon Hagen from Strawberry Communications was introduced by Justin Hibbard. Jon presented a proposal to provide high speed internet to Interlaken residents through a wireless system. See the attached presentation for details.

It would cost Strawberry Communications \$400-\$600K to install dedicated service via fiber optic. Strawberry proposes a wireless alternative – reducing their investment to \$15K. The wireless system would include a repeater to be installed at pump house, extending about 5 feet above the pump house roof line. Currently there is a telemetry system antennae installed at the pump house that extends upward the same amount. This antenna would be removed during the repeater installation. Each home that signs up for the service, which is optional, would require installation of a receiver and modem. Strawberry estimates that this system would provide coverage to about 85% of the homes. Since it is a line of sight system, the town’s topography would limit reception to those houses with sight line access to the pump house repeater. It is possible the system could be expanded with additional repeaters to gain a higher coverage area. Strawberry requires no commitment from Interlaken lot owners – they are free to subscribe and cancel at any time. In addition, this agreement is not exclusive - Interlaken lot owners are free to keep their service with CenturyLink, Utah Broadband, or other providers. As part of the deal, Strawberry would provide free internet at the pumphouse, saving the town the \$120 per month paid for current service.

Strawberry proposes the following internet service terms:

Download/Upload speeds (megabits/sec):

- 25/15mb internet \$49/month
- 50/30mb internet \$59/month
- 100/40mb internet \$89/month
- Rental fee for router (if customer does not own router) \$4.99/month
- Installation \$195 per household
- No contracts, terms or data caps
- After 30 subscribers, 15% discount for all users.

In addition, Strawberry would need an easement agreement to install optic fiber, initially to the pumphouse, but eventually for all the lots. This could happen years down the road. They would

follow the same line as the overhead lines for power. They also require access to the pumphouse for maintenance. This could be provided as requested with notice.

The tower for the repeater has a triangular footprint, 18” on a side, and would be bolted to the concrete pad currently in place on the southeast side of the pumphouse.

Marge – what houses wouldn’t receive coverage? Jon - From pump house N, to the west around the hill. But if there’s not line of sight, there could be another option. The tower would be structurally attached to the concrete pad – how big is the tower footprint - 18” by 18” by 18” triangle. The height would not exceed the current antennae height for the old water system telemetry. It would have up to 7 dishes on top: 5- 30 degree dishes + 2 back haul devices.

Justin – He was impressed by the speed/price break. Greg – He would like to see a picture of how it would look. Jon - It would be possible to do repeaters for the 15% of homes that aren’t covered. If you can’t see the roof from the pump house, it wouldn’t be covered under the current proposal. He counted 115 roofs from the pumphouse. Justin – is there a timeframe when you’d like to get it done – Jon - before when the it starts to snow, or when it sticks around. Justin – was concerned about waiting too long, due to upcoming weather and covid.

Greg – let’s get the generator installed, leaving it as far as possible from the wall and then have John come back and see where the tower would be placed.

Tim – Towers are regulated and have protection under FCC rules and regulations, and have federal regulatory powers.

4. Public Comment:

Athina Koumarela– running for school board, representing Interlaken, Charleston, Midway spoke about her experience and goals for a position on the board. Athina4shcoolboard.com

5. Consent Agenda: None

6. Approval of Agenda or Changes

Motion: Council Member Sue O’Nan moved to approve the agenda.

Second: Council Member Bowen seconded the motion.

Discussion: no discussion

Vote: The motion was approved with the Council Members unanimously voting Aye

7. Approval of 09/01/2020 Council Regular Meeting Minutes

Motion: Council Member Bowen moved to approve the 9/1/20 meeting minutes.

Second: Council Member Hibbard seconded the motion.

Discussion: no discussion

Vote: The motion was approved with the Council Members unanimously voting Aye.

8. Dumpsters Update – Luzern DPW Site Status

Clerk Smith presented the site plan and photos of the completed DPW site at 236 Luzern Rd – see attachments. The town is waiting on a will serve letter from the county. Initially the town will request 1 pickup per week for 2 dumpsters. Greg wants to install signage to prevent misuse and surveillance cameras to track violators. The town has every intention of fining abuse by people that are not town residents and putting prohibited material in the dumpsters. Clerk Smith will send an email to the town with an announcement.

9. Edelweiss Dumpster Site – BHR-Zenger RMA Update

A map of the proposed new dumpster site was presented – see attachments. This map includes a site plan for the future location of the town’s dumpsters as well as the realignment of Edelweiss Lane. Greg - This site will be strictly for dumpsters. The main issue of concern is the turn onto Edelweiss from Interlaken, and also going the other way. We will have TO engineers come out and see how we can soften that intersection. Greg is a bit concerned about misuse at this site, but we will have power and we will have cameras to track usage. Marge – will the trash area be

hidden from Interlaken Drive? Yes – it will be screened by trees and it sits below the Interlaken Drive. Chuck – how do you enforce that. If you capture a license plate, what do you do? Tim –the town can issue a civil fine or make it a misdemeanor. Greg – with this location, we can actually fine them. We have an easement there. Tim will look into whether we can issue a ticket from a photo of a license plate. Greg – developing this site will be an expense for next year, but Watts will help us with some cost efficiencies. This will be the final resting place for our trash dumpsters. We are in the final stages in finalizing the RMA with BHR and the Zenger development. Tim – we could post Edelweiss as a private road – that would be another layer of disincentive. We have a non-exclusive easement for that section of Edelweiss.

10. Road Signs, Speed Bumps, Painting, Public Safety Issues

Chuck –all the signage and road painting is complete. The speed bumps are in storage and will be installed this spring, when snow removal is complete. We need to get tools to install them. Greg will take out the one on Jung Frau. Chuck – all the signs are installed except the one that warns about speed bumps in town at the entrance.. Justin – is there still a yield sign at St. Moritz and Jungfrau – it’s supposed to be a stop sign. This will be corrected. Justin – when should we replace the no fireworks signs with no hunting? Chuck will put up the no hunting signs.

11. Pump House Generator Update

The concrete pad is complete – see attached photos. We are waiting for the concrete to cure and plan to deliver the generator in November. Installation should be complete by the end of November or early December. The town has submitted its first report to the state for FEMA grant reporting. No draws from the grant have been taken yet.

12. Planning Commission – Report and Building Permit Status

- Howard progressing – no CO inspection yet. We are holding CO and deposits until Epic is paid for outstanding inspections.
- Ball – 4-way has been completed; final is upcoming. Issue with gas line installation. Road damage was done during the installation. The town will be holding Dominion deposits until next spring to verify the integrity of the patch.
- Wilcox – CO was issued in advance of final driveway completion and landscaping. We are holding their deposit until the driveway is done in the spring – it is concrete. Greg – there was significant damage at the edge of the road – it was compromised by their trucks. Susanna will look at it.
- Osborne – still working.
- Barton – still working. He did have a footing inspection.
- Parsons – footing foundation inspection done. Still have an asphalt patch to do for the MSD installation. Porta potty is in the ROW and it has to be moved.
- Vermazen – footings foundation inspection passed.

PC issue – conditional approval issue – to commence with site work. Permission to begin work prior to issuance of permit by Mayor. Is this appropriate? Usually they are waiting for the TC meeting for approval or for one comment to be addressed. Typically just clearing and grubbing. No one is asking for special favors – PC just wants to make sure this is okay, prior to official TC approval. Tim – that seems fine as long as we are consistent.

13. Neighborhood Watch Program Update

Sue O’Nan presented the Neighborhood Watch program meeting notes from their first meeting this month – see attached notes. Block captains were assigned. Issues of concern were discussed at the meeting. The group requested that the town produce another directory with current contacts for cooperating lot owners. Clerk Smith voiced concern that prevent misuse with bulk emails. Marge – what if we couch it from the Neighborhood Watch program. Marge doesn’t think there will be abuse. Bart – could we put out a message – it they want additional surveillance, they could let us know and it would be passed along to the block captain. Those are typically the people who are targeted. Tim – I wouldn’t take on the responsibility for watching someone’s house as a town. People on Big Matterhorn on bikes going downhill from the trails – should we put up warning signs about speed bumps ahead? We were just planning on putting it at the entrance of town. Tim – doesn’t think we have to worry about it – we have a 20mph speed limit. Greg – not a cause for concern for mountain bikes. Tim – it is an open and obvious hazard – it shouldn’t be a problem. Sue – when Jason was installing meters workers were parked in people’s driveway. Greg – maybe we get vests for guys working on roads or meters they can wear a vest. Deputy Sheriffs Jared Rigby and Probst will be coming to their next meeting to talk at November 4th. 6:30. Some will attend via zoom.

14. Chipper Day Update

Some piles of wooden debris have already been picked up. The process will continue through the week until all material is removed.

15. Financial Matters – FY2021 Budget Update

Clerk Smith presented a chart showing the FY2021 General Fund Road Maintenance, Wildfire Mitigation, and Capital Improvement expenditures to date – see attachment. The town is currently on track to meet budget limits in all these categories for FY2021. Total budgeted for these categories is \$138,000, and current expenditures are \$89,381.

Smith also noted that the town has collected on all accounts for the FY2020 water billing, except two. Total collected so far is \$177,146. Total outstanding is \$2,410. Total budgeted for FY2020 was \$173,000 for base usage and \$8,000 for overage, totaling \$181,000. The FY 2020 actual water billing included \$172,920 in base usage, \$12,837.51 in overage charges. Of those overage charges, \$4,819.27 was forgiven to two lot owners who applied for forgiveness through the newly established water forgiveness program. In addition, \$1,099.50 was excused as unpaid from a previous lot owner. All totaled, the water overage billing for FY2020 minus forgiven charges was \$6,210.70. In summary, collected revenue for FY2020 will be very close to budgeted for water system revenue.

16. Previous Action Items and Updates

Clerk Smith is having difficulty finding a contractor to replace the damaged guard rails on Bern Way. Greg – can we get guard rail grants for next year? Wasatch County has grants as well in the fall. Can we put our digital water reading system into a grant? Greg - TO – lets have a conversation with them and see what we can apply for.

17. Other Business none

18. Council Comments none

19. Adjournment

Council Member Hibbard moved to adjourn the meeting. Council Member Sue O’Nan seconded the motion. The motion passed unanimously. The meeting was adjourned at 8:49 PM.

The next Town Council meeting is scheduled for Monday, November 9 at 6:30 pm. Depending on health and safety issues due to the COVID-19 virus, the meeting may be held as an online video conference, instead of the usual pump house location.